

**PARK COUNTY SCHOOL DISTRICT No. 6**  
**Regular Board Meeting**  
**November 18, 2019**

The Board of Education of Park County School District No. 6 met on November 18, 2019 at 6:00 p.m. in the Westside Annex Board Room. Chairman Rosencranse called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Danny Deming, Tom Keegan, John McCue, Brandi Nelson, Cathy Roes, Jenni Rosencranse and Karen Schipfmann. Administrators present: Ray Schulte, Tim Foley, Peg Monteith, Jeremiah Johnston, Beth Blatt, Kelly Merager, Mike Wood, Nick Gallagher and Jay McCarten. Supervisors and directors present: Chynna Singer and Dawn Solberg.

Chairman Rosencranse called for approval of the amended agenda.

Trustee Bell made a motion to pull the isolation mileage reimbursement request from consent and move it to an action item. Trustee Schipfmann seconded the motion. Motion carried and the amended agenda was approved.

Chairman Rosencranse called for student recognition.

Mr. Johnston introduced cross-country coach, Maggie Kirkham.

Coach Kirkham announced the all-state cross-country athletes who were present, Emmy Bower, Owen Preston, Riley Smith and Baylee Stafford and added that the girls team also won state.

Mr. Johnston introduced November's employee recognition winner, Shantel Waltari. He read the nomination for Mrs. Waltari and congratulated her for her outstanding work.

Eric Andrews of Fagnant, Lewis and Brinda, PC presented a synopsis of the audit report of the district's finances. He shared that the financial statement report was clean and that the district is in good financial shape.

Secondary principals shared thoughts about their building culture and the extensive participation of middle and high school students in athletics, activities and clubs and the opportunity the district provides for this enrichment. Heart Mountain Academy principal, Beth Blatt, also shared information pertaining to a recent alternative school conference that her staff attended in Florida and the multitude of ideas and knowledge they gained by going.

Mr. Schulte reviewed the updated 2020 maintenance planning document stating that the replacement of CMS lockers will take place in 2020. The balance of the renovation, including the upgrade of showers, fixtures, etc. will take place in 2021. The district will replace the sound board in Wynona Thompson Auditorium. Additionally, he shared that there was an action item later in the meeting requesting approval to put the construction of the new transportation facility out for bid.

Business manager, Dawn Solberg, presented year-to-date budget information stating 73% of the budget remains. She shared with trustees that the results of the state audit would be forthcoming, possibly for the December board meeting.

Mrs. Rosencranse called for approval of the Consent Agenda. On motion by Trustee Bell, seconded by Trustee Roes and carried, the following consent items were approved:

**Certified Employment**

**Coaching**

Lael Beachler, Freshmen Girls Basketball, CHS  
Whit McLeod, Assistant Girls Soccer, CHS

**Classified Employment**

**Resignations/Terminations/Retirements**

Lisa Meier, Paraeducator, Livingston  
Lois Blackburn, Bus Driver, Transportation  
Henrietta McGary, Custodian, CHS  
Jim Shelton, Grounds & Maintenance, District  
Serena McCann Morris, Bus Driver, Transportation

Stefani Thunder, Library Media ParaPro, Eastside

**Classified Employment**

Trudy Brown, Technology Specialist, Technology

Leslie Romero, Paraeducator, Livingston

Laurie Rau, Relief Driver, Transportation

Cody Miller, Custodian, CHS

Greg Mayton, Grounds & Maintenance, District

**Coaching**

Melissa Zierlein, Head Speech, CHS

**Vouchers for Payment**

General Fund	\$285,080.66
Special Revenue	\$91,300.72
Major Maintenance	\$239,515.53
Capital Construction Account	\$103,824.35
Food Service	\$42,454.84
Internal Service	\$0.00
Depreciation Reserve	\$46,862.35
Cody School Fund	\$40,018.36
Payroll	\$1,894,539.37

- Minutes of October 15, 2019 Regular Board Meeting
- Minutes of November 5, 2019 Special Board Meeting
- Minutes of November 6, 2019 Special Board Meeting
- Approved Out-of-State Student Travel to Andros Island in spring 2020
- Approved Admission of Wyoming Resident Out-of-District students (3)
- Approved Disposal/Donation of Non-Working 1994 Grand Am (VIN #1G2NE55M4RC724029) to Park County Fire District #2
- Approved CMS Request to Apply for Grant from Saint Gobain Certainteed
- Approved Out-of-State Student Travel to Puerto Rico in June 2021
- Approved the Purchase of Aptegy mobile app
- Approved the 2020/2021 District Calendar

Chairman Rosencranse called for discussion of Policy GBCA – On-Call Facilities.

Trustees talked about the options that were provided by Mrs. Singer and concluded they preferred to pay the employee's daily rate at eight hours versus nine hours and they would like to view the changes at the December work session.

Chairman Rosencranse called for acceptance of the audit report by Fagnant, Lewis & Brinda, PC.

On motion by Trustee Bell, seconded by Trustee McCue and carried, the audit report was accepted as presented.

Chairman Rosencranse called for authorization to bid for construction of a new transportation facility.

On motion by Trustee Roes, seconded by Trustee Schipfmann and carried, the board authorized advertisement for bids of a new transportation facility.

Chairman Rosencranse called for second and final reading of Policy GDBC – Classified/Support Staff Supplementary Pay/Overtime.

On motion by Trustee Nelson and seconded by Trustee Bell, discussion about additional changes were held and trustees felt more information and discussion was warranted. (Mr. Keegan left the meeting.) Trustee Nelson withdrew her motion. Trustee Bell seconded. Trustee McCue moved to table Policy GDBC until the December 3 special board meeting and to allow Trustees Roes, Rosencranse and Schipfmann opportunity to meet with business office staff to

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see how the payroll software works. Trustee Schipfmann seconded the motion. Mrs. Bell added that she would like staff to inquire about legal requirements from the school attorney. Motion carried.

Chairman Rosencranse called for consideration of early graduates.

On motion by Mr. McCue, seconded by Ms. Roes and carried, the requests for early graduation were approved.

Chairman Rosencranse called for approval of a proposed resolution for the Wyoming School Boards Association regarding Isolation Mileage Reimbursement Requests.

Trustee Bell moved and Trustee Nelson seconded, to approve the resolution. Mrs. Bell shared the work she had completed in drafting the resolution along with her presentation to the Joint Education Committee. Chairman Rosencranse thanked her for her work. Motion carried.

Chairman Rosencranse called for approval of an Isolation Mileage Reimbursement Request.

Stefanie Bell moved to approve the request, to retroactively adjust all prior isolation requests, and to recalculate reimbursements to include two round trips. John McCue seconded the motion. Motion carried.

Chairman Rosencranse called for the Student Trustee Report.

Trustee Deming shared that he had certainly learned quite a bit about an audit and while things are busy at Cody High School, he did not have anything to report.

Chairman Rosencranse called for Board Reports.

Stefanie Bell attended the recent JEC meeting pertaining to isolation mileage reimbursement requests and would be headed to Casper for the Wyoming School Boards Association conference.

Cathy Roes once again helped with the Livingston Spooktacular that was great fun. She also attended the Wapiti Thanksgiving, stating it was fabulous.

Karen Schipfmann attended the Veteran's Day Program, the mental health forum that Mrs. Monteith participated in, a CMS band concert, the last of the cross-country races, the Wapiti Thanksgiving and added that the new furniture in the CHS mall looks great.

Brandi Nelson also judged in the Livingston Spooktacular and attended the Wapiti Thanksgiving.

Jenni Rosencranse stated the district's land auction was successful, she attended a recent district insurance committee meeting along with the Thanksgiving at Wapiti.

Chairman Rosencranse called for the Superintendent's Report.

Superintendent Schulte shared that WHSAA had recently sanctioned the addition of girls' softball and that a proposal would be forthcoming at the December 3<sup>rd</sup> special board meeting to include budget, coaching discussion and a field agreement with the City. He talked about the district communication plan that administration has been working on and that adoption of the plan would come before the board in December. He referred trustees to the information provided by Mrs. Sieg regarding the early childhood liaison program. The Raptor Technology software program has been put on hold as they are working on a software update to integrate with PowerSchool. An updated district enrollment was shared as well as information on the governor's K-12 education budget that includes \$38 million, or \$19M per year, for two years for an external cost adjustment.

Chairman Rosencranse call for visitor comments. There were none.

The Board took a brief recess.

Trustee Rosencranse motioned to move into executive session for the purpose of discussing personnel. Trustee Nelson seconded the motion. Motion carried and the board moved into executive session at 8:00 p.m.

On motion by Trustee Bell, seconded by Trustee Nelson and carried, the board concluded the executive session at 9:53 p.m. and resumed the regular meeting.

Trustee McCue moved to approve the executive session minutes and to adjourn the meeting. Trustee Nelson seconded. Minutes were approved and meeting was adjourned.

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Chairman of the Board

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Date

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Clerk

\_\_\_\_\_  
Date