

Qualifications

Date: \_\_\_\_\_

Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Current address or school location:

\_\_\_\_\_ Phone# / Ext # \_\_\_\_\_

\_\_\_\_\_ E-mail address: \_\_\_\_\_

Position applying for: \_\_\_\_\_

Current employee:            ≠ No    ≠ Yes, Position & Location \_\_\_\_\_

Former Employee:            ≠ No    ≠ Yes, Dates employed \_\_\_\_\_

Current application on file:    ≠ No    ≠ Yes, Date submitted \_\_\_\_\_

In reference to the position that you are applying for, please provide the following information:

1. Describe how your previous work experience has prepared you for this position:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Explain how previous jobs or work experience required you to perform similar job duties:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Describe the qualities or abilities you possess that will contribute positively to Heber-Overgaard Schools: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_