



# John C Fremont

Corcoran Joint Unified

## Students may Enter and Exit Campus:

1. North Ave. Bus stop
2. Bell Ave K wing
3. Bell Ave office.

### Temperature/Symptoms Check

#### ● Staff Screening

- Staff will be instructed to self-monitor for symptoms
- Staff will be screened for temperature as they enter school grounds (thermal scanner), and will complete a COVID questionnaire. Staff exhibiting symptoms will be referred to the nurse.
- Staff will be instructed that they are to stay home if they feel sick, have experienced any of the symptoms listed within the past 24 hours, or if they have had close contact (within 6 feet for 15 minutes or more) with anyone suspected or known to have COVID-19.
- Staff will be actively supported in their decision to stay home if feeling unwell. Parents will be instructed to conduct daily monitoring of students for symptoms of illness, including but not limited to those listed, with a daily temperature check if feasible, and whether anyone in their home has had COVID-19 symptoms or a positive test

#### ● Student Screening

- Parents will be instructed to conduct daily monitoring of students for symptoms of illness, including but not limited to those listed, with a daily temperature check if feasible, and whether anyone in their home has had COVID-19 symptoms or a positive test
- Visual wellness checks will be conducted on each student as they enter school grounds, including:
  - A visual and/or verbal symptom check and temperature check with a thermal scanner
- Students exhibiting symptoms must use a face covering (if medically permitted and not already in use) and will be separated to wait in an isolation area until able to be transported home.
- Attendance policies will be modified as not to penalize students and families for missing school due to illness. Attendance awards will be suspended for the 2020/21 school year.
- Students will be actively encouraged if they are sick or have had close contact with someone with COVID-19 to stay home. *The CDC also offers this [Self-Checker](#) to aide in this decision.*
- 

### EDUCATION AND SIGNAGE:

- The district will communicate to parents about the emphasis on doing symptoms/temperature checks at home and not sending students to school when ill.
- Signs will be posted at entry gates regarding symptoms.
- Staff will be taught how to visually assess wellness and how to use the no-touch thermometer.

Plan of execution	Action Needed Before Re-opening	Responsible Party
Two will be used for students to enter the campus. A staff member will be at each gate to visually and orally assess wellness and take temperature checks if needed.	Training on assessment and thermometer use	Health Services, District Office
Signs will be posted at all entry gates	Obtain and post signage	Administration, Maintenance
	Staff "how to" training	Nurse, Administrator

<p>At the beginning of the school day, staff taking the student's temperature will notify the parent immediately if their child has a fever and they will be sent home before they enter campus.</p> <p>During the school day, students exhibiting symptoms will be sent to the nurse. Students exhibiting signs of illness or having fevers will remain in the nurse's office until a parent or guardian can arrive to pick them up.</p>	<p>Parent Communication and Engagement Campaign</p>	<p>DO Administrator</p>
---	---	-------------------------

**Hand Hygiene**

**Hand washing or sanitizing will be done by everyone at all transition points: entering and leaving the classroom or building, before and after eating, after using the restroom, before and after recess/break, after blowing nose or coughing, after having close contact with others or after using shared surfaces and tools.** Hand sanitizer dispensers or portable dispensers will be in all classrooms and multi-use rooms like the cafeteria, library, Portable dispensers will also be in all classrooms. Limit the need to touch certain things by having classroom doors open at dismissal and arrival times so they are not being touched often.

**EDUCATION AND SIGNS:**

- Staff will be taught how to properly wash or sanitize hands.
- Students will be taught how to properly wash or sanitize hands.
- Students will be taught to not touch their face and coughing/sneezing etiquette.
- Parents will be encouraged to practice good, high-quality hand washing at home before school starts.
- Hand washing signs will be posted by hand washing areas and hand sanitizing signs will be posted by hand sanitizing dispensers.

<b>Plan of execution</b>	<b>Action Needed Before Re-opening</b>	<b>Responsible Party</b>
All students will sanitize hands upon every exit and entry into the classroom. For example, at the beginning of the day, morning recess, lunch recess, returning from ELD, RSP, intervention, physical education and restroom use.	Dispensers installed	Maintenance
Prior to entering the cafeteria for lunch students will sanitize their hands at the sanitizing station in the classroom.	Supplies needed available in each classroom,	Teacher or staff member
Information about handwashing will be shared on Facebook, Twitter, Blackboard, and SeeSaw and posted in each classroom	<a href="#">Wash Your Hands Video</a>	Administration
Signage will be posted near restrooms, hand sanitizing stations, classrooms, and break rooms.	Signage ordered	Administration
	Health education videos provided to Admin to be played during morning announcements, posted on social media, or given to teachers to play during class	Administration
	Parent Communication and Engagement Campaign	District Office, Administration

**Identifying and Isolating**

**Identifying and isolating infectious or potentially infectious individuals is important in slowing the spread of the virus at school.**

In relation to staff: Follow the [COVID-19 Employee Illness & Exposure Expectations](#)  
 In relation to students: Follow the [COVID-19 Student Illness & Exposure Expectations](#)  
 Site Wide: Follow the [COVID-19 School-Wide Quarantine and Closure Expectations](#)

**EDUCATION AND SIGNAGE:**

- Health Services staff will be trained and follow FERPA and CDC recommendations
- Supervisors, administrators, and management will be trained and competent in the Employee and Student Illness & Exposure Expectations

Plan of execution	Action Needed Before Re-opening	Responsible Party
Health Services staff will be trained and follow FERPA and CDC guidelines.	Training for Health Services Staff	Health Services
Supervisors, administrators and management will be trained and competent in the Employee and Student Illness and Exposure Expectations.	Admin, supervisor, management training for expectation plans	Health Services and HR

**Disinfection**

**Custodial staff will:**

- Clean and disinfect/fog daily
- Do midday cleaning at next opportunity if a student is sent home sick after entering the room
- Clean and disinfect between recess and lunch using playground equipment.
- Clean and disinfect between students at cafeteria or eating tables

**Teacher or employee responsible for the room/area will:**

Use disinfectant wipe situationally of chairs, tables, group use areas

**EDUCATION AND SIGN:**

All staff will complete training

Plan of execution	Action Needed Before Re-opening	Responsible Party
Site custodians will be given all schedules. Common areas will be sanitized after each class or grade level exits. If needed, classrooms will be sanitized by the custodian on campus during the day.	Order and receive disinfection wipes and spray equipment	Supervisor, Administration, HR, District Office
	Custodial cleaning schedule determined	Site Admin, District Maintenance, site custodial staff
	Training with all custodial staff on specific expectations of how, when, and what will be cleaned and disinfected and which PPEs should be worn while cleaning.	Maintenance staff
All employees trained in proper cleaning and sanitizing	Schedule and implement training, provide supplies	Administration, District Office

**Distancing**

**Physical distancing will be maintained to the extent possible with all students in attendance for the full school day and week.** This will be accomplished entering different gates, arranging desks in a way that minimizes face to face contact. Students should not be placed in groups in order to eliminate face to face or

shoulder to shoulder time. Create space between students when moving around campus.

**EDUCATION AND SIGNAGE:**

Students will be given strategies for physically distancing but still being social.

Plan of execution	Action Needed Before Re-opening	Responsible Party
Desks in the classroom will be approximately 3 feet distance on sides where there are other students. When lining up to enter or exit the classroom students will be lined up at a distance from the person in front of or behind. All student desks will have plexiglass.	Short video or classroom training for students with strategies of physically social distancing but still being social and a friend.	Administration, District Office
Lunch periods will be separated by 2 groups per grade level. Each grade level will have 15 minutes in the cafeteria then dismissed. Once students are dismissed the area will be sanitized for the next grade level.	There will be dividers on the tables. Students will go directly to assigned tables and they will be brought their lunch by staff.	

**Face Coverings**

**Students will wear a face covering.** Students may wear their own cloth mask. Students may wear a face shield if they prefer. Students will be required to put on their cloth mask or a supplied disposable mask when they exhibit symptoms and are waiting to be picked up to go home. Students who ride the bus must wear a face mask while on the bus.

**Staff will be required to wear a face covering when in the same area as others.** Staff will be given reusable cloth masks that they will be responsible for laundering. Staff may wear their own cloth mask and not the district supplied cloth mask. Staff should wear a face shield when wearing a cloth face covering provides discomfort or when facial visualization is necessary for instruction being given to students, which will be provided. Some staff (nutrition, custodial, health services, wellness room attendants) may need to wear specific face coverings in relation to the task they are completing as directed by Cal/OSHA, which will be provided.

In some situations, a plastic or plexiglass barrier may be more appropriate to accomplish the needed task for certain staff performing small group, small group, or Special Ed assessments, which will be provided.

**EDUCATION AND SIGNAGE:**

Staff will be provided material to know what face covering is appropriate for certain tasks.

Plan of execution	Action Needed Before Re-opening	Responsible Party
All adults on campus will wear face masks or shields when in public areas. Staff will not wear a mask when eating lunch.	Order cloth masks and face shields completed	District Office
	"Which face covering should I choose" document	HR/Health Services
	Health education videos provided to Admin to be played during morning announcements or given to teachers to play during class regarding proper use of cloth masks and face coverings	HR/Health Services
	Parent Communication and Engagement Campaign	District Office

**Ventilation**

**Open doors and windows to increase fresh air into a room if conditions like temperature, air quality, and safety permit.** When opening doors and windows is not possible, use the HVAC system fan to circulate air. Maintenance staff will continue to maintain our HVAC systems as recommended by the manufacturer.

Plan of execution	Action Needed Before Re-opening	Responsible Party
When weather permits, windows will be open to help circulate air in the classroom.	Review of Plan	All Staff

### Visitors

**In our initial re-opening phase, there will be no visitors on campus or in the classrooms.** The office will be open for visitor/parent needs. There will be no volunteers or chaperones until Phase 4 is open per the Governor's orders.

#### EDUCATION AND SIGNAGE:

- Parents will be encouraged to conduct needed business before the first day of school like enrollment, turning in records, dropping off medications, etc.
- Parents will be strongly encouraged to complete on-line enrollment well before the first day of school.

Plan of execution	Action Needed Before Re-opening	Responsible Party
Notice will be sent to all stakeholders	Parent Communication and Engagement Campaign	District Office
	Signage at entry gates posted	District Office, administration, maintenance

## SITE SCHEDULES

**When we get confirmed cases on campus, we will have to quarantine certain layers of students depending on the situation.** Our goal when we have positive cases is that we are able to limit it to a Cohort of students, which will reduce the need to close the entire school.

Restrict movement around campus to groups only with the exception of mandatory services like ELD, RSP, Speech, and SDC integration. It is expected that there will be multi grade level mingling before school starts, after school, potentially in areas like the restroom, but the goal is to limit this type of multi-grade level sustained interaction.

### Groups

2nd grade 2 groups per Grade Level. Divide grade level into 2 groups if grade level is larger than 200 students.  
3rd grade 2 groups per Grade Level. Divide grade level into 2 groups if grade level is larger than 200 students.

### Lunch

Our goal is to have students eat quickly and get out of the enclosed space of the cafeteria. Students will eat outside anytime it is possible.

- Staggered lunch schedules will be used for different groups.
- Seating will be in a checkered fashion at cafeteria tables to increase distance between students and avoid face to face contact.
- All food items will only be handled by food service staff. The focus will be on providing prepared trays or bags of food for students.
- Tables will be cleaned in between students using the same area.
- Breakfast will be served at the beginning of the day in the classroom until dividers are available.

Schedule	Action Needed Before Re-opening	Responsible Party
School will be broken into four groups no more than six classes at a time to limit group size	Schedule <a href="#">Daily Schedule 4 groups</a>	Administration
	Schedule Distributed to teachers	Administration

**Playground**

Playground will be sanitized during the day, periodically and as needed.

Schedule	Action Needed Before Re-opening	Responsible Party
School will be broken into four groups no more than six classes at a time to limit group size	<a href="#">Schedule</a>	Administration

**PE**

PE must be limited to cohorts with no mixing of grade levels.  
 All strenuous activity must take place outside with as little direct, physical contact as feasible.  
 If PE must move indoors, avoid activities that require physical exertion.

Schedule	Action Needed Before Re-opening	Responsible Party
2nd and 3rd Grade by Class	PE Schedule	Administration

**Music**

Music instruction will be held outside when practicable. Instruction will be by classes to avoid more than one class at a time and to distance students.

Schedule	Action Needed Before Re-opening	Responsible Party
One time a week on Zoom		Administration, Staff

**Library**

The library will be open but students will be allowed to check out books through Destiny, and librarian will deliver to classes each wing will have an assigned day for pickup and delivery.

Schedule	Action Needed Before Re-opening	Responsible Party
Library will be assigned wings	Schedule	Librarian, Administration

**SDC Integration**

Students will integrate into their grade level and only into 1 class. At LMS, students will integrate into one group of students.

Schedule	Action Needed Before Re-opening	Responsible Party
Cleaning between groups	Schedule	Special Education teacher

**ELD/RSP/Speech**

Keep students in cohorts as much as possible.  
 Teachers will need to disinfect tables, chairs, and other shared items between classes.

Schedule	Action Needed Before Re-opening	Responsible Party
Group. Cleaning between groups	Schedule	Special Education teacher

**Signage**

<a href="#">Social Distance</a>	<a href="#">Symptoms</a>	<a href="#">Handwashing</a>	<a href="#">Stay Home When Sick</a>
---------------------------------	--------------------------	-----------------------------	-------------------------------------