

GRIEVANCE FORM

GBK-R1

A grievance is an assertion by an aggrieved party that there has been a violation, a misinterpretation, or inequitable application of any provision of board policy, rule, regulation or procedure, or an assertion of discrimination on the basis of race, color, national origin, sex, age, disability, or religion. The term "grievance" shall not apply to matters of employment, continued employment (termination, dismissal or suspension), content of evaluations, or any matter defined as a contested case under the Wyoming Administrative Procedure Act.

I, _____, am filing a grievance according to the policy and regulations of the Grievance Policy, GBK, GBK-R.

Check the appropriate blank:

Level One, immediate supervisor _____

Level Two, superintendent _____

Level Three, Board of Trustees _____

Statement of reason for filing of a grievance (please provide a clearly stated reason for the filing including a description of the incident or event that you believe is a cause for a grievance resolution. (If this space is too restrictive, please attach additional comments.)

Employee Signature

Date Received _____

Date of Conference _____

Site of Conference _____

Time of Conference _____

Those present at the conference include the following:

Comments, as necessary _____

Resolution, if appropriate at the time of this meeting:

Signature of Employee or Representative

Signature of Supervisor or Board