

**PARK COUNTY SCHOOL DISTRICT #6  
BOARD OF EDUCATION POLICY**

**CODE: JFABB**

**HIGH SCHOOL FOREIGN EXCHANGE STUDENT POLICY**

It is the feeling of the Board of Education that bona fide participants of recognized foreign exchange programs enhance and enrich the atmosphere of the high school. It is therefore the intent of this Board, in compliance with federal regulations, that no more than 1% of the high school population from grades 10, 11, and 12 be made up of foreign exchange students sponsored by district recognized foreign exchange programs. They will be assigned on a first-come-first-serve basis. Specific names and host families are required at the time of application. In the event that an organization wishes to sponsor more than one foreign exchange student, the district reserves the right to limit that number to one. If after May 31st there are still openings, an organization may consider sponsoring another student.

Administrators will be guided by the following procedure:

- I. The following must be provided Cody High School at least thirty (30) days prior to enrollment:
  - A. How students are selected, including procedures used to determine English proficiency. Selection shall be limited to secondary school students or recent graduates between the ages of fifteen (15) and nineteen (19) years who have a sufficient command of the English language to enable them to function well in an English-speaking academic and community environment. Students shall also be screened for demonstrated maturity, good character, and ability to derive maximum benefit from the program experience. - Federal Regulation
  - B. Name of person responsible for customs and immigration requirements.
  - C. Housing arrangements, including method of selection and length of stay.
  - D. Student records - academic, health, immunizations.
  - E. Financial arrangements.
  - F. Travel arrangements to and from the United States and Cody.
  - G. Insurance coverage including health, accident, and liability.
  - H. Host family selection process and a statement of their responsibilities.
  - I. Name, address, and telephone number of host family.
  - J. The name, address, and telephone number of the area representative and the representative's responsibilities.
- II. The area representative and/or the host family must meet with the school principal prior to the acceptance of a foreign exchange student. The principal will determine if the student will be accepted.
- III. Number of foreign exchange students will be regulated by federal statutes as follows:
  - A. In no case will more foreign exchange students be permitted in the school than constitutes one percent of the student body - Federal Regulation.
  - B. No organization may occupy more than fifty percent of the places - Federal Regulation.
  - C. Under no circumstances shall a sponsor place more than four foreign students or more than two of the same nationality in a single school - Federal Regulation.

Adopted: 4/17/90

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