



**Morristown
Elementary**

MORRISTOWN SCHOOL DISTRICT #75
25950 West Rockaway Hills Drive
P.O. Box 98
Morristown, Arizona 85342
623-546-5100

**STUDENT RECORDS
DESIGNATION OF DIRECTORY INFORMATION**

During the school year, District staff members may compile non-confidential student directory information as specified below.

According to state and federal law the below-designated directory information may be publicly released **to educational, occupational or military recruiting representatives without your permission.** If the Governing Board permits the release of the below-designated directory information to persons or organizations who inform students of educational or occupational opportunities, by law the District is required to provide the same access on the same basis to official military recruiting representatives for the purpose of informing students of educational and occupational opportunities available to them, unless you request in writing not to release the student's information without prior written consent. *If you do not opt out of releasing any or all of the below-designated information, then the District must provide military recruiters, upon request, directory information containing the student's names, addresses and telephone listings.*

If you do not want any or all of the below-designated information about your son/daughter to be released to any person or organization without your prior written consent, you must notify the District in writing by checking off any or all of the rejected information, signing the form at the bottom of this page, and returning it to the Principal, within one (1) week of receiving this form. If the School District does not receive this notification from you within the prescribed time, it will be assumed that your permission is given to release your son's/daughter's designated directory information.

(Morristown School will not release any information you have *check-marked* below. This includes to the PTSA and/or local newspapers. If you want us to release *limited* directory information to PTSA or local newspapers, please mark the appropriate box or boxes below)

To: **Principal Dr. Jennifer Petty** School Year: 20 ____ to 20 ____

I **do not** want any or all the directory information I have below concerning

_____ (student's name) designated as directory information and released to any person or organization without my prior written consent:

- | | |
|--|--|
| <input type="checkbox"/> Name | <input type="checkbox"/> Address |
| <input type="checkbox"/> Telephone Listing | <input type="checkbox"/> Electronic Mail Address |
| <input type="checkbox"/> Date and Place of Birth | <input type="checkbox"/> Photograph |
| <input type="checkbox"/> Dates of Attendance | <input type="checkbox"/> Grade Level |
| <input type="checkbox"/> Honors and Awards Received | <input type="checkbox"/> Major Field of Study |
| <input type="checkbox"/> Participation in officially recognized activities and sports | |
| <input type="checkbox"/> Weight and height of members of athletic teams | |
| <input type="checkbox"/> Most recent educational agency or institution attended | |
| <input type="checkbox"/> Name and picture to be released to Morristown PTSA for use in the School Yearbook | |
| <input type="checkbox"/> Name, grade and picture to be included in press releases to area newspapers | |

(Parent/Guardian Signature)

(Date)