

**PARK COUNTY SCHOOL DISTRICT #6  
BOARD OF EDUCATION POLICY**

**CODE: BE**

**SCHOOL BOARD MEETINGS**

The regular meeting of the Board of Trustees of Park County School District No. 6 shall be held in the Board Room in the School Administration Building located at 919 Cody Avenue, or at designated locations as announced on the 3rd Tuesday of each month. All regular meetings will convene at 6 o'clock p.m. with the exception of July, which by state law, is required to be held on the 3rd Wednesday in July. Any exceptions to the regular meeting schedule will be advertised.

The Board shall give notice of the regular meetings of the Board in a newspaper designated as the official newspaper of the school. The notice will be published in the newspaper after the organizational meeting of the Board and before the next regular meeting. A second notice will be published in July as part of the District's annual report.

Special meetings with not less than eight (8) hours notice may be called at any time by the clerk upon the request of the board chairman or any two members of the Board. Action at special meetings shall be limited to items related to the purpose or purposes for which the meeting was called and announced in the notice of the special meeting.

The chairman may call an emergency meeting to take temporary action on a matter of serious, immediate concern without notice. However, a reasonable effort will be made to notify the public of the meeting.

All action taken at an emergency session is temporary. In order for it to become permanent, it must be reconsidered and acted on at an open public meeting within 48 hours, excluding weekends and holidays, unless the event constituting the emergency continues to exist after forty-eight (48) hours. In such case, the governing body may reconsider and act upon the temporary action at the next regularly scheduled meeting of the agency, but in no event later than thirty (30) days from the date of the emergency action.

All meetings of the Board are open to the public and press except for executive sessions.

Because all powers of the Board of Trustees lie in its collective action as a group, individual board members exercise their authority over district affairs only as they take action at a legal meeting of the Board.

In other situations, an individual board member, including the chairman, shall have the authority to act only when the Board has delegated that authority to him or her.

Adopted: 1/20/98  
Revised: 5/19/09  
Revised: 7/18/12