

**PARK COUNTY SCHOOL DISTRICT #6
BOARD OF EDUCATION POLICY**

CODE: EBB

FIRST AID AND SAFETY PROCEDURES

School personnel are responsible for giving emergency treatment in cases of sudden illness or injury to a student or member of the staff. Further medical attention to students is the responsibility of the parent or guardian.

Each principal is charged with seeing to the immediate care of ill or injured persons within his area of control. A school nurse, or other qualified staff member may administer emergency aid.

Every school and every school vehicle used to transport students will be equipped with appropriate first aid equipment.

An accident report shall be filed with the principal in all cases of injury occurring under school jurisdiction.

Principals will ensure that students receive instruction in fire safety.

Fire extinguishers will be kept in each building and all district employees (instructional, operational and cafeteria) will know where to find them and how to use them.

In accordance with statute, each school will carry out one fire drill every month and file the proper reports.

Adopted: 1/20/98