

Holly Berry Festival

Dear Exhibitor:

The Sisters of the Apostles of the Sacred Heart of Jesus have served the greater New Haven community for over 60 years—teaching elementary and high school, working in parishes, caring for orphans, and providing day care services for elders. Our retirement home, Sacred Heart Manor, houses 26 sisters.

For over 30 years, a fundraiser has been held to help our elder sisters and to support our retirement fund. Our annual fundraiser, the Holly Berry Festival, will take place on November 22 and 23, 2019, at Sacred Heart Academy (265 Benham Street, Hamden). It includes a **juried craft show**, gourmet food booths, and local entertainment during the two-day event.

This letter is your personal invitation to participate as a juried craft show exhibitor on Friday, November 22, and Saturday, November 23, 2019. The Arts & Crafts Show is from 3:00 P.M. - 8:00 P.M. on Friday and from 10:00 A.M. - 3:00 P.M. on Saturday. Set-up will take place on Friday, November 22, from 9:00 A.M. - 2:00 P.M. Please bring your own tables; we will provide chairs.

We will advertise the event in our local and area newspapers, radio stations, TV and cable channels, and community organization newsletters and on the Internet.

Please read the enclosed guidelines and rules and mail the application with the non-refundable entry fee, \$110 for one 10'x8' space (check payable to Apostles of the Sacred Heart of Jesus) by October 15, 2019 to Holly Berry Committee, 295 Benham Street, Hamden, CT 06514. This is a juried show and only **HAND-CRAFTED ITEMS WILL BE ACCEPTED FOR THE CRAFT SHOW**. If you have any questions, please call Sr. Mary Anne at (203) 203-248-4031, Ext. 533.

Thank you very much. We look forward to hearing from you!

Sincerely,

Sr. Mary Anne Sharron, ASCJ

Sr. Mary Anne Sharron, ASCJ
Committee Member
Holly Berry Festival

Holly Berry Festival

**Apostles of the Sacred Heart of Jesus
Holly Berry Festival Craft Fair Application
November 22 and 23, 2019
Exhibitor Guidelines**

1. Fee--\$110 for one 10' X 8' space for two days. Check must accompany application. **Fee is non-refundable, unless** the jury committee does not accept your application.
2. Please enclose two photos of your crafts, if you have not been in the show before. For return of photos, provide a stamped, self-addressed envelope.
3. Booths must be set up by Friday at 2:00 P.M. and may not be broken down before 3 P.M. on Saturday. You must provide your own tables. We will provide chairs.
4. Area must be staffed at all times. Space is limited to two workers.
5. Space does not include electricity. Several booths will have access to electricity, if necessary. Double booths (\$220) have preference for corner locations. All displays must be freestanding. No duct tape, nailing, or taping to walls or floors is permitted.
6. Loss or damage to any consigned items is the liability of the vendor. The Apostles of the Sacred Heart of Jesus will not be liable for loss, damage, or breakage to any merchandise or display items. Each exhibitor is responsible for cleanup of area.
7. **Connecticut State law requires vendors to collect sales tax on items sold. Tax ID# must appear on this application and will be reported to state officials upon request.**

(Please Print)

Name _____
Last First

Business Name _____

Address _____

City _____ State _____ Zip Code _____

Phone # (Home) _____ (Work) _____

CT State Sales Tax # _____ email _____

Craft description _____

Number of 10' X 8' spaces _____ X \$110 per space = Total enclosed \$ _____

Make check payable to: Apostles of the Sacred Heart of Jesus

I WILL NOT HOLD THE APOSTLES OF THE SACRED HEART RESPONSIBLE FOR ANY ACCIDENT OR LOSS, DAMAGE, OR BREAKAGE TO MY PROPERTY. I ASSUME FULL RESPONSIBILITY FOR MY PROPERTY.

Signature

Date

Please mail the completed application form and fee to:
Holly Berry Committee, Mount Sacred Heart, 295 Benham St., Hamden, CT 06514
Questions: 203-248-4225 x406

Application form is due by October 15, 2019. Special price of \$100 is valid until December 31, 2018 only.