

PARK COUNTY SCHOOL DISTRICT No. 6
Regular Board Meeting
July 16, 2019

The Board of Education of Park County School District No. 6 met on July 16, 2019 at 5:30 p.m. in the Special Services Conference Room.

Chairman Rosencranse called the meeting to order at 5:30 p.m. and on motion by Cathy Roes, seconded by John McCue and carried, the board entered into executive session.

On motion by Brandi Nelson and seconded by Karen Schipfmann, the board adjourned executive session to conduct the regular meeting at 6:17 p.m. in the Westside Annex Board Room.

Chair Rosencranse led the Pledge of Allegiance. Board members present: Stefanie Bell, Tom Keegan, John McCue, Brandi Nelson, Cathy Roes, Jenni Rosencranse and Karen Schipfmann. Administrators present: Ray Schulte and Tim Foley. Supervisors and directors present: Terry Gardenhire, Chynna Singer and Dawn Solberg.

Mrs. Rosencranse called for approval of the agenda.

Trustee Roes made a motion to move the executive session at the close of the meeting to after the action items. Trustee Nelson seconded the motion. Motion carried.

Mr. Gardenhire shared various photos of work in progress around the district including student projects, painting at Eastside, the parking lot at CMS, LED lighting at Eastside, CHS flooring, concrete work at Wapiti and the CHS vestibule construction. Mr. Gardenhire gave a brief update on the transportation facility as well as security work.

Business manager, Dawn Solberg, presented year end budget information for fiscal year 2018/2019 stating that with the \$1.1M that was transferred into the depreciation reserve account, the ending balances were in the 0 to 3% range.

Mrs. Rosencranse called for approval of the Consent Agenda. On motion by Trustee Bell, seconded by Trustee McCue and carried, the following items were approved:

Certified Employment

Resignations/Terminations/Retirements

Dani Dooper, Speech Therapist, SS/CMS

Certified Employment

Lauren Griffith Speech Therapist, District

Classified Employment

Classified Employment

Karen Jowyk, Secretary, Transportation
Tim Moir, CMS Activities and CMS Ropes Course Coordinator, CMS

Vouchers for Payment

General Fund	\$564,155.68
Special Revenue	\$150,492.12
Major Maintenance	\$87,236.79
Capital Construction Account	\$40,000.00
Food Service	\$57,476.73
Cody School Fund	\$47,621.27
Payroll	\$2,041,255.68

- Minutes of June 18, 2019 board meeting
- Minutes of June 24, 2019 special board meeting
- Recognized the Assistant Superintendent as Federal Programs Director

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- Designated the Special Services Director as the 504 Coordinator
- Approved School Meal Prices for 2019/2020 (no change)
- Approved an Annual Tuition Rate of \$15,573 for 2019/20
- Approved the following list of bus routes by exception:

West Cooper Lane	Route Numbers 2 and 6 (a.m. and p.m.)
Big Horn Avenue (US 14A)	Route Numbers 2, 6, 9 and 11(a.m. and p.m.)
Robert Street	Route Numbers 6 and 9 (a.m. and p.m.)
A Street	Route Number 9 (a.m. and p.m.)
B Street	Route Number 9 (a.m. and p.m.)
C Street	Route Number 9 (a.m. and p.m.)
D Avenue	Route Number 9 (a.m. and p.m.)
E Avenue	Route Number 9 (a.m. and p.m.)
F Street	Route Number 9 (a.m. and p.m.)
East Sheridan Avenue	Route Numbers 3, 6, 11 and 29 (a.m. and p.m.)
Blackburn Street	Route Number 3 (a.m. and p.m.)
Yellowstone Highway (US 14, 16 & 20)	Route Numbers 1 and 5 (a.m. and p.m.)
East Stampede Avenue	Route Numbers 6 and 29 (a.m. and p.m.)
29 th Street South of Sheridan Avenue	Route Number 29 (a.m. and p.m.)
17 th Street (US 14, 16 & 20)	Route Numbers 6 and 11 (a.m. and p.m.)
16 th Street (US 14A)	Route Numbers 6, 9 and 16 (a.m. and p.m.)
8 th Street (US 14, 16 & 20)	Route Numbers 1 and 6 (a.m. and p.m.)
23 rd Street (South of Newton Avenue)	Route Numbers 6 and 29 (a.m. and p.m.)
Highway 120 (Belfry Bridge)	Route Numbers 14 (a.m. and p.m.)

(All of the above roadways involve Route Number 31, which is an afternoon shuttle.)
- Accepted the Shoshone Recreation District Grant of \$30,000 for the Wynona Thompson Auditorium sound system.
- Approved additional surplus equipment
- Approved an application for admission of a non-resident student
- Approved the School Resource Officer contract with the City of Cody
- Approved the School Improvement/Accreditation Consultant contract
- Approved the C-Bar-V contract for a student
- Approved the executive session minutes for the July 16, 2019 5:30 p.m. meeting

Trustee Rosencranse called for public comment.

Travis Swenson of Swenson Auctions thanked the board for the opportunity to submit a Request for Proposal (RFP) to auction the Beacon Hill property and gave a brief background about his company. He stated he could offer complete representation for the seller and is a member of the Park County Board of Realtors so the listing would have MLS exposure.

Trustee Rosencranse called for second reading of Policy GCCAA – Certified Staff Illness, Bereavement Leave and Retirement Incentive.

On motion by Stefanie Bell, seconded by Tom Keegan and carried, Policy GCCAA was approved on second and final reading.

Trustee Rosencranse called for second reading of Policy GDC – Classified Staff Leaves, Absences and Retirement Incentive.

On motion by Cathy Roes, seconded by Brandi Nelson and carried, Policy GDC was approved on second and final reading.

Chairman Rosencranse called for second reading of Policy GCQC – Resignation of Certified Staff Members (Incentive).

On motion by Tom Keegan, seconded by Karen Schipfmann and carried, Policy GCQC was approved on second and final reading.

Chairman Rosencranse called for second reading of Policy DJ – Procurement.

On motion by Brandi Nelson, seconded by John McCue and carried, Policy DJ was approved on second and final reading.

Chairman Rosencranse called for second reading to delete the current Policy DJ – Purchasing.

On motion by Stefanie Bell, seconded by Karen Schipfmann and carried, Policy DJ – Purchasing was approved for deletion.

Chairman Rosencranse called for second reading of regulation DJ (R-1) – Procurement Policies and Procedures Using School District Funds.

Trustee Nelson moved to approve regulation DJ (R-1) on second and final reading Trustee Keegan seconded. Superintendent Schulte added that this regulation pertains to general fund dollars and reflects current practice. Motion carried.

Chairman Rosencranse called for second reading of regulation DJ (R-2) – Procurement Policies and Procedures Using Federal Funds.

Cathy Roes moved to approve on second and final reading, regulation DJ (R-2). Stefanie Bell seconded the motion. Mr. Schulte added that this regulation pertains to federal funds purchases and meets state and federal guidelines. Motion carried.

Chairman Rosencranse called for second reading to delete Policy EFAB – School Nutrition Procurement.

On motion by Trustee Bell, seconded by Trustee Keegan and carried, Policy EFAB was approved for deletion.

Chairman Rosencranse called for second reading of Regulation DJ (R-3) – Construction Contracts Bidding and Awards.

Tom Keegan moved and Brandi Nelson seconded, the second and final reading of Regulation DJ (R-3). Motion carried and Regulation DJ (R-3) was approved.

Chairman Rosencranse called for second reading to delete Policy FEG – Construction Contracts Bidding and Awards.

On motion by Stefanie Bell, seconded by Brandi Nelson, and carried, Policy FEG was approved for deletion.

Chairman Rosencranse called for second reading of exhibit DJ-E – Informal Procurement Log and Evaluation Matrix.

On motion by Trustee Bell, seconded by Trustee Nelson and carried, exhibit DJ-E was approved on second and final reading.

Chairman Rosencranse called for action on the Request for Proposal for the Sale of Beacon Hill Property.

Mr. Schulte shared that two proposals were received and he had visited with both individuals that submitted. He suggested a brief recess pending a phone call from the school district's attorney.

The meeting resumed and Chair Rosencranse stated the school attorney concurred the debate on managing the sale of Beacon hill should occur in open meeting. Trustee Nelson made a motion to table action on RFP's for the Sale of Beacon Hill property until the board could receive advice from the school attorney. Stefanie Bell seconded. Motion carried.

Mrs. Rosencranse called for discussion about August and September work sessions.

Superintendent Schulte spoke about the Strategic Priorities work that is planned with administration at their retreat August 5-7 and the invitation to have the board participate on August 6th at the NWC Field Station. This work would take place in lieu of an August work session. In September, WSBA hosts a regional fall round-up that school boards

are invited to attend. This is scheduled for September 4th in Worland so this work would take place in lieu of the September work session that was scheduled for September 3rd.

On motion by Stefanie Bell, seconded by Tom Keegan and carried, the August 6 retreat at NWC Field Station and the September 4th WSBA Fall Round-Up would be in lieu of regular August and September board work sessions.

Chairman Rosencranse called for approval of the proposed 2019/2020 Shoshone Recreation District Budget.

Tom Keegan moved to approve the 1.0 mill levy for Shoshone Recreation District for 2019/2020 and stated,

“Be it resolved that the Board of Trustees for School District 6 of the State of Wyoming authorizes the Park County Treasurer to pay directly to the Shoshone Recreation District that portion of the mill(s) levied and apportioned to the Recreation District.

Stefanie Bell seconded the motion. Motion carried to approve the 1.0 mill levy for Shoshone Recreation District for 2019/2020.

Chairman Rosencranse called for Board Reports.

Jenni Rosencranse spoke about the retreat held with the Board and the administrators with Dr. Joel and read the resulting strategic priorities for 2019/2020:

- By May 1, 2020, the Trustees and Administrative team will identify the critical elements of learning necessary for a Park 6, twenty-first century graduate to succeed in their chosen pathway (i.e. college, military, vocational tech., career/work)
- All students will strengthen their knowledge, skills, and habits of mind to be prepared for the next level as demonstrated by performance on a variety of assessments.
- By March 1, 2020 the District will develop a strategic communication plan to effectively serve all stakeholders.

Mrs. Bell asked about adopting the strategic priorities, stating that it's important that this isn't seen as just the board's work, but administration also. After some discussion, Chair Rosencranse and Mr. Schulte agreed to draft a letter after the August 6th retreat to share at the August 20, 2019 board meeting.

Mr. Bell shared that the evaluation committee had met yesterday and plans to meet with Mr. Schulte next week.

Chairman Rosencranse called for the Superintendent's Report.

Mr. Schulte reminded trustees that it's time to advertise for new volunteers to serve on the KEC committee for 2019/2020. Letters will be sent to the current members and an ad will appear in the back-to-school edition of the Cody Enterprise as well as the district website. He directed trustees to the assessment calendar that was shared and also stated he would be sharing Prevention Needs Assessment data for grades 6-8, 10 and 12 at the regular Board meeting in August. The State Board of Education has been reviewing school leader evaluation models and there has been some question whether the district's McREL system meets the newly adopted state standards. Mr. Schulte will attend the State Board of Education meeting July 18 to present Park 6's evaluation system.

Trustee Roes thanked the board and administration for the time they all spend working together with Dr. Joel and she looks forward to meeting and working together again.

Chairman Rosencranse called for Visitor Comments.

Harold Musser spoke about the possible conflict in him possibly conducting the auction for Beacon Hill property and the possibility of purchasing the property. He stated he would recuse himself from bidding adding that he feels he could get the most money for the district's property.

There being no further regular business to come before the board, the board took a 20-minute recess until the required 8:00 p.m. budget hearing.

The meeting resumed and the public hearing on the budget opened at 8:00 p.m.

Mrs. Solberg reviewed the \$43,153,693 FY2019/2020 budget consisting of general fund, special revenue fund, capital construction fund, depreciation reserve fund, food service fund and cash reserves and shared the budget appropriations and levy resolution.

The budget hearing concluded at 8:05 p.m.

Chairman Rosencranse called for approval of the district's 2019/2020 budget.

Stefanie Bell moved and Tom Keegan seconded, to approve the 2019/2020 budget appropriation and levy resolution of \$43,153,693 total appropriations and,

BE IT FURTHER RESOLVED, that after deducting all available cash and estimated revenues, the following amount must be raised through general taxation, and that such levies as are required to provide such amounts are hereby authorized as of and for the fiscal year ending June 30, 2020.

Amounts to be raised:

General Fund.....\$11,498,576*

*Based on local 25 mills and 6 county mills

Motion carried and the 2019/2020 budget was approved.

Chair Rosencranse thanked business manager, Dawn Solberg, for a thorough presentation and stated there would be no executive session as indicated on the meeting agenda.

There being no further regular business to come before the board, Trustee Keegan moved to adjourn. Brandi Nelson seconded the motion, motion carried and the meeting adjourned at 8:10 p.m.

Chairman of the Board

Date

Clerk

Date