

NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE TOMBSTONE UNIFIED SCHOOL DISTRICT NO 1 PURSUANT TO A.R.S. Paragraph 38-431.02 notice is hereby given to the members of the board of trustees of the Tombstone Unified School District No 1 and to the general public that the board will hold a telephonic or **Regular Governing Board Meeting** open to the public on **November 10, 2020** beginning at **5:30 PM** at **Tombstone High School Madeline Giacomma Wyatt Commons Area** located at **1211 N. Yellowjacketway, Tombstone, Arizona.**

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board’s attorney in person or via telephonic conference call, in executive session, on any matter listed on the agenda

**I.** **Call to Order Meeting called to order at 5:30. Present were Mr. Hayhurst, Mr. Dotson, Mr. Guin and Mr. Keeling, and Mr. Devere. Mr. Shelley arrived at 5:32**

**II. Pledge of Allegiance**

**III. Presentations**

- i. Ralph Gonzales-Retirement  
*Mr. Gonzales was presented with a plaque of appreciation for his decades of service*

**IV. Call to the Public** – “This is an opportunity for public comment. Unless the comment relates to an agenda item, Board Action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may respond to criticism. Comments shall be limited to three (3) minutes. In situations where a number of persons desire to present comments on the same subject, the Governing Board Chair may impose lesser time limits on each person’s comments and an overall time limit on public comments in general.”

**COMMENTS SHALL BE LIMITED TO 3 MINUTES**

*None*

*Motion made to approve consent agenda by Mr. Keeling an 2<sup>nd</sup> by Mr. Dotson. All were in favor, motion passed with a vote of 4-0*

**V. Adoption of Consent Agenda**

**1) Approval of Payroll and Vouchers (Grant & M&O)**

- i. Payroll 9 \$ 218,354.88
- ii. Payroll 10 \$ 227,022.37
- iii. Expense 2109 \$ 94,555.98
- iv. Expense 2110 \$ 122,935.64

(Vouchers may be viewed at the district office or online at [tombstoneschools.org](http://tombstoneschools.org))

**2) Personnel Matters**

**a. Sports/Clubs /Extended Duty Contracts (M&O unless specified)**

- i. Au-Yeung THS Wrestling Asst. Coach

**b. Letter of Appointment**

- i. Sullivan, Desirey WJM Medical Assistant

**c. Substitutes**

- i. Working, Donovan LTS HCS 2<sup>nd</sup> Grade

**d. Contracted Staff**

- i. Ranaras, Jesus THS Science Teacher (2<sup>nd</sup> semester)

e. **Payout**

- i. Gonzales, Ralph

f. **Volunteer with Stipend**

- i. Galvez, Jose HCS Asst. Basketball Coach (split stipend)

3) **Minutes for Approval**

- i. 10/9/2019

4) **Approval for Educational Movement for 2020 for classified and certified staff that have completed all requirements**

5) **Approval for payout for Ralph Gonzales**

**VI. Reports and Communications**

1) **Principal Updates**

- i. THS-David Thursby

*Lots of positivity and excitement from THS. APS chose THS to receive a \$5000.00 grant to be used at the discretion of THS. Fall sports are wrapping up with Winter sports beginning. Welding made its debut at THS this past week. Mr. Thursby, Mrs. Ford and Mrs. Roberts recently visited other schools to see their AG facilities. THS looks forward to having AG facilities in their future.*

- ii. HCS-Kevin Beaman

*STEM and Art club are starting back up. HCS is working at controlling the numbers of participants. The Academic coach is working hard now. Girls Softball and Boys Basketball are actively playing. The 2<sup>nd</sup> grade teacher that had to resign earlier in the year has now been replaced. Unified Spirit week was a huge success. It was great to see the other schools participate. Mr. Beaman also wanted to recognize the teachers for the amount of work they are doing. They are all going above and beyond.*

- iii. WJM-Scot Roppe

*All of our teachers are looking forward to Veterans day for many reason but primarily in thanks to our Veterans.*

*As mentioned in our board report we have started to form the first Junior National Honor Society in Walter J Meyer history that we know of. Our coaches have studied this closely and they have collaborated with a couple of other schools including Huachuca City and Palominas. Our two new sponsors for national Junior Honor Society are Deb Samuel and our Student Council Coach Kathleen Harczak.*

*The collaboration with our student council and students eligible for National Honor Society have been planning events like cleaning and renewing the rock garden at the triangle in parent pick up! The students have orchestrated a school wide THANK YOU campaign to our members of the armed services and sent a personally drawn thank you card to armed service individuals who will disperse them to their unit or ship! Those cards were shipped last week in hopes of arriving today.*

*The students are making plans to open COVID safe interactions with adult care facilities in the community and finding ways to serve and love on those lonely folks. They have a number of other activities planned. Their leadership and ideas are appreciated*

*The Student Council held a door decorating contest for the Unified Spirit Week. The winners of the K-4 door decorating contest were Mrs. Spoto's 2nd and 3rd Grade*

Room. The winner of the 5th through 8th grade door decorating contest was Mr. Monteras's 5th and 6th grade combined classroom. CONGRATULATIONS to all for a spirited competition.

We will be disaggregating the results of our first Benchmark this Friday and our team will take appropriate measures to reteach, enrich, intervene and guide instruction this semester.

We have begun receiving responses to the Surveys that were sent to teachers and parents. Results will be disaggregated and presented in the near future

2) **Robert Devere, Superintendent**

i. District Wide Update

Mr. Devere said he was thrilled to see the numbers of Jr High sports athletes grow. At the Unified Spirit week all 3 school plus the District Office participated. There are pictures of facebook. The bids of the weatherization projects are complete. 3 different contractors were awarded the projects. Works should begin January and will be a 160-240-day project. The ADA projects are in the process of asbestos removal quotes. Everyone from bus drivers to cafeteria workers to custodians to paras all the way up the Principals have extra loads now and doing an amazing job.

ii. Student Enrollment – WJM 140 HCS 277, THS 430 (as of 11/09/2020)

3) **Nora Luna-Business Office**

i. Monthly Financial Report

**Levy Funds**

FY2021 Adopted Budget on July 8th - 7,680,009. 22.57% spent. Unrestricted Capital Funds – 500,047. 31.62% spent in technology, software and the 2 new mini white buses and 2003 E450 Ford SPED. Adjacent Ways – 400,000.

**Grant Funds Update**

Current approved Grant total – \$761,656 – spent 23.01%. Notification of final FY2021 allocations was sent out on Friday, Nov 6th. IDEA and ESEA Consolidated grants have received approximately \$21,496.90. Additional private grants not included.

ESSER – CARES ACT Funds have been allocated @ \$238,267.88. ESG Grant estimated at \$272,386.45.

**Budget Funds**

Will be attending the AASBO bi-monthly meeting on the 18th which will have guidance on the ESG grant funds.

**Cash Funds Update**

The district has numerous funds that operate on a cash–available basis. Month end Tax Credit is \$75,177.85. Revenues from donors are accepted until April 15, 2021 for 2020-21 tax credits. Instructional Improvement, Fund 020, has cash of \$73,017.73.

**Child Nutrition Program Update**

Balance of \$-9,932.43. Invoices up to date. Additional grant application for food pantries has been accepted, should be receiving \$10,000 instead of projected \$5,000.00. New year revenue has been received in September. Revenue is running a month behind.

History of Line of Credit: FY 1920

LOC Limit: \$2,200,000.00

April 24, 2016 LOC Balance: \$169,700

June 1, 2016 LOC Balance: \$0.00  
USAGE Year to Date: Zero Usage  
Financial Activity FY 2021 YTD  
Total Payroll: M&O October 31, 2020  
\$1,559,777.96 (includes benefits)  
From a total of \$1,866,013.72.  
(\$306,235.76 Difference)  
Total A/P: M&O October 31, 2020  
\$438,400.04  
From a total of \$928,268.14  
(\$489,868.10 Difference, \$121,084.44 is our annual energy payment) Excluding  
67XX

**Budget Funds 2021 – No Change**

Base level funding increased (\$125.30) from \$4,150.43 to \$4,305.73.  
The Proposition 301 (CSF): Funding per pupil for FY 2020 has decreased from  
\$434 to \$425 per W.P. (weighted pupil) Unit. Projected revenues in FY 2021  
are projected at \$749,205 (All funds: 011.012.013) due to increase of W.P. This  
fund is used to compensate certified teachers and was recently renewed.  
Prop 123 increased statewide from 50M to 75M, estimated revenue is \$64,554  
an increase of \$21,518.  
Tax rate down .066 (4.0700-4.0031)

**Other News:**

School Level Reporting – SLR is due on Nov 20th. JTED Supplant worksheets.  
SFB –SFB – SFB-SFB  
Looking Ahead---  
Working on the JTED worksheets.  
SFB –SFB – SFB-SFB

**4) Old Business**

i. Easement Update

*Gilbert Technical Services is the survey that is currently writing the legal description, it will then be sent to the attorneys who will in turn rewrite the Easement and will come to the board.*

iii. Sale of Old THS

*There are currently 3 offers in hand, they have only come in as letters of interest. Mr. Devere is excited to have some movement on the building. A few others have expressed interest as well.*

**5) Board Member Current Event Comments**

*Mr. Keeling commented that the TUSD staff is the tip of the sword. He expressed how proud he is of the staff.*

**Break for Trivia Drawing for Teachers!**

***THS-Mr. Joe Brown was the winner***

## VII. Discussion/Action Agenda

- 1) **Discussion/Action:** Approval of Leave of Absence for Vaughn Sanders to attend basic training.  
*Motion made to approve by Mr. Keeling and 2<sup>nd</sup> by Mr. Keeling. All were in favor, motion passed with a vote of 5-0*
  
- 2) **Discussion/Action:** Administrative procedures and discipline of possession/use of marijuana on campus.  
*With proposition 207 passing in Arizona, the item to discuss is how does the board wants to proceed with students that are caught with marijuana. ASBA will be writing a new policy to address this. The current disciplinary action is a 9-day suspension and referred to the Superintendent for a long term suspension. This is usually a suspension to the end of the semester or school year, and on occasion a full calendar year. The alternative is to now treat marijuana possession as alcohol /cigarettes possession is treated, which is a 3-day suspension. On the state level, marijuana is now (or when the votes are certified) legal, but it is not legal on the federal level and we are funded federally. Mr. Devere spoke that an option is for the board to take no action and wait for the ASBA policy to be released. Mr. Guin commented that we need to consider the environment we are creating for our students to learn and succeed in and realizes there are many considerations to take, but feels there is no reason to change the policy that we currently have. Mr. Hayhurst feels all should be responsible for their actions, but doesn't want to see a youth ruin their education by a mistake. He suggested a 1<sup>st</sup> time offender consequence. Mr. Keeling is torn on this and questions how the penalty can now be more than alcohol. Mr. Guin said maintaining and sustaining an environment that is inviting to the parents is important. If we are not going to minimize the consequences, we may as well abolish the dress code. He went on to state when this comes to the board again, he would like to hear from each of the principals and reminds that marijuana is still illegal for those under that age of 21. Mr. Shelley knows it will now be easier to access it and parents should feel safe to send their kids to school. Mr. Keeling made the motion to table this item until ASBA releases the new policy and follow our current administrative procedures until then, Mr. Hayhurst 2<sup>nd</sup> the motion. All were in favor; item was tabled with a vote of 5-0 Mr. Hayhurst want to make sure the students are aware of this*
  
- 3) **Discussion:** Board Self Evaluation-  
*Kathy sent out the Board Self Evaluation and the board was reminded to complete the evaluation and the results will be made available at the December meeting.*
  
- 4) **Discussion:** Procedures and criteria for school closure in the event of a Covid outbreak  
*Mr. Devere began by explaining the definition of outbreak. The County has a guideline by the CDC and it is strictly followed. In the event of a closure, there is currently no guideline of safe learning environment. The County Health dept. states if, you are closed, you are 100% closed. Mr. Devere would like to err on the side of caution and look at cases individually. We purchased an additional rider from The Trust and if the county says to close and we don't, there is no guarantee our liability will be covered. Mr. Keeling asked if there is an outbreak, do we close just 1 school or all schools in the district. He also commented we need to use common sense. Mr. Shelly responded that our school/students are so intertwined we need to consider this. Mr. Guin wants to weigh the decision made on the least impact of the teachers. Mr. Hayhurst said we need to leave the decision to the Superintendent and Admin and the Board will back them on their decision.*

- 5) **Discussion:** District Strategic Plan  
*This plan has been a few years in the making and should be revisited and edited every couple of years. The plan consists of items the Board have requested and items that have already been established. This is only a draft for the Board. Mr. Guin asked that the wording of threat be edited to risk. Mr. Devere said this change will be made and will be placed on the December agenda for adoption.*
- 6) **Discussion:** Board Comments
- 7) **Discussion:** Up-Coming Events

**VIII.** **Future Agenda Items**

**Next Board Meeting**

January 13, 2021 @ Tombstone High School

February TBD

*\*The December meeting will take place December 9, 2020 at HCS*

- IX.** **Adjournment** *Motion was made to adjourn at 6:36 PM by Mr. Keeling and was 2<sup>nd</sup> by Mr. Guin. All were in favor, motion passed with a vote of 5-0*