

NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE TOMBSTONE UNIFIED SCHOOL DISTRICT NO 1 PURSUANT TO A.R.S. Paragraph 38-431.02 notice is hereby given to the members of the board of trustees of the Tombstone Unified School District No 1 and to the general public that the board will hold a telephonic or **Regular Governing Board Meeting** open to the public on **July 10, 2019** beginning at **5:30 PM** at **Tombstone High School Madeline Giacoma Wyatt Commons Area** located at **1211 N. Yellowjacketway, Tombstone, Arizona.**

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board’s attorney in person or via telephonic conference call, in executive session, on any matter listed on the agenda

I. **Call to Order** *Meeting called to order at 5:30PM. In attendance were Keith Guin, Rick Shelley, Randy Keeling, James Dotson and Superintendent Devere. Mike Hayhurst was absent.*

II. **Pledge of Allegiance**

III. **Presentations**-JROTC Rifle Team to present on recent National Competition and plans for upcoming year.

The 2019/2020 Battalion Commander spoke regarding the program. There are currently 90-110 students participating in JROTC. This is roughly 25% of the school. JROTC has 8 special teams, they each participate in community service throughout the year and have been actively upgrading the JROTC building this summer. A few highlights from this past year are the Battalion Memorial Death March, The Raider meet in California, the JPA Accreditation with they received the highest possible score, the meet in Ohio where they scored in the top 25 out of 55,000 other cadets and 8,000 teams. They are looking to qualify for more precision meets this next year. Mr. Shelley commented that he feels this is the best program he has seen.

IV. **Call to the Public** – “This is an opportunity for public comment. Unless the comment relates to an agenda item, Board Action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may respond to criticism. Comments shall be limited to three (3) minutes. In situations where a number of persons desire to present comments on the same subject, the Governing Board Chair may impose lesser time limits on each person’s comments and an overall time limit on public comments in general.”

COMMENTS SHALL BE LIMITED TO 3 MINUTES

The Mayor of Huachuca City made a call to the public. He would like to make sure the Town of Huachuca City is made aware of any deadlines regarding the bond issue. The Town of Huachuca City would like to submit an approved resolution that they are in support of the upcoming bond. They are excited to see much needed upgrades to Huachuca City School.

Motion made to approve consent agenda by Mr. Keeling and 2nd by Mr. Shelley. Motion passed with a vote of 4-0

V. **Adoption of Consent Agenda**

1)	<u>Approval of Payroll and Vouchers</u>	(Grant & M&O)
i.	Payroll #26	\$ 166,861.00
ii.	Payroll #1	\$ 45,335.04
iii.	Expense #1935	\$ 134,538.31

(Vouchers may be viewed at the district office or online at tombstoneschools.org)

2) Personnel Matters

a. Substitutes

- | | | | |
|-------|-----------------|-------|--------------------|
| i. | Allen, Ryne | xiii. | Nelson, Elizabeth |
| ii. | Ankrom, Barb | xiv. | Troncale, Karen |
| iii. | Birch, Tamara | xv. | Villarreal, Rachel |
| iv. | Buchan, Tom | | |
| v. | Carter, Linda | | |
| vi. | Chambers, Doyle | | |
| vii. | Gaefke, Dave | | |
| viii. | Hennessey, Judy | | |
| ix. | Highly, Charles | | |
| x. | Lane, Steve | | |
| xi. | Lewis, David | | |
| xii. | Mills, Alexis | | |

b. Contracted Staff

- | | | |
|------|------------------|--|
| i. | Henry, Christina | HCS Teacher |
| ii. | West, Wendy | THS Culinary Arts Teacher |
| iii. | Sexton, Robbin | THS Cabinetry Teacher (2 nd semester) |

c. Resignation/Termination

- | | | |
|-----|--------------------|----------------------------------|
| i. | Pino, Rosemary | HCS Teacher (liq. damages rec'd) |
| ii. | Horrocks, Benjamin | Driver |

d. Volunteer with Stipend

- | | | |
|------|----------------|-----------------------|
| i. | Gross, Sierra | JROTC Volunteer only |
| ii. | Mize, John | JROTC Volunteer only |
| iii. | Galvez, Efrain | HCS Athletic Director |

e. Letters of Appointment

- | | | |
|----|-----------------|-------------------------------|
| i. | Lopez, Jeanette | WJM Title I Intervention Aide |
|----|-----------------|-------------------------------|

3) Minutes for Approval

6/12/2019

4) Approval of the following Policy Advisories #646-#649 (2nd)

- i. #646 Policy DIE Audits/Financial Monitoring
- ii. #647 Regulation IHAMB-R-Family Life Education
- iii. #648 Policy JFFA-Admission of Resident Status
Exhibits JFAA-EA, JFAA-EB
- iv. #649 Regulation KDB-R-Public Right to Know/Freedom of Information

5) Approval of modification- Policy EFDA (2nd reading)

-Limit of 3 alternative meals

- 6) **Approval of the following Facility Use Agreement**
 - i. Sierra Vista Police Department-HCS
- 7) **Approval of the following sole source vendors**
 - i. Arizona Interscholastic Association
- 8) **Approval for student travel for overnight stays while representing TUSD**
- 9) **Resolution that due to roadway traffic it is unsafe for elementary and high school to walk to school**

VI. Reports and Communications

1) Principal Updates/Current Events/Shout Outs

- i. THS-David Thursby
THS has been quite and Mr. Thursby misses the activity. Summer Bridge ended and they had 39 upcoming freshmen enrolled. This was a good group of kids. JROTC is great to watch and they are leaders of the campus, Mr. Thursby thanked the Board and the Superintendent for all of their support. THS has begun to start planning for the 100 Year Celebration. THS is looking at a large enrollment for the start of the year. THS will be revisiting the electronics policy soon.
- ii. HCS-Kevin Beaman
The SFB roof project on building D is almost complete. Jim Goad donated pumpkin seeds and is going to possibly donate fruit trees for HCS. The goals posts on the football field are being installed and the brick work is done on both the baseball and softball dugouts. Mr. Beaman introduce the new AP Jeanette Paz who was approved at last month's meeting and HCS is finishing up summer projects before school starts next month.
- iii. WJM-Scot Roppe
WJM has had a busy summer with projects as well. They recently had their 1st site council meeting. The gym to cafeteria irrigation system is now working. The library has been gutted and will be ready for the kids in August. Each K-5 student got a reading packet from Early Literacy funds.

2) Robert Devere, Superintendent

- i. District Wide Update
The current enrollment numbers are somewhat down. We are currently at 846. Each school is looking at more enrolling, but there will also be some summer no-shows at the beginning for school. The low numbers are a cause for concern. Leadership Day was held at WJM, after a full day a mission and vision statement were completed. There are 2 of each that the team came up with so later in the meeting the board will vote on them. New staff has been hired and admin is are very optimistic about them. We are always in need of bus drivers. THS is waiting for the gym floor to dry before the work can proceed. It is currently about 89% dry. The contractors are surprised at how long it is taking to dry. The sale of Old THS fell through and work s still going forward on the athletic fields at the new school, but it is not such a time sensate matter now. Today the WAN was hooked up and tested and turned over to the district. . The Booster Club is expecting a large crowd for their event at Old THS-The Final Tour. Regarding the CIP trunks, the SMB controller was delivered, but it was not a multi-site controller, 2 (THS, HCS) are being sent as replacements.

3) **Nora Luna**

i. Monthly Financial Report

Child Nutrition Program Update

The food service fund has shown a steady small increase in profitability since the 2016-17 year. The positive cash of \$130,994.27 for the month end June 30, 2019, reflects the receipts of our May, 2019 reimbursement claims, but not April of May invoices. These program revenues have a year-to-date total of \$448,455.10. The district has continued our participation in the CEP option, which allows the district to forego NSLP eligibility verification for k-8 students.

Levy Funds

Fiscal year end is 6/30/19, and while 100% of the operating year has been used at the end of June, 2019, only 86.97% of the operating budget has been spent year-to-date. Final close-out expenses in 001 fund are estimated to be \$45,000. Total 001 fund expenditures totaled \$5, 444,215,; total budget is \$6,269,578. Total YTD 610 capital fund expenditures totaled \$220,428; total budget is \$537,050 for the FY 2018-19. The district has levied \$300,000 in its Adjacent Ways budget to complete various projects this year. To date, \$0.00 has been spent in this fund.

Budget Summary/Revision

Nora briefly summarized the 2018-19 operating budget. The 001 fund has increased to \$6,269,578, an increase of over \$600,000 from FY 1718. For FY 1718, final enrolment was at 701 resident students, and FY 1819 count is at 719 resident students. The 3rd Budget revision on May 8, 2019 decreased the operating budget by \$10,000 to \$6,259,578; capital budget was reduced by \$29,871 to \$537,050

Budget Funds

The Proposition 301 fund cash balances currently total \$346,721.36. This fund is used to compensate certified teachers and was recently renewed. The state legislature increased funding per weighted pupil to \$386.00, for FY 1718, and funding per pupil for FY 1819 is at \$423 per W.P. Unit. Revenues in FY 1718 were \$424,818, and FY 1819 revenues are projected at \$481,554. WPU per pupil for 2020 is estimated at \$434.00

Grant Funds Update

To date, the amount of approved grant funds is \$618,813.66 an increase of \$201,521.05 from FY 1718. YTD expenses are \$486,008. Entitlement grant budgets are consistently being increased from last year. The Title I LEA grant is \$167,825.38 greater than FY 1718.

Cash Funds Update

The district has numerous funds that operate on a cash—available basis. Year-to-date activity in the tax credit fund includes revenues of \$34,319 and expense of \$73,935. Tax credit fund balance is \$67,584.81 and revenues from donors were accepted until April 15, 2019 for 2018-19 tax credits. Instructional Improvement, Fund 020, has cash of \$101,256.09.

History of Line of Credit: FY 1819

July 1, 2015 LOC Balance: \$1,721,000

Dec. 31, 2018 LOC Balance: \$0.00

USAGE Year to Date: Zero Usage

Financial Activity FY 1819 YTD

Total Payroll: M/E June 30, 2019

\$5,059,102.21

Total A/P: M/E June 30, 2019
\$2,784,426.85

4) **Old Business**

None

4) **Board Member Current Events Comments**

-Mr. Keeling commented that ¾ years ago the JROTC didn't have much of a rifle team and he is proud at the long way they have come.

-Mr. Shelley said kudos to the Principals, after hearing for a few months the reports they give, he didn't realize how busy they are. He appreciates hearing their reports.

Break for Trivia Drawing for Teachers!

No trivia at this meeting

VII. Discussion/Action Agenda

1) **Discussion/Action:** Approval of 2019/2020 Adopted Budget

Motion made to approve 19/20 Budget by Mr. Keeling and 2nd by Mr. Dotson.

Motion passed 4-0

2) **Discussion/Action:** Approval of the tax rate calculation

Motion made to approve tax rate calculation by Mr. Keeling and 2nd by Mr. Shelley.

Motion passed 4-0

3) **Discussion/Action:** Listing Old THS with a Real Estate Broker

Mr. Keeling thought this motion had previously been approved. Mr. Shelley feels we do need professional help with selling of the Old THS. The district will ask for RFQ for real estate services. Motion approved by Mr. Dotson and 2nd by Mr. Shelley

Motion passed 4-0

4) **Discussion/Action:** Adoption of District Mission Statement, Vision Statement and beliefs

After seeing 2 voting options for each the Mission and Vision statement, the motion made to approve the following as Mission and Vision statements by Mr. Dotson and 2nd by Mr. Shelley.

Motion passed 4-0

Mission-*At TUSD we cultivate responsible citizens by maintaining a positive culture where lifelong learning is valued and encouraged.*

Vision-*To be the premier district in Cochise County where student achievement defines success*

5) **Discussion/Action:** Approval of TUSD Organizational Chart

Motion made to approve organizational chart by Mr. Keeling and 2nd by Mr. Shelley

Motion passed 4-0

6) **Discussion/Action:** Easement with Town of Huachuca City on School Drive as presented or modified by Governing Board

Motion made to approve the Conveyance of Temporary Easement with the stipulation that the Town of Huachuca City lays down gravel in said area by Mr. Dotson and 2nd by Mr. Shelley.

Motion passed with a vote of 3-1 with Mr. Keeling voting nay

- 7) **Discussion/Action:** Approval for THS football coaches and select players (8-10) to travel to Parker Lake for a leadership retreat from July 18 to July 20, 2019
Motion made to approve leadership retreat, with removal of specific area due to possible rains by Mr. Keeling and 2nd by Mr. Guin. Motion passed with a vote of 4-0
- 8) **Discussion/Action:** Approval for Governing Board members to attend ASBA Law Conference September 4-6 2019 in Scottsdale Arizona
Motion made to approve board members to attend by Mr. Keeling and 2nd by Mr. Dotson. Motion passed by a vote of 4-0. Any member wanting to attend needs to let Kathy know ASAP as lodging fills up fast.
- 9) **Discussion:** Social Awareness education
Item was asked to be placed on the agenda by Mr. Guin. There is a need in the our district to develop a curriculum for students to be aware of the issues involving social media, cyber bullying, sexting, snapchat hazing, bullying etc.. and what it really means. He'd like to see items cover that we don't usually cover, maybe including 6th, 7th and 8th grade as well. Mr. Devere added we are currently losing class time with teachers needing to focus on these issues. IT is hit and miss to try to get this covered in THS advisement classes. This item will come back to the board for approval once a more structured, solid program is in place.
- 10) **Discussion:** Future Agenda Items
None
- 11) **Discussion:** Up Coming Events
-Question was asked if the approved FUA with SVPD is to include teachers. Answered-no, this is for SVPD and other law enforcement agencies.

Next Board Meeting

August 14, 2019-Huachuca City School
September 11, 2019-Tombstone High School
October 9, 2019-Huachuca City School

VIII. **Adjournment** *Motion was made to adjourn at 6:43 by Mr. Keeling and 2nd by Mr. Shelley. Motion passed with a 4-0 vote*