



Solicitation Amendment

Show Low Unified School District
500 W. Old Linden Rd.
Show Low, AZ 85901
928.537.6000

Solicitation No: IFB #2021-02

Description: Show Low Junior High School Roofing and Electrical Upgrades

Page 1 of 4

Amendment No.: Five (5)

In accordance with A.A.C. R7-2-1026 and pursuant to the Uniform Instructions, Solicitation Amendments (2)(F), the above-referenced solicitation shall be amended as follows:

1. The district has made a determination that it is in its best interest to use electronic submission for competitive sealed bids for this project through its procurement consultant, Sunny Path Associates, LLC. **Physical bids will no longer be accepted and electronic submission is required.**
2. Sunny Path Associates, LLC utilizes Bonfire, an electronic portal for receiving, opening and recording bids and proposals digitally. Vendors must create a free Bonfire account to submit a bid response and submission of the bid for this project must be uploaded using the following portal address:

<https://sunnypathassoc.bonfirehub.com/opportunities/26044>

3. **The due date remains April 16, 2020 at 1:00 PM Arizona Time.** Note the time listed in the Bonfire portal is shown as MDT. Late bids shall not be considered. Public opening of the electronic bids received will be held virtually **at 1:30 PM** to allow for system processing and internal access controls. The virtual meeting details have not changed. Participants may use the following details to join:

Meeting ID: <https://meet.google.com/veh-kyoc-wyb>

Join by phone: +1 413-341-4933

PIN: 856 559 777#

4. All references to the Opening Location and Submission Instructions such as paper and physical bids throughout the solicitation shall be changed to reflect the electronic bid submission requirement, including but not limited to reference to the delivery address, mailing labels, printed copies and separate sealed envelopes. Due to the volume of these changes, the Solicitation as Amended will be posted within the portal with all changes resultant by Amendments 1-5, no later than April 14. Any discrepancies or conflicts shall be identified by Bidders on Attachment 6, Deviations/Exceptions.
 - a. Remove and replace Special Instructions, (4)(A) on Page 27, "In accordance with Uniform Instructions (4)(A), "Sealed Envelope or Package"; bids in response to this solicitation shall be submitted electronically and received on or before the due date and time found on the Solicitation cover sheet. Bids received after the due date and time shall be not be considered.
 - b. Remove and replace Uniform Instructions, (4)(A) on Page 33, "Bidders responding to the solicitation must submit the bid electronically through the Bonfire e-procurement system. Bids shall be received before the due date and time stated in the solicitation. Bids submitted outside of the Bonfire portal or those that are received after the due date and time shall be rejected.
5. Add the following to the Scope of Work, (7)(B) on Page 6:

It would be possible to install columns and footings adjacent to the existing walls instead of attaching the new beams to the existing walls, as shown on sheet S1.0 Detail 105. The detail needed would be similar to Detail 102 on Sheet S1.0. This would occur in 8 locations, two at the far west wall, two at the east wall of the kitchen, and two on each side of the intermediate masonry wall that is located between the shop classroom and the kitchen storage room. A new calculation and detail done for those conditions. Contractor shall include the additional engineering fee of \$1,500 in their roofing base bid for the alternate detail required.



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6. Revise the following in the Scope of Work, (10)(C) on Page 7:

Final completion for the project is expected within seventy-five (75) days from notice to proceed. This shall apply to the project running concurrently through a single contractor. If a multiple award, the seventy-five days would apply to each project separately.

7. Attachment 3, Cost Form is represented electronically in the Bonfire portal. The Excel form attached herein shall be used for electronic upload of bid costs. The Attachment 3, Cost Form released via Amendment #3 must be included in the full bid package file and shall match the costs and values uploaded in the Requested Data section. Bidder must also identify if additional engineering modifications are required for the roofing bid portion.



Attachment 3, Cost Form.xlsx

8. Remove and replace the Bid Requirements Checklist with the revision found herein.

9. Add Exhibit E, Electronic Submission Instructions using Bonfire to the Solicitation, provided herein.

ALL OTHER PROVISIONS OF THE SOLICITATION SHALL REMAIN IN THEIR ENTIRETY.

Bidder hereby acknowledges receipt and understanding of the above amendment.

The above referenced amendment is hereby executed this date by the District.

|

Greg Schubert | 4/10/2020

Signature

Date

Signature

Date

Printed/Typed Name and Title

Greg Schubert | Business Manager

Printed/Typed Name and Title



Exhibit E

Electronic Submission Instructions using Bonfire

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Show Low Unified School District will utilize an online public portal known as Bonfire for electronic submission of competitive sealed bids for this project. Bonfire is an electronic portal for receiving, opening and recording bids and proposals digitally available through the procurement consultant, Sunny Path Associates, assisting with the project.

1. Prepare bid submission materials.

Requested Documents	File Type	# Files
Attachment 3, Cost Form (BT-59FI)	EXCEL	1
Full Bid Package (Bid Security + Attachments 1 through 12)	PDF (.pdf)	1
Licenses-Contractor and Subs	PDF (.pdf)	Multiple
Amendments-ALL	PDF (.pdf)	1
Certification/Product Warranty	PDF (.pdf)	Multiple

You will also be asked to provide answers for the following:

Requested Information	Format
I am bidding on both projects.	YES/NO
If awarded both projects, I will provide this percentage discount (i.e. if 2%, enter 2).	Number
The roofing bid portion includes additional engineering cost per Amendment #5	YES/NO

- Note the format or type and number of files allowed. The maximum upload file size is 1000 MB.
- **Do not embed** any documents within your uploaded files, as they will not be accessible.
- Text fields have a limit of 2000 characters.

2. Upload your bid submission at <https://sunnypathassoc.bonfirehub.com/projects/view/26044>.

- A bid submission must be uploaded, submitted, and finalized prior to the Closing Time of:
April 16, 2020 1:00 PM ARIZONA TIME
- It is strongly recommended that sufficient time is allotted and at least **ONE (1) day** before Closing Time to begin the uploading process and to finalize.

3. Important Notes

- The Cost Form Data and Vendor Name will only be visible after the Closing Time. No other information shall be publicly available until after award.
- Uploading large documents may take significant time, depending on the size of the file(s) and Internet connection speed.
- An email confirmation receipt will be sent with a unique confirmation number once a submission is finalized.
- Minimum system requirements: Internet Explorer 11, Microsoft Edge, Google Chrome, or Mozilla Firefox. JavaScript must be enabled. Browser cookies must be enabled.

4. Technical Assistance

- A. Contact Bonfire at Support@GoBonfire.com.
- B. Visit the help forum at <https://bonfirehub.zendesk.com/hc>.



Bid Requirements Checklist

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Bidder is responsible for reviewing the solicitation in its entirety and including all requested and applicable information. The District will not assume responsibility for any costs related to the preparation or submission of the bid. This checklist is provided for convenience.

- ATTACHMENT 1:** Offer and Acceptance Form (signed)
- ATTACHMENT 2:** Questionnaire – *includes disclosures, financial stability, operations, key personnel and references*
- ATTACHMENT 3:** Cost Form – *these values must match Attachment 3, Excel file upload into the Bonfire portal*
- ATTACHMENT 4:** Subcontractor List
- ATTACHMENT 5:** Confidential/Proprietary Information
- ATTACHMENT 6:** Deviations/Exceptions
- ATTACHMENT 7:** Non-Collusion Affidavit (notarized)
- ATTACHMENT 8:** Conflict of Interest Disclosure – *also required for EACH proposed subcontractor*
- ATTACHMENT 9:** Asbestos and Hazardous Material Statement
- ATTACHMENT 10:** IRS W-9 Form
- ATTACHMENT 11:** Vendor Registration Form
- ATTACHMENT 12:** Boycott of Israel Disclosure
- COPY of contractor license(s)
- COPY of applicable contractor license(s) for EACH proposed subcontractor
- ALL Amendment(s), if applicable, signed and dated
- BID SECURITY**
- COPY of certification, if applicable
- COPY of product warranty, if applicable

**These documents must be uploaded into the Attachments area in PDF format using the Bonfire portal via:
<https://sunnypathassoc.bonfirehub.com/projects/view/26044>.**

- **Attachment 3, Cost Form (EXCEL)**
- **Full Bid Package (Bid Security + Attachments 1 through 12)**
- **Licenses-Contractor and Subs**
- **Amendments-ALL**
- **Certification/Product Warranty**

Refer to Exhibit E, Electronic Submission Instructions using Bonfire, for additional instructions.