

**PARK COUNTY SCHOOL DISTRICT #6  
BOARD OF EDUCATION POLICY**

**Code: IHBA-R**

**CHILD FIND**

Park County School District No. 6's child find efforts shall include:

- A. Public awareness. Child find activities shall include local media resources and direct contact activities to:
  - 1. Provide information about special education services in the District and the special education referral process to public and private facilities located within the boundaries of the District, including day care centers, homeless shelters, group homes, county jails, hospitals, medical offices, and other facilities that serve children birth to 21 years old.
  - 2. Provide information about developmental and/or academic screening opportunities occurring throughout the District, including screening opportunities coordinated with other providers or agencies.
- B. Notice. Before any major child find activity, the District shall publish notices in newspaper or other media informing parents of the activity. Circulation of this notice shall be adequate to inform parents within the District's or public agency's jurisdiction.
- C. Staff awareness: The District shall ensure that staff members are knowledgeable about the characteristics of children with disabilities and in need of special education, and the referral process for all children, including infants or preschool children, suspected of having disabilities. Awareness activities include:
  - 1. Staff in-service;
  - 2. Outside trainings and conferences;
  - 3. The provision of data and information for review.
- D. Communication to parents. The District staff shall inform parents about the availability of special education and related services and provide them with information about initiating a referral for a special education evaluation, including information about early intervention under Part C and special education under Part B. Communication activities include:
  - 1. Personal contacts by regular and special education staff and administration;
  - 2. Information/educational programs put on the for the benefit of parents;
  - 3. Written communications to parents;
  - 4. Public notices.
- E. Children in private schools. The District shall locate, identify, and evaluate all children with disabilities who are enrolled by their parents in private, including religious, elementary and secondary schools located within the boundaries of the District, including children who reside in a state other than Wyoming. Child find activities for children in private schools include:

1. Direct communication with the private schools and the offer of services to locate, identify and evaluate children residing within private schools. The District will provide such assessments and/or evaluations and/or other assistance as is necessary or beneficial in location, identification and evaluation of students in private schools in order to identify any students who have disabilities and need early intervention under part C or special education under part B.

F. Other activities: \_\_\_\_\_  
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Adopted: 4/7/11