

**PARK COUNTY SCHOOL DISTRICT #6  
BOARD OF EDUCATION POLICY**

**CODE: GCGB**

**NOTIFICATION OF ABSENCE: CERTIFIED**

In all cases of absence, it is the duty of the teacher to notify the principal or his/her designee before the opening of school, or the night before, if possible, so that a substitute teacher may be provided.

Adopted: 6/15/82