

**PARK COUNTY SCHOOL DISTRICT #6
BOARD OF EDUCATION POLICY**

CODE: JBA

DISCRIMINATION - STUDENT COMPLAINT PROCEDURE

Any student of Park County School District No. 6 who believes he/she has been discriminated against, denied a benefit, or excluded from participation in any district program or activity on the basis of sex, age, race, religion, national origin or disability may file a written complaint with the School District Civil Rights Compliance Officer/Title IX Coordinator.

Prior to filing the complaint the student shall contact the building principal or the individual whose decision generated the complaint and make an appointment for an informal meeting in an attempt to resolve the complaint. If the alleged complaint is not resolved satisfactorily at the informal meeting, the person may file a complaint in accordance with the procedures set forth in Board Policy AC-R. The complaint shall be initiated at least at the principal level within sixty (60) calendar days after the student, parent or employee knew or should have known of the act or condition on which the complaint is based.

For complaints involving identification, evaluation or placement involving Section 504, you are directed to use the Section 504 due process procedures, Policy ACE-R.

For sexual harassment complaints, see Policy ACA.

Adopted: 1/20/98
Revised: 8/15/2017