

NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE TOMBSTONE UNIFIED SCHOOL DISTRICT NO 1 PURSUANT TO A.R.S. Paragraph 38-431.02 notice is hereby given to the members of the board of trustees of the Tombstone Unified School District No 1 and to the general public that the board will hold a telephonic or **Regular Governing Board Meeting** open to the public on **June 9, 2021** beginning at **5:30 PM** at **Huachuca City School** located at **100 School Drive, Huachuca City, Arizona**.

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board’s attorney in person or via telephonic conference call, in executive session, on any matter listed on the agenda

I. **Call to Order Meeting called to order at 5:30PM. In attendance were Mr. Shelley, Mr. Guin, Mr. Keeling, and Superintendent Devere. Absent were Mr. Dotson and Mr. Hayhurst(deceased)**

II. **Pledge of Allegiance**

III. **Moment of Silence in remembrance of Mike Hayhurst**

IV. **Call to the Public** – “This is an opportunity for public comment. Unless the comment relates to an agenda item, Board Action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may respond to criticism. Comments shall be limited to three (3) minutes. In situations where a number of persons desire to present comments on the same subject, the Governing Board Chair may impose lesser time limits on each person’s comments and an overall time limit on public comments in general.”

COMMENTS SHALL BE LIMITED TO 3 MINUTES

Mr. Johann Wallace spoke to call to the public as a resident concerned about the virus mitigation plan. He would like the board to consider the mask mandate and like it to be optional rather than required.

Motion made to accept consent agenda by Mr. Keeling and 2nd by Mr. Guin. All were in favor. Motion passed with a vote of 3-0.

V. **Adoption of Consent Agenda**

1) Approval of Payroll and Vouchers (Grant & M&O)

i.	Payroll 24	\$210,811.05
ii.	Expense 2124	\$286,116.25
iii.	Expense 2125	\$11,036.96
iv.	Expense 2126	\$101,755.32

(Vouchers may be viewed at the district office or online at tombstoneschools.org)

2) Personnel Matters

a. Sports/Clubs /Extended Duty Contracts (M&O unless specified)

i.	Shook, Justin	THS Asst. Football Coach
ii.	Hayhurst, Teri	THS CTSO HOSA Advisor
iii.	Soriano, Tristan	THS CTSO FBLA/Graphic Arts/BusOps Advisor
iv.	Roberts, Lindsay	THS CTSO FBLA Digital Photo Advisor
v.	Ashbaugh, Shawn	THS Varsity Softball

- b. **Letter of Appointment 21/22**
 - i. Newman, Joyce Driver
 - ii. Cowan, Kyle THS Maintenance/Bus Driver
 - c. **Resignations**
 - i. Jones, Joshua Driver
 - d. **Volunteer with Stipend 21/22**
 - i. Villegas, Beto THS Girls Basketball Coach
 - ii. Dyson, Adrian THS JV Football Coach
 - iii. Downing, Jonathon THS JV Football Coach
- 3) **Minutes for Approval**
 - i. 5/12/2021
 - 4) **Approval of the following Policy Advisory #679 (2nd reading)**
 - i. Policy IKFB-Graduation Exercises
 - 5) **Approval of Change in Policy (1st reading)**
 - i. Policy GCCD Professional/Support Staff/Personal/Emergency/Religious Leave
 - 6) **Approval of Facility Use Agreement for Town of Huachuca City-Summer Splash program from June 7-July 23, 2021.**
 - 7) **Approval of Addendum to IGA between Cochise Community College District and TUSD #1**
 - 8) **Approval of IGA between Palominas Elementary School District and TUSD #1 for education services**
 - 9) **Approval of ESI Employee Staffing Agreement**
 - 10) **Approval of 2021/2022 Contract Renewal Amendment for A'viands Food Service**
 - 11) **Approval of Professional/Administrative Contract for James Gordon as HCS Assistant Principal for the 21/22 SY.**
 - 12) **Approval of Student Activity Account Treasurers for FY 2021-2022**
 - i. Jamie Fuller-THS
 - ii. Erin Saari-HCS
 - iii. Carol Davis-WJM

VI. Reports and Communications

1) Principal Updates

- i. THS-David Thursby
Today was tough day saying final goodbye to Mr. Hayhurst. Thinking over the past year all went well. He would like to thank the board to allow athletics to continue this past year. Many of the teams qualified for state. 1.1 million dollars were received in renewable scholarships to the class of 2021. The graduation ceremony went very well. Project graduation raised over \$10,000.0, many students attended and had a great time. There are number of students attending summer athletics. Special thanks to Troy, Guyo, Ben and Veronica Byrd and the JROTC cadets for preparing the campus and fields for the graduation ceremonies.

- ii. HCS-Kevin Beaman
HCS made it through the year as safe as possible for students. AZMerit scores are out and Mr. Beaman is very impressed with the scores. These are the highest scores received in the 6 years he has been here. Construction is still progressing. Summer Splash is using the campus, with the gym unusable, they are using some classrooms. Mr. Beaman introduced and welcomed the new Assistant Principal Jim Gordon.
- iii. WJM-Scot Roppe
I offer my condolences to Teri, Andrew and the rest of the Mike Hayhurst family at the passing of a good man who spoke from his heart. My biggest regret with Mike is that we never did get the opportunity to go to his house and talk over a drink or four as he had offered! HE befriended me when I arrived and I know we were kindred spirits believe he truly had the best interests of students, and staff in mind when he made any decision. Our Learning Gap Summer School ends its second week tomorrow and we have only lost 2 students due to attendance. The rest have been attending daily and are eager to learn. As I find every year, I was reminded this year that our classrooms and campus are often the safest place for our students to be every day. They receive, structure, supervision and a consistent routine that is safe to them whether or not the like the teacher. IF you knew all the terrible situations that each principals knows, you would be astounded. More now than ever the all administrators need additional support, positivity, inspiration and time away to reflect and recharge on a near monthly basis. Keep watching and listening to those with their thumb on the pulse of the district. Thank you for listening to and backing the wisdom and collective genius that are your principals and Superintendent. My first degree was ministry and evangelism and now I will retreat into that world with greater fervor as I am an old person trying to get into heaven but please remember, a nation without God's guidance is a nation without order. Happy are those who keep God's law! My God grant you the serenity to accept the things you cannot change, courage to change the things you can change; and wisdom to know the difference. Thank you for all you do for the children and staff of TUSD as we grow legends!

2) Robert Devere, Superintendent

- i. District Wide Update
After attending the memorial service today, we are reminded that Mike Hayhurst was a believer in kids. We are happy to have Mr. Gordon on board. The proposed budget had to be removed from the agenda as the State Legislature has not yet completed their budget. We may have a special meeting later in June to approve the proposed budget. The tax rate may increase by a fraction resulting in a truth in taxation hearing in July. Construction is happening everywhere in the district. We have 11 projects in various stages. The HCS gym may be a new renewal project with the obstacles that are happening.
- ii. Construction Updates
- iii. AZ legislative session/budget

3) Nora Luna

i. Monthly Financial Report

Levy Funds

FY2021 Budget Revision #3 on May 12 – \$8,017,204 64.56% spent.
Unrestricted Capital Funds – 501,143 37.23% spent in technology, software and the 2 new mini white buses and 2003 E450 Ford SPED. Adjacent Ways – 400,000.

Grant Funds Update – No Changes

Current approved Grant total – Increased to \$3,821,900 - Increase is due to NEW ESSER Grants. I have also added the CTE Az Industrial Credentials Incentive Program Grant. – spent 17.12%. Additional private grants not included.

ESG Grant was estimated at \$272,386.45 we were only allocated \$191,565.09. These grant funds will be used for salary and benefits. Expenditure deadline is 12/31/2020. (M&O will be relieved of this expense amount).

ESSER II – Allocation amount \$912,522.95. FY2022 Grants are due by May 1, 2021.

Budget Funds

Proposed Budget Delay due to Legislature. As of today we are waiting until legislature reconvenes on Thursday June 10. Budget is in draft format currently and books will be opened for processing of payroll and expense vouchers.

Cash Funds Update

The district has numerous funds that operate on a cash–available basis. Month end Tax Credit is \$92,930.41. Revenues from donors are accepted until April 15, 2021 for 2020-21 tax credits. Instructional Improvement, Fund 020, has cash of \$81,165.23.

Child Nutrition Program Update

Balance of \$37,131.81. Additional No Kid Hungry Funds in the amount of \$8,000. Additional grant application for food pantries has been accepted and received. Total of \$28,000 Additional No Kid Hungry grant funds have been received. Both grants objectives for new equipment have begun. Total of \$10,000 for Food pantries: receiving our second delivery today – HCS is up and running and giving out all food. Tombstone: join forces and only have one designated pick-up site at the high school as FCCLA is jumping in and running that one.

History of Line of Credit: FY 1920

LOC Limit: \$2,200,000.00

April 24, 2016 LOC Balance: \$169,700

June 1, 2016 LOC Balance: \$0.00

USAGE Year to Date: Zero Usage

Financial Activity FY 2021 YTD

Total Payroll: M&O May 31, 2021

\$3,989,390.64 (includes benefits)

From a total of \$5,187,204.13.

(\$1,197,813.49 Difference)

Total A/P: M&O May 31, 2021

\$4,405,049.60 (excludes 67XX)

From a total of \$6,940,359.02

(\$2,535,309.42 Difference, \$121,084.44 is our annual energy payment)

Excluding 67XX

Budget Funds 2021 – Upcoming – Looking Ahead
Final budget adjustments from ADE for on-line learning is tentative June.
Proposed/Adopted budget FY2022.

Other News:

Many new changes – AFR/Budget to account for roll up of CSF – iVisions portal
Audits – 3/6: AzEds 3-year audit – Close out meeting on June 15th. Waiting on
results- NSLP audit Review- Cycle 4 monitoring.

Audits 3/6:

NSLP Procurement done. ESS Audit – Denisse B was lead – no CAP All A’s.
annual financial audit to complete –

4) Old Business

- i. HCS Easement-*the survey has not been recorded yet.*
- ii. Sale of Old THS-*is still moving forward*

5) Board Member Current Event Comments

Mr. Shelley commented on the memorial service and was impressed with the former athletes and coaches that attended, so much love and respect was shown for him.

Mr. Keeling said Mike was a friend and this is very sad.

VII. Discussion/Action Agenda

- 1) Discussion/Action:** Approval of updated virus mitigation plan to include removing mask usage mandate at all TUSD properties. Superintendent will have the authority to reinstate/remove the mask mandate based on conditions at the time.
Motion made to approve by Mr. Guin and 2nd by Mr. Keeling. All were in favor. Motion passed with a vote of 3-0
- 2) Discussion/Action:** Approval to eliminate remote education as an option for TUSD students unless mandated by the state of Arizona.
Mr. Guin and Keeling wanted to clarify that we are only removing the option like we did with the hybrid option. Mr. Guin did not want the good work for the online program to go to waste. Mr. Devere responded that we are only removing the remote option from the classroom. Motion made to approve by Mr. Keeling and 2nd by Guin. All were in favor. Motion passed with a vote of 3-0
- 3) Discussion/Action:** Authorization for Robert Devere to sign all documents relating to pending sale of Old THS to PB & J Eco Ventures LLC in the amount of \$730,000.00.
Motion made to approve by Mr. Keeling and 2nd by Mr. Guin. All were in favor. Motion passed with a vote of 3-0
- 4) Discussion/Action:** Consideration of sale of TUSD owned lot
Mr. Devere explained the proposal and recommended we do not move forward as the land remaining we would not be able to use in the future. No action was taken on this item.

- 5) **Discussion/Action:** Approval of the following TUSD staff members as signers on the checking accounts at Vantage West Credit Union as of July 1, 2021
- i. Account # 0000210802 - Revolving Fund-R.Devere, D.Bojorquez, D.Thursby, K. Lopez, N. Luna
 - ii. Account # 0000214650 - Food Service- R.Devere, D.Bojorquez, D.Thursby, N. Luna, K. Lopez
 - iii. Account # 0000214651 -HCS R.Devere, K. Beaman, N. Luna, James Gordon
 - iv. Account # 0000214652 -WJM R.Devere, D.Bojorquez, D.Thursby, N. Luna, J. Paz
 - v. Account # 0000214653 -THS R.Devere, D.Thursby, James Milligan, N. Luna
 - vi. Account # 0000214692 -Withholding -R.Devere, D.Bojorquez, D.Thursby, N. Luna, K. Lopez
 - vii. Account # 0000217239 -Auxiliary R.Devere, D.Bojorquez, D.Thursby, N. Luna, K. Lopez
- Motion made to approve by Mr. Keeling and 2nd by Mr. Guin. All were in favor. Motion passed with a vote of 3-0*

- 6) **Discussion:** Review of the 2020 Fiscal audit
Each member was provided with sealed results from CliftonLarsonAllen. Mr. Devere was pleased to announce this is the first time in many years, even before his time, that there are no attendance or capital findings. There are 3, which all smaller districts have and will continue to do so.

- 7) **Discussion/Action:** Approval of revised Academic Eligibility for TUSD extra-curricular participation.
Mr. Thursby read the proposal of the eligibility administrative procedure. Mr.Keeling asked if this is line with AIA, Mr. Thursday responded, ye sit is. Mr. Guin asked about students signing a letter of commitment. Mr. Thursby reasoned we would need a discussion on consequences if a student breaks the contract. Mr. Guin believes a life lesson of “if you start something, you finish it” and would like to see a connection with coaches and students on and off the field. Motion made to approve the revised eligibility by Mr. Keeling and 2nd by Mr. Guin. All were in favor.
Motion passed with a vote of 3-0

- 8) **Discussion:** Review of district wide Title I survey
Each member was provided with a print out of the Title I survey results. Each year a form is sent home with parent to answer questions to make sure we are meeting the needs of the students. This is mandated by Title I. The Admin are very pleased with the amount of excellent and good results received.

- 9) **Discussion/Action:** Approval of pay for performance for Superintendent for 4 out of 4 goals completed.
Motion made to approve by Mr. Keeling and 2nd by Mr. Guin. All were in favor. Motion passed with a vote of 3-0

- 10) **Discussion:** Future Agenda Items
Mr. Keeling would like to see the football field named after Mike Hayhurst.

- 11) **Discussion:** Up-Coming Events

- 12) **Discussion:** Board Comments

Mr. Guin was not in attendance at the May meeting for the critical thing math course proposed by Mr. Matchette, but thinks it is awesome. He would like to see a policy to implement critical thinking across the district.

Mr. Guin also asked about the now vacant board position. Mr. Devere responded that it will be an item on the July agenda to instruct him to contact the county superintendent to open the position.

Next Board Meeting

July 14, 2021-Tombstone High School

August 11, 2021-Huachuca City School

September 8, 2021-Tombstone High School

VIII. *Adjournment Motion made to adjourn at 6:38 by Mr. Keeling and 2nd by Mr. Guin. All were in favor, motion passed with a vote of 3-0*
