

**PARK COUNTY SCHOOL DISTRICT #6
BOARD OF EDUCATION POLICY**

CODE: DIC

FINANCIAL REPORTS AND STATEMENTS

Financial Reports

The business/financial manager, under the direction of the Superintendent, shall present a financial statement on the General Fund to the Board of Trustees at a regular meeting each month. The report shall show all income to-date by budget categories, amount expended to-date by budget categories, and the true cash balance. The business/financial manager shall also present a monthly statement of income, expenses, and balance all funds.

Any other financial statements deemed necessary by either the Board or the Superintendent shall be presented as requested.

Annual Report to the State Department of Education

An annual report shall be made to the State Department of Education in the manner prescribed by said department.

Public Inspection

All financial records shall be maintained at the District's central office and shall be open for public inspection during reasonable business hours.

Adopted: 1/20/98