

Job Summary

Under the direction of the Director of Educational Services, the District Academic Technology Coach is to assist staff in raising student academic achievement in accordance with the philosophy, goals, and objectives of the Board of Trustees and in compliance with the laws of California. Within the educational environment, the District Academic Technology Coach will help teachers to maintain standards of expected student progress to maintain a learning environment which permits discourse, study and reflection designed to produce expected student outcomes, and to perform assigned duties related to the general welfare of the total program of the school and students. The District Academic Technology Coach will teach and model the use of technology 21st Century learning tools in the environment to design lessons and learning opportunities that help students develop learning and thinking skills, including; critical-thinking and problem-solving skills; communication skills; creativity and innovation skills; collaboration skills; contextual learning skills and information and media literacy skills.

Qualifications:

Required:

- Valid California Teaching Credential
- Training and experience in using technology as a tool to advance student achievement primarily connected to core content standards
- Experienced in using Microsoft Office suite, Edusoft, technology presentation tools, online discussion environments
- Ability to design and lead staff in technology training to advance student learning.

Desired:

- Desire and willingness to be directly involved in development and execution of staff development plan for one to one iPad/Laptop learning program

Knowledge and Ability:

1. Knowledge of technology as a tool to advance student achievement
2. Knowledge of Edusoft
3. Knowledge of State adopted and District approved curriculum, in grades K-12
4. Ability to design and lead staff in technology training
5. Knowledge of Microsoft Office suite
6. Knowledge to conduct classroom coaching observations
7. Ability to train staff in technology
8. Knowledge of technology equipment, peripherals and software
9. Ability to manage and prioritize multiple tasks
10. Ability to establish and maintain effective working relationships with others
11. Ability to prepare and maintain accurate records and statistical data
12. Ability to interpret the school programs to parents and other members of the community
13. Ability to relate guidelines to implementation procedures
14. Ability to present information in a clear, concise manner, both in oral and written format
15. Knowledge of all district Board policies and regulations

Essential Functions of this position, which include, but are not limited to, the following:

1. Assist teachers in preparing lessons that make effective use of technology to meet the curricular goals of the district.
2. Provide support and assistance to teachers in building a technology rich classroom environment that adapts the curriculum to the needs of students with varying skills, abilities, attitudes, and cultural backgrounds
3. Conduct demonstration lessons
4. Conduct classroom coaching observations and provide "next step" support for teachers
5. Participate in collaborative grade-level meetings
6. Assist grade level teams in setting goals for improved instruction utilizing technology
7. Make recommendations to the principal in the selection of appropriate technology tools to meet the curricular goals of the district
8. Prepare and lead on-site training of staff to make effective use of technology to meet the curricular goals of the district

CORCORAN UNIFIED SCHOOL DISTRICT
DISTRICT ACADEMIC TECHNOLOGY COACH

Certificated

9. Insure that technology equipment, peripherals and software are available and usable
10. Maintain professional competence through participation in in-service training activities provided by the district and in self-directed professional growth activities
11. Assist in interpreting the school program(s) to parents and other members of the community in order to promote greater understanding among community groups of school objectives, accomplishments and problems
12. Abide by all policies set forth by the Board of Trustees
13. Maintain a high level of positive relationships with students, parents, colleagues, and the community
14. Maintain adaptability, resourcefulness and growth in instructional skills and professional attributes which positively reinforce the welfare of the school(s) and students

Physical Requirements of this position, which include, but are not limited to, the following:

1. Mental acuity to effectively manage educational programs, interpret and implement rules relating to these programs, evaluate results and make determinations relative to the effective performance of tasks
2. Facility to sit at a desk, conference table or in meeting rooms of various configurations for extended periods of time
3. Facility to see and read a computer screen, laws and codes, rules and policies, and other printed matter and related materials, with or without vision aids
4. Facility to hear and understand speech at normal room levels, and to hear and understand speech on the telephone
5. Manual dexterity to operate a telephone and enter data into a computer
6. Facility to speak in audible tones so that others may understand clearly in normal conversations, in training sessions, presentations, other meetings and on the telephone
7. Physical agility to lift, bend, stoop, and to reach overhead
8. Facility to drive a car

Working Conditions of this position, which include, but are not limited to, the following:

1. Continuous sitting, reading, writing and typing
2. Frequent standing and walking
3. Occasional lifting of objects weighing up to forty (40) pounds
4. Occasional twisting, reaching, stretching, pushing, pulling and dragging

Note: This list of essential functions and working conditions is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job

Days: 184 Days Per Year

Hours: Based on CFA Bargaining Agreement for up to 40 Hours/Week

Stipend: \$4,000.00 Annual

(Stipend to be used for the equivalent of up to 10 extra days above and beyond 184 service days to cover staff development, trainings, and site planning)

Corcoran Unified School District is committed to equal opportunity for all individuals in education. District programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

The Corcoran Unified School District does not illegally discriminate on the basis of ethnic group identification, religion, age, actual or perceived sex, color, sexual orientation, gender, race, ancestry, national origin, mental or physical disability, or any other reason prohibited by State and Federal Discrimination Statutes in any program or activity conducted by the District. If you have any questions or concerns about the policy please contact the Director of Educational Services or Special Programs at [\(559\) 992-8888](tel:5599928888)