

**PARK COUNTY SCHOOL DISTRICT #6
BOARD OF EDUCATION POLICY**

CODE: GBEE/KFAA

**STAFF/COMMUNITY MEMBERS CELL PHONES AND
OTHER ELECTRONIC EQUIPMENT**

The administration of Park County School District No. 6 shall be charged with the duty and shall have the authority to regulate the utilization of cell phones and other electronic devices by all staff, parents, and/or community members while on school grounds, at school activities, or while in school transportation vehicles. Utilization of cell phones which in any way disrupts or interferes with educational programs, performance of employment duties, performance of voluntary service, or student activities or jeopardizes safety while driving school vehicles is prohibited.

In general, Park County School District No. 6 discourages the use of cell phones (including text messaging) during the instructional day, as staff is expected to be providing the services they are employed to provide and supervision during passing periods and breaks other than lunch. Except when preauthorized by the principal, cell phones should be maintained in their off position.

The instructional day includes:

- Regular classroom instructional hours
- Assemblies, pep rallies and other activities that occur during the regularly scheduled classroom periods
- On field trips or excursions which are conducted during the normal school day
- During student extra-curricular activity periods in which the employee is assigned supervisory responsibility, except to the extent such use may be directly related to the supervision and carrying out of duties to which the employee is assigned, such as checking road conditions, making travel arrangements, contacting parents or staff relating to travel, etc.

Staff may utilize cellular phones, pagers and other electronic signaling devices while on campus before school begins, during passing periods, during lunch, and after school ends. In special circumstances, the building principals may authorize use of cell phones by staff when necessary due to special circumstances approved by the administration. In general, administrators and supervisors shall be allowed the use of cell phones, pagers and other electronic signaling devices during work hours for use related to job responsibilities.

Any violation of this policy may be grounds for disciplinary action.

Adopted: 5/15/07
Revised: 12/4/12