

CAFETERIA WORKERJob Summary

Under supervision helps prepare and serve food in a cafeteria, cleans tables, chairs, and equipment; may be required to operate cash register, assist in processing meal eligibility and check off, prepares daily reports, take lunch duty in cafeteria, and to transfer at any time to another school at the direction of the Food Service Director and perform other related duties as required.

QualificationsRequired

- High School Diploma or Equivalent to completion of the twelve grade
- Some experience in quantity food preparation desirable

Desired

- Bilingual (Spanish/English)

Knowledge and Ability

- Knowledge of basic kitchen utensils and equipment
- Ability to understand and follow oral and written directions/instructions
- Ability to establish and maintain cooperative working relationships with children and adults contacted in the course of work
- Ability to greet the public in a courteous, professional manner
- Ability to be flexible and receptive to change
- Ability to perform food preparation and service tasks in a safe, sanitary and efficient manner with little supervision
- Ability to learn to safely operate and properly maintain a variety of food service appliances and equipment
- Ability to attend in-service training, conferences and meetings, as assigned, with compensation if overtime is required
- Ability to quickly learn the operations, procedures, policies and requirements of assigned position
- Ability to work efficiently under pressure with constant interruptions

Essential Functions of this position, which include, but are not limited to, the following:

1. Clean and peel fruit and vegetables
2. Assists in preparing sandwiches, salads, beverages, and pastries
3. Serve food to students
4. Clean trays, utensils, steam tables, dining room kitchen, refrigerators and other equipment as necessary
5. Operate mixer, grinder, dishwashing machine and other equipment common to large kitchens
6. Safely use and operate appliances and equipment
7. Set up and stock food service lines
8. Maintain all work areas and equipment in a safe and sanitary condition
9. Practice good grooming and healthy personal hygiene
10. Perform other related duties as required

Physical Requirements of this position are, but not limited to, the following:

1. Mental acuity to interpret and follow rules relating to the position, make decision using sound judgment, and evaluate results
2. Facility to see and read, with or without vision aides, a computer screen, laws, codes, rules and policies and other printed matter
3. Facility to hear and understand speech at normal room levels, and to hear and understand speech on the telephone
4. Facility to speak in audible tones so that others may understand clearly in normal conversations, in meetings, and on the telephone
5. Physical ability to lift, bend, stoop and to reach overhead
6. Facility to meet deadlines with severe time contracts, interact with the public and other workers

Note: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job