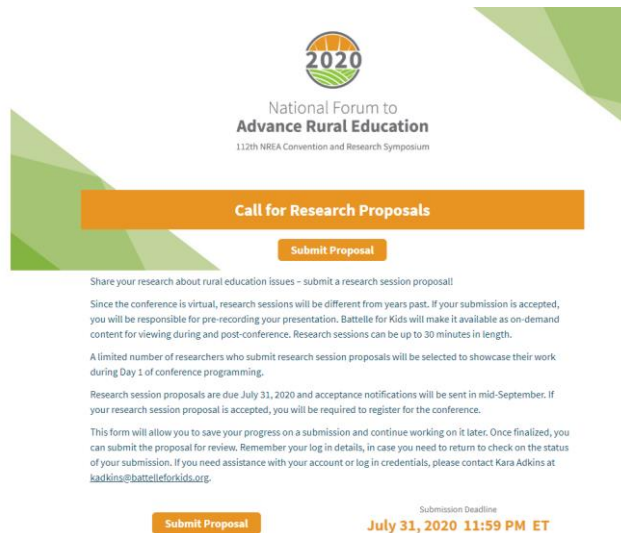**National Forum to Advance Rural Education - Call for Research Proposals**
Please use this document to inform what is needed in order to submit a research session at the upcoming virtual National Forum to Advance Rural Education.

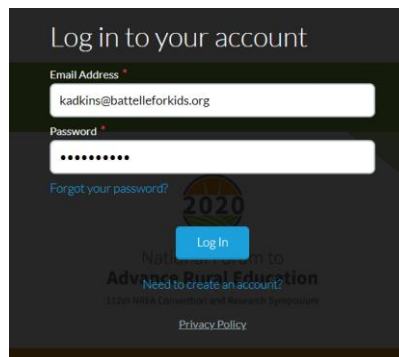[Link to Submit](#) **-** *The deadline to submit a proposal is July 31, 2020.*

Home Page
The home page will provide baseline information for the submission process. To get started, **click on "Submit Proposal."**

Creating an account/Logging in to your account
In order to submit a proposal, an account must be created. After clicking on submit proposal you will automatically be prompted with the information below to create an account. **Click create account (in blue)**, and then enter a valid email address and create a unique password.
   → We recommend you keep track of your username/password, which will be required to make any changes to your submissions.
      o Draft submissions can be saved to return to later.

After an account has been created you will move on to the proposal submission process.

Primary Presenter Information
Each session will need a primary point of contact.
- We recommend the primary contact be the main presenter
  - *All information is required unless otherwise stated*

You will be asked when submitting to include the below information for the primary contact
→ First Name
→ Last Name
→ Title
→ Organization
→ Work Phone
→ Email Address
→ Twitter URL *(optional)*
→ Profile Picture *(optional)*

Adding Co-Presenters: *Up to three accepted (all fields are required)*
→ First Name
→ Last Name
→ Title
→ Organization
→ Email Address

Select Session Themes:
The information below provides context around the event theme as well as the ten research priorities in the context of equitable approaches to 21st century learning.

You will be asked to identify which theme (Recovery, Renewal, Resilience) aligns with your presentation. All research sessions should relate to one of the event themes.

1) Recovery – Dealing with the urgent
- Closing student achievement gaps in rural schools
- Access to counseling/mental health/chemical dependence services
- Technology integration to meet needs of rural students

2) Renewal – Moving to the important
- Rural school and community/family relations
- Effects of poverty on rural education
- Teacher/leader preparation for rural schools

3) Resilience – Getting better at getting better
- College and career readiness/preparation for postsecondary experiences
- Building capacity to meet the needs of diverse and special populations
- Data-driven decision making to improve student educational attainment
- Teacher/leader recruitment and retention

Presentation Details Required:

→ Presentation Title *(10 words or less, avoiding abbreviations and acronyms)*
→ Presentation Description *(500 characters or less)*

There will be a limited number of research session proposals selected to showcase their work during Day 1 of conference programming. Please indicate if you would like to be considered.

Summary of Research:

Pre-recorded sessions will showcase leading research on rural education issues. All submitted proposals should provide a summary of the research that addresses the following. A text box will be included in the proposal to share a summary of the research *(10,000 characters max).*

1. Background & Relevance to Rural Education
2. Purpose & Research Questions
3. Method
4. Findings (preliminary or final)
5. Discussion of implications for Rural Education
6. References

Additional Resources

Space will be available to upload any supporting information that would be beneficial for the selection committee to review.

 Accepted file formats include: Word, Excel, TXT, PDF, JPG, PNG, PPT, MP4, MOV, RTF, BMP, GIF, and ZIP.

Review Your Submission

This section will house all entered information for the form. **Click return to submission form** to correct or change any input content.

Confirmation

A confirmation will appear once the submission form has been successfully submitted. A confirmation email will go to the primary person's email account.

Reviewing Submissions/Checking Status

Once an account has been created, it is simple to go back to the home page and **click Log In** to access submission(s), or to check the status of submission(s). The **My Submissions** tab will show any draft or unsubmitted submissions, ones that have been submitted for review, and any accepted or denied submissions. Please note as a reminder, that any accepted or denied submissions will not show until Mid-September. See below for an example.

If you have any additional questions, please do not hesitate to reach out to Kara Adkins at kadkins@battelleforkids.org. Thank you!