

NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE TOMBSTONE UNIFIED SCHOOL DISTRICT NO 1 PURSUANT TO A.R.S. Paragraph 38-431.02 notice is hereby given to the members of the board of trustees of the Tombstone Unified School District No 1 and to the general public that the board will hold a telephonic or **Regular Governing Board Meeting** open to the public on **January 13, 2021** beginning at **5:30 PM** at **Tombstone High School Madeline Giacoma Wyatt Commons Area** located at **1211 N. Yellowjacketway, Tombstone, Arizona.**

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board’s attorney in person or via telephonic conference call, in executive session, on any matter listed on the agenda

**I.** **Call to Order** *Meeting was called to order at 5:30PM. Present were Mr. Hayhurst, Mr. Keeling, Mr. Dotson, Mr. Shelley, Mr. Guin and Superintendent Devere*

**II.** **Pledge of Allegiance**

**III.** **Presentations**

**IV.** **Call to the Public** – “This is an opportunity for public comment. Unless the comment relates to an agenda item, Board Action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may respond to criticism. Comments shall be limited to three (3) minutes. In situations where a number of persons desire to present comments on the same subject, the Governing Board Chair may impose lesser time limits on each person’s comments and an overall time limit on public comments in general.”

**COMMENTS SHALL BE LIMITED TO 3 MINUTES**

*Motion to approve consent agenda by Mr. Keeling and 2<sup>nd</sup> by Mr. Dotson. Motion passed with a vote of 4-1 with Mr. Hayhurst abstaining.*

**V.** **Adoption of Consent Agenda**

<b>1)</b>	<b>Approval of Payroll and Vouchers</b> (Grant & M&O)	
i.	Payroll 13	\$ 207,943.63
ii.	Payroll 14	\$ 195,878.72
iii.	Expense 2114	\$ 74,552.29
iv.	Expense 2115	\$ 96,185.04

(Vouchers may be viewed at the district office or online at [tombstoneschools.org](http://tombstoneschools.org))

**2)** **Personnel Matters**

**a. Sports/Clubs /Extended Duty Contracts** (M&O unless specified)

i.	Rhoades, Jerome	Planning Period Buyout (1/8 <sup>th</sup> of contract)
ii.	Angelov, Irene	Planning Period Buyout (1/8 <sup>th</sup> of contract)
iii.	West, Wendy	Planning Period Buyout (1/8 <sup>th</sup> of contract)
iv.	Paul, Deborah	IT Committee (partial payment)

**b. Letter of Appointment**

i.	Hayhurst, Andrew	THS Facilities
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**c. Resignation/Termination**

i.	Dotson, J.D.	
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**3) Minutes for Approval**

i. 12/9/2020

**VI. Reports and Communications**

**1) Principal Updates**

i. THS-David Thursby

*Mr. Thursby started with thanking the staff including custodians for all their hard work during this time of remote learning and went on to spotlight the JROTC program. They continue to shine. The cyber patriot teams finished 2nd, 4th, and 5th in the state in the last competition. Their next competition will be January 22nd. This competition will determine who wins the state championship and which team that qualifies for nationals.*

*The Tombstone JROTC program has been selected as the 2020 Organization-of-the-Year by the Joint Service Clubs of Greater Sierra Vista (JSCGSV). This was the top pick, by vote, of the six nominations received from over 65 Member Clubs. They will be receiving a plaque soon commemorating this recognition.*

ii. HCS-Kevin Beaman

*With classes being virtual, teachers are being very creative in what they do for their classes. In many cases becoming closer.*

*Show and tell*

*Sending out letters and stickers for incentives*

*Office hours as a time to get to know each other better and socializing.*

*Several Projects on campus are starting soon. We met today for our ADA project beginning in a few weeks.*

*I look forward to the many upgrades on campus that are about to get underway, including the ADA, weatherization, and gym AC project.*

*We are looking forward to many steps forward during the 2021 year*

iii. WJM-Scot Roppe

*Excellent transition from In-Person to Remote instruction. The very next day after we transitioned students logged on efficiently because the teachers and students are competent in what remote instruction necessitates. We have less than 5% not logging and staying on.*

*We hope you enjoyed our virtual Christmas Program. We still have some pictures to post from the last week of school and since the 12 days of Christmas actually last through most of this week, we will get them posted.*

*Our front office secretaries have worked tirelessly with one accord to ensure consistency of attendance reporting, handling copious volumes of phone calls, taking notes, talking with parents and making sure payroll was processed. It does take a village, so thank you to everyone and HAPPY NEW YEAR.*

**2) Robert Devere, Superintendent**

i. District Wide Update

*We are currently making adjustments within the budget with us being down \$93K due to remote students. The transportation staff has been working hard during the closure at the John L. Wyatt building, cleaning, painting, minor maintenance, trips to the dump. The legislative session opened Monday with much on the agenda from last year. Governor Ducey's State of the State address said no funding for closed schools, but the executive order is still in place. The covid vaccine is anticipated to be available to schools (1B category) on 1/23/2021. The County will receive 500 doses per week, so it will take approximately 10 weeks to get all school staffs completed in Cochise County. We have advised our staff to get pre-registered and provided them with the link to do so. We have just placed an order for*

more student computers, we will provide if needed one to the Board members as the ipads are too old to support Microsoft 365.

-SFB Projects

We have 6 fully funded ADA projects for a total of \$2,099,948.50

- ii. Student Enrollment – WJM 143, HCS 280, THS 416 (as of 1/6/2020, this includes 17 December graduates)

### **3) Nora Luna-Business Office**

#### **i. Monthly Financial Report**

##### **Levy Funds**

FY2021 Adopted Budget on July 8th – 8,155,994. 31.97% spent. Unrestricted Capital Funds – 700,976. 24.15% spent in technology, software and the 2 new mini white buses and 2003 E450 Ford SPED. Adjacent Ways – 400,000.

##### **Grant Funds Update – No Changes**

Current approved Grant total – Increased to \$855,328.60 - Increase is due to 1920 completion reports being approved as well as final allocations. I have also added the CTE Az Industrial Credentials Incentive Program Grant. – spent 46.45%. Additional private grants not included.

ESG Grant was estimated at \$272,386.45 we were only allocated \$191,565.09. These grant funds will be used for salary and benefits. Expenditure deadline is 12/31/2020. (M&O will be relieved of this expense amount)

##### **Budget Funds**

Distance Learning Adjustments to the base support level (estimated) \$93,421.36. Per the AASBO bi-monthly meeting on Nov 18th the ESG grant funds can be used and are being used by most schools for salary and benefits funded by M&O funds early in SY2021. TUSD is in the process of moving the expense of the grant funded amount from M&O to the ESG grant. We will see the \$191,565.09 being replenished into M&O in the month of December 2020.

##### **Cash Funds Update**

The district has numerous funds that operate on a cash-available basis. Month end Tax Credit is \$73,990.84. Revenues from donors are accepted until April 15, 2021 for 2020-21 tax credits. Instructional Improvement, Fund 020, has cash of \$73,036.47.

##### **Child Nutrition Program Update**

Balance of \$388.78. Invoices up to date. Additional grant application for food pantries has been accepted and received. Additional No Kid Hungry grant funds have been received. Both grants objectives for new equipment have begun.

History of Line of Credit: FY 1920

LOC Limit: \$2,200,000.00

April 24, 2016 LOC Balance: \$169,700

June 1, 2016 LOC Balance: \$0.00

USAGE Year to Date: Zero Usage

Financial Activity FY 2021 YTD

Total Payroll: M&O December 31, 2020

\$1,924,284.16 (includes benefits)

From a total of \$2,705,078.33.

(\$780,794.17 Difference)

Total A/P: M&O December 31, 2020

\$682,989.75 (excludes 67XX)

From a total of \$1,268,304.54

(\$585,314.79 Difference, \$121,084.44 is our annual energy payment) Excluding 67XX

Budget Funds 2021 – Upcoming Revision #2

Due to the Distance Learning adjustments we will need to revise the budget.

The Proposition 301 (CSF): Funding per pupil for FY 2020 has decreased from \$434 to \$425 per W.P. (weighted pupil) Unit. Projected revenues in FY 2021 are projected at \$749,205 (All funds: 011.012.013) due to increase of W.P.

Prop 123 increased statewide from 50M to 75M, estimated revenue is \$64,554 an increase of \$21,518.

Tax rate down .066 (4.0700-4.0031)

Other News:

Audits - 4: AzEds 3-year audit, annual financial audit, NSLP audit review, Cycle 4 monitoring.

Looking Ahead---

Budget revision #2 to adjust for distance learning revenue decrease

#### **4) Old Business**

##### **i. HCS Easement**

Today we received the final legal description on the easement, It will be sent to the attorney as the next step.

##### **ii. Old THS sale update**

We are still perusing the sale from last month's meeting. Mr. Devere has been working closely with the attorney. State law prohibits any government property to be sold for in kind services. Mr. Devere has a meeting with the attorney again tomorrow.

#### **5) Board Member Current Event Comments**

Mr.'s Keeling and Hayhurst are both happy to be here.

Mr. Dotson asked if we had any idea on how graduation would go this year. Mr. Devere hopes it will be back to normal.

**Break for Trivia Drawing for Teachers!**  
**Jerry Rhoades-THS won the trivia question**

**VII. Discussion/Action Agenda**

- 1) **Discussion/Action:** Election of Governing Board President  
*Mr. Hayhurst nominated Mr. Shelley for Board President. Mr. Keeling 2<sup>nd</sup> the nomination. All were in favor with a vote of 5-0. Mr. Shelley then presided over the remainder of the meeting*
- 2) **Discussion/Action:** Election of Governing Board Vice President  
*Mr. Keeling nominated Mr. Guin as Board Vice President, Mr. Shelley 2<sup>nd</sup> the motion, all were in favor with a vote of 5-0*
- 3) **Discussion/Action:** Approval of regular Governing Board Meetings for 2020, setting days and times.  
*Motion was made by Mr. Keeling to keep the meeting days and times the same (2<sup>nd</sup> Wednesday of each month at 5:30pm), motion was 2<sup>nd</sup> by Mr. Hayhurst. All were in favor, motion passed with a vote of 5-0*
- 4) **Discussion/Action:** Approval for legal posting sites for Governing Board agenda.  
*Motion was made by Mr. Keeling to keep the legal posting sites the same. (District Office and the district website) Motion was 2<sup>nd</sup> by Mr. Guin. Motion passed with a vote of 5-0*
- 5) **Discussion/Action:** Setting a date to return to in-person instruction  
*Mr. Devere provided the board with data from the county health department as well as the Az. Dept. of Health, feeling from the 3 principals, staff and many parents. The feelings were very split, there seems to be no right or wrong answer. His recommendation to the board was to go back to in person education on Tuesday 1/19/2021. Motion to approve Mr. Devere's recommendation was made by Mr. Keeling and 2<sup>nd</sup> by Mr. Dotson. All were in favor, motion passed with a vote of 5-0.*
- 6) **Discussion/Action:** Instruction delivery format (remote, hybrid, in person) to be used at all 3 TUSD schools for the Spring 2021 semester  
*After meeting with the Administration team, Mr. Devere's recommendation to the board was to drop the hybrid method of learning at TUSD, and have the students be either 100% in person or 100% remote/virtual learners. Motion was made to accept Mr. Devere's recommendation by Mr. Keeling and 2<sup>nd</sup> by Mr. Hayhurst. Before the vote, Mr. Shelley asked if a student was home ill would they be able to attend remotely. Mr. Devere answered yes. Motion passed with a vote of 5-0.*
- 7) **Discussion/Action:** Approval of participation in 2021 winter athletic season at both Jr. High and High School level.  
*The AIA has just recently changed direction in their decision to cancel the Winter sports season. They have added some regulations. To include mask for athletes, 2 spectators per athlete. Mr. Devere feels we cannot safely compete in wrestling even following all protocols. All spring sports have minimal risk. Mr. Guin disagreed and felt the students should have the option to wrestle. Motion was made by Mr. Keeling to continue the winter athletic season to include wrestling as well as the spring season. Mr. Hayhurst 2<sup>nd</sup> the motion. All were in favor. Motion passed with a vote of 5-0*
- 8) **Discussion/Action:** Extension of listing agreement of Old THS with Long Realty

Motion was made to approve extension by Mr. Keeling and 2<sup>nd</sup> by Mr. Guin. All were in favor. Motion passed with a vote of 5-0.

- 9) **Discussion:** Sarah Cox to present finding of study as part of her doctoral thesis from Grand Canyon University  
*The purpose of this study was to determine if there was a relationship between motivation and academic outcomes defined as academic self-regulation and school attitude. There were 8 research questions. It was determined that 7 out of 8 had a statistically significant correlation while one did not. Implications for this study include teaching and refining self-regulation behaviors and assessing the classroom and school setting to encourage positive school attitudes.*
- 10) **Discussion/Action:** Acceptance of Evaluation of Superintendent Devere  
*Motion was made to accept the evaluation by Mr. Keeling and 2<sup>nd</sup> by Mr. Shelley. All were in favor, motion passed with a vote of 5-0. Mr. Guin made the comment that TUSD is lucky to have Mr. Devere.*
- 11) **Discussion:** Future Agenda Items  
i. 2021/2022 District Calendar
- 12) **Discussion:** Board Comments  
*Mr. Dotson asked about the 80 hours of sick time given by the CARESACT and if it was still available to those who need it. Mr. Devere responded that we do not qualify for it, but it expired on 12/31/20. Mr. Dotson asked if we could still provide it, Mr. Devere said he would need to look into this as this may be a gift of public funds, possibly the ESSR II grant could pay for this.*
- 13) **Discussion:** Up-Coming Events

### **Next Board Meeting**

February-TBD

March-TBD

April-TBD

**VIII.** **Adjournment** *Motion was made to adjourn at 6:12 by Mr. Guin and 2<sup>nd</sup> by Mr. Keeling. All were in favor, motion passed with vote of 5-0*