

**PARK COUNTY SCHOOL DISTRICT #6  
BOARD OF EDUCATION POLICY**

**CODE: DID**

**INVENTORIES**

The business/finance manager shall be responsible for the maintenance of permanent records of District property and the development of procedures for conducting periodic inventories of school property and equipment. The inventory system used shall accurately reflect the transfer of District property and equipment from one location to another.

Adopted: 1/20/98