

NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE TOMBSTONE UNIFIED SCHOOL DISTRICT NO 1 PURSUANT TO A.R.S. Paragraph 38-431.02 notice is hereby given to the members of the board of trustees of the Tombstone Unified School District No 1 and to the general public that the board will hold a telephonic or **Regular Governing Board Meeting** open to the public on **January 8, 2020** beginning at **5:30 PM** at **Tombstone High School Madeline Giacomma Wyatt Commons Area** located at **1211 N. Yellowjacketway, Tombstone, Arizona.**

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board’s attorney in person or via telephonic conference call, in executive session, on any matter listed on the agenda

**I. Call to Order** Meeting was called to order at 5:30pm. In attendance were: Mr. Hayhurst, Mr. Dotson, Mr. Keeling, Mr. Shelley, Mr. Guin and Superintendent Devere

**II. Pledge of Allegiance**

**III. Presentation**

**IV. Call to the Public** – “This is an opportunity for public comment. Unless the comment relates to an agenda item, Board Action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may respond to criticism. Comments shall be limited to three (3) minutes. In situations where a number of persons desire to present comments on the same subject, the Governing Board Chair may impose lesser time limits on each person’s comments and an overall time limit on public comments in general.”

**COMMENTS SHALL BE LIMITED TO 3 MINUTES**

*None*

*Motion made to approve consent agenda by Mr. Keeling and 2<sup>nd</sup> by Mr. Dotson. All were in favor, motion passed with a vote of 5-0*

**V. Adoption of Consent Agenda**

**1) Approval of Payroll and Vouchers** (Grant & M&O)

i.	Payroll 4	\$ 228,756.91
ii.	Payroll 5	\$ 205,383.46
iii.	Expense 2029	\$ 627,209.86
iv.	Expense 2030	\$ 5,646.00
v.	Expense 2104	\$ 140,864.76

(Vouchers may be viewed at the district office or online at tombstoneschools.org)

**2) Personnel Matters**

**a. Sports/Clubs /Extended Duty Contracts** (M&O unless specified)

i.	Ford, Amber	THS Knowledge Bowl
ii.	Ford, Amber	THS Dual Credit

**b. Letter of Appointment**

i.	Stevens, Michelle	HCS Para Educator
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**c. Volunteer**

i.	Saavedra, Ernesto	JV Football
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**d. Resignation/Termination**

i.	Mansour, Hakim	THS Teacher (liq. damages rec’d)
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- ii. Henry, Christina            HCS Teacher
- iii. Bradley, Shannon        HCS Para Educator

**e. Contracted Staff**

- i. Ashbaugh, Shawn        THS Teacher

**3) Minutes for Approval**

- i. 8/12/2020

**4) Approval of the following Policy Advisories (2<sup>nd</sup> reading)**

- i. #672-Regulation GBGB-R/Staff Personal Security and Safety
- ii. #673-Policy IHA/Basic Instructional Program
- iii. #674-JICA-RD/Student Dress *\*new policy*
- iv. #675-Policy KB-Parent Involvement in Education
- v. #676 Regulation KI-RB/Visitors to School *\*new policy*

**5) Approval of the following Policy Advisories (1<sup>st</sup> reading)**

- i. #677 Policy ACA-Sexual Harassment-Regulation ACA-R
- ii. #678 Policy ACAA-Title IX Sexual Harassment-Regulation ACAA-R *\*new policy*

**6) Approval of SFB HVAC projects at Huachuca City School and Tombstone High School**

**VI. Reports and Communications**

**1) Principal Updates**

- i. THS-David Thursby  
*Mr. Thursby began by explaining the set-up of the area we were meeting in with tables, as this commons area is used as overflow for students to eat lunch and maintain social distancing. He said THS is off to a good start, students having good attitudes and parents are being supportive. All fall sports are now practicing with a home Cross Country meet this Friday afternoon beginning at 4:45. It has been an "all hands on deck" approach with all the staff. He thanked the teaching staff for their hard work and growing tech capabilities and thanked the custodians for all the work they have been doing.*
- ii. HCS-Kevin Beaman  
*Mr. Beaman started with the news that the KDG class has grown from 15 to 31. The CAC is starting season 2 on October 19, and there is a possibility there may be a shortened season 1. The Tombstone Marshalls Dept. and SV Walmart have graciously donated backpacks filled with supplies. The counselor will be beginning social emotional classes for all students K-8.*
- iii. WJM-Scot Roppe  
*Mr. Roppe said he has had positive responses from parents and it has been great working closely with Mr. Beaman and Mr. Thursby. The WJM staff has risen to the occasion. He owes Mr. Collins and his team kudos for their fast tech responses. Sherriff Dannels and Jeff Black have donated \$1000 to playground repair.*

2) **Robert Devere, Superintendent**

i. District Wide Update

*Statewide enrollment is down. The Governors grant statewide grant may not be enough to cover the deficit needed. We are a bit ahead of other districts in the area with our earlier start. Mr. Devere is fielding calls from area superintendents with questions on starting in person. Mr. Collins has been jumping from project to project keeping technology going. We have just purchased 10 more upgraded capacity teacher computers. The next few weeks focus will be on how we can support our teachers with the online/in person teaching. We are following the AZDHS recommendations and right now we are at "moderate" and very close to being "minimal". When we are minimal, things can change for us to include masks, social distancing etc... SFB projects are making progress. The bids will be open soon for the ADA compliance at HC, bids are complete for the THS and HCS gym AC and the walk in freezer project at WJM is complete.*

*Athletics is a topic of concern right now. Statewide and regional topics are how to control crowds, locker-rooms and possibly no spectators at indoor events. We are ordering items needed to live stream indoor games. Mr. Guin asked how many access points have we ordered, Mr. Devere responded 10, and the cameras should be in this week.*

ii. Student Enrollment – WJM 127, HCS 278, THS 447=852(as of 9/8/2020)

3) **Nora Luna-Business Office**

i. Monthly Financial Report

**Levy Funds**

*FY2021 Adopted Budget on July 8th - 7,680,009. 7.51% spent. Unrestricted Capital Funds – 500,047. 8.50% spent. Adjacent Ways – 400,000.*

**Grant Funds Update**

*Current approved Grant total – 761,656 – spent 18.5%.*

*ESSER – CARES ACT Funds have been allocated @ \$238,267.88*

**Budget Funds**

*Our last 1920 expense voucher 2029 processed with our pre-pays. Health Insurance – 433,631.28 and The Trust - 185,043.*

**Cash Funds Update**

*The district has numerous funds that operate on a cash–available basis. Month end Tax Credit is \$74,317.14. Revenues from donors are accepted until April 15, 2021 for 2020-21 tax credits. Instructional Improvement, Fund 020, has cash of \$84,298.63*

**Child Nutrition Program Update**

*Balance of \$-457.03. Invoices up to date. New year revenue has been received in September.*

*History of Line of Credit: FY 1920*

*LOC Limit: \$2,200,000.00*

*April 24, 2016 LOC Balance: \$169,700*

*June 1, 2016 LOC Balance: \$0.00*

*USAGE Year to Date: Zero Usage*

*Financial Activity FY 2021 YTD*

*Total Payroll: M&O August 31, 2020*

*\$640,062.14 (includes benefits)*

*From a total of \$771,872.58.*

*(\$131,810.44 Difference)*

**Budget Funds 2021 – No Change**

Base level funding increased (\$125.30) from \$4,150.43 to \$4,305.73.

The Proposition 301 (CSF): Funding per pupil for FY 2020 has decreased from \$434 to \$425 per W.P. (weighted pupil) Unit. Projected revenues in FY 2021 are projected at \$749,205 (All funds: 011.012.013) due to increase of W.P. This fund is used to compensate certified teachers and was recently renewed.

Prop 123 increased statewide from 50M to 75M, estimated revenue is \$64,554 an increase of \$21,518.

Tax rate down .066 (4.0700-4.0031)

**Other News:**

AFR (Annual Financial Report) Forms are out! It is due October 1, 2020. Came out on Friday 9/4 and as of today received the 3rd update.

Looking Ahead---Closing out 1920, getting ready for the AFR which means reconciliation of accounts, revenue, expenditures and general fixed assets for year-end reporting. Encumbrance end on 9/30/2020. AFR due on 10/1/2020.

**4) Old Business**

i. HCS Easement

Mr. Devere would like to offer the Town of Huachuca City 3 options:

1-offer to dissolve the old easement and do a new one

2-Add in roadway

3-offer a lease

Mr. Devere doesn't want to give up the current parking area and stated we have adjacent ways money we can use on the parking lot. Mr. Dotson agreed with Mr. Devere in dissolving the easement. Mr. Shelley questioned filing suit with the town. Mr. Devere will make an appointment with officials with the Town of HC to give options.

**5) Board Member Current Event Comments**

Mr. Keeling has heard praise from parents and other from out of the county the decision to reopen the schools. He is proud of TUSD.

Mr. Hayhurst agrees with Mr. Keeling.

**Break for Trivia Drawing for Teachers!**

No Winner

**VII. Discussion/Action Agenda**

- 1) **Discussion/Action:** Approval for TUSD Board Members to attend the ASBA County meeting on 9/29/20 from 5:00pm to 6:30pm. This is a zoom meeting and no charge to attend

Motion made to approve by Mr. Keeling and 2<sup>nd</sup> by Mr. Shelley. All were in favor, motion passed with a vote of 5-0.

- 2) **Discussion/Action:** Approval of Appointed District Delegate(s) for Arizona School Boards Association (ASBA)

Mr. Devere recommended Mr. Guin for the nomination. Motion was made to nominate Mr. Guin by Mr. Shelley and 2<sup>nd</sup> by Mr. Dotson. All were in favor, motion passed with a vote of 5-0.

- 3) **Discussion/Action:** Approval of a 1 time addition of 1 vacation day (prorated) for all 12-month classified employees. This additional day will only be granted during the 20/21 FY. It is to compensate for additional day worked on November 25, 2020  
*Motion made to approve by Mr. Keeling and 2<sup>nd</sup> by Mr. Shelley. All were in favor, motion passed with a vote on 5-0*
- 4) **Discussion/Action:** Permission for JROTC to travel to Camp Bullis, Texas, October 1-4, 2020 for an orienteering meet. (pending current COVID restrictions)  
*Motion made to approve by Mr. Keeling and 2<sup>nd</sup> by Mr. Hayhurst. All were in favor, motion passed with a vote of 5-0*
- 5) **Discussion/Action:** Approval of Superintend Goals for 2020/2020  
*Motion made to approve by Mr. Keeling and 2<sup>nd</sup> by Mr. Guin. All were in favor, motion passed with a vote of 5-0*
- 6) **Discussion:** Future Agenda Items
- 7) **Discussion:** Board Comments  
*Mr. Hayhurst is amazed at how well the Admin and staff are doing with the current situation we are facing. TUSD is standing out.*  
*Mr. Dotson agrees with Mr. Hayhurst he sees the difference in other districts vs. TUSD*
- 8) **Discussion:** Up-Coming Events

#### **Next Board Meeting**

October 14, 2020 at Huachuca City School

November 10, 2020 at Tombstone High School

December 9, 2020 at Huachuca City School

**VIII.** **Adjournment** *Motion made to adjourn at 6:26 by Mr. Guin and 2<sup>nd</sup> by Mr. Dotson. All were in favor, motion passed with a vote of 5-0*

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