

**PARK COUNTY SCHOOL DISTRICT #6  
BOARD OF EDUCATION POLICY**

**CODE: GCKA: PM**

**VOLUNTARY TRANSFERS**

All certified, non-supervisory positions declared open by the Board of Education shall be posted in each school for a three (3) day period to allow for current employees to apply for a transfer. At the end of the posting period, all qualified applicants for a transfer shall receive consideration. Current employees are not guaranteed the position for which they desire transfer.

During the summer months, when school is not in session, it is the responsibility of staff interested in a transfer to contact the superintendent's office to ascertain open positions. These shall be announced, specifically, by position.

Adopted: 12/16/97  
Revised: 3/17/15