

January 19, 2016

Dear Grades 3-5 Families,

Thanks to a generous grant fund, we are delighted to share that each of our grades 3-5 students will receive an iPad Mini to assist in providing a quality instructional experience at St. John Paul II Catholic School. Earlier this year, our grades 6-8 students received an iPad as part of a program that began last January.

Please understand that we must retain all ownership rights of the iPad, which means that the school may inspect the iPad and all stored information at any time with or without notice, and the students should not have an expectation of privacy for any information stored on, sent by, or received through it. These iPads will be returned at the end of the school year, or upon a student withdrawing from SJPII. All personal data may be deleted (iCloud and Google Apps options for storing will be available) during the updating process. The devices will be re-issued to students in August for the 2016/17 school year.

Each family has paid a technology/registration fee prior to receiving the device. This fee covers educational application costs, equipment updates, personnel support for iPad maintenance, and insurance in the event that something should happen to their child's iPad. Cases will be provided for your child's iPad.

A few important pointers for your family's careful consideration:

Customization & Care

Any preference settings, such as wallpaper, screen brightness, etc. may be changed by the student. The purchase of some apps may be required by teachers, and these will be provided by the school. Hacking or jail breaking an iPad is not allowed; if a student's iPad is found to be hacked/jailbroken or if it is deemed that the iPad is being used inappropriately in any manner, the student will be subject to disciplinary action and possible financial penalties associated with harming the device.

Students should report any DAMAGE or LOSS to their homeroom teacher immediately. All iPads are covered by a warranty which covers manufacturer's defects. The warranty DOES NOT cover loss, negligence, or abuse. For example, carelessly dropping the iPad, throwing the iPad, or using the iPad as an umbrella would be considered examples of neglect and abuse. Students will be responsible for the deductible expense for covered damage. Repeated instances of damage may result in a charge for replacement of the device. The section below on *Financial Responsibility* offers further details.

Standards for iPad Care and Use

Student Responsibilities

- Bring the fully-charged iPad and charging unit to school each day.
- Keep the iPad with you or within your sight at all times unless the teacher has asked otherwise.
- Avoid letting anyone other than your parents use your device. This includes siblings!
- Remember data stored on the iPad MUST be consistent with school policy and the mission and spirit of SJPII. Restrictions on the iPad will prevent students from deleting apps.
- Be aware that the iPads will be issued with mobile device management (MDM) software. This will assist our technology team in app distribution, troubleshooting, wireless network connectivity, and content filtering while on the school network. This software is NOT TO BE REMOVED for any reason. If a student attempts to remove the MDM software, the iPad is designed to remove all apps/data and to alert the technology team. This is a violation of our Acceptable Use Policy.

General Care

- Please do not do anything to the iPad that will permanently physically alter it in any way.
- Do not remove any serial numbers or identification placed on the iPad.
- Please keep the equipment clean. Avoid eating or drinking while using your device.
- Clean the screen with a soft, dry anti-static cloth. Avoid using paper towels, which may scratch the screen.
- Ensure the iPad is not left in extreme temperatures for extended periods of time. If accidentally left in extreme cold, allow the iPad to warm up to room temperature before use.

Personal Health & Safety

- Do not provide your personal information to anyone over the Internet.
- Avoid sharing your passwords or passcodes with anyone other than your parents.
- Refrain from using your iPad within 30-45 minutes of bedtime to facilitate proper rest.

Financial Responsibility

The SJPII iPads were purchased with an extended warranty. The school technology fee covers the first incidence of damage. Subsequent damage will be repaired by the school, when possible, and the cost will be billed to the student/family. In the case of an iPad's irreparable destruction or loss, the student/family will be billed for the full value of the replacement iPad. Any apps required for school use will be distributed via the school's Mobile Device management system. As mentioned previously, the Apple IDs assigned to the students do not allow for purchasing personal apps by default (they have no credit card information).

We have read the information above and agree to adhere to the recommendations as stated.

Student Name: _____ Student Signature: _____

Parent Name: _____ Parent Signature: _____

Date: _____