

**PARK COUNTY SCHOOL DISTRICT #6  
BOARD OF EDUCATION POLICY**

**CODE: DBJ**

**BUDGET TRANSFERS**

At the request of the budget officer or upon its own motion after publication of notice and a hearing, the board of trustees may, by resolution, transfer any unencumbered or unexpended appropriation balance or part thereof from one fund or account to another.

Individual items within the limits of a budget category may be overdrawn at the discretion of the business manager, but category items may be overdrawn only by order of the board. Inter-fund transfers should be limited and the accounting for such transfers must follow the regulations of the Wyoming State Department of Education. Also, transfers shall be approved by the board.

The business manager shall recommend to the board transfers from one budget category to another.

Adopted: 1/20/98