

NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE TOMBSTONE UNIFIED SCHOOL DISTRICT NO 1 PURSUANT TO A.R.S. Paragraph 38-431.02 notice is hereby given to the members of the board of trustees of the Tombstone Unified School District No 1 and to the general public that the board will hold a telephonic or **Regular Governing Board Meeting** open to the public on **December 9, 2020** beginning at **5:30 PM** at **Huachuca City School** located at **100 School Drive, Huachuca City, Arizona**.

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board’s attorney in person or via telephonic conference call, in executive session, on any matter listed on the agenda

**I.** **Call to Order Meeting called to order at 5:30. Present were, Rick Shelley, Keith Guin, James Dotson, Randy Keeling and Superintendent Devere. President Hayhurst was absent, Vice President Shelley presided over the meeting.**

**II. Pledge of Allegiance**

**III. Presentations**

- i. Presentation of appreciation to Randy Keeling- *Plaque and words of appreciation were presented by Mr. Shelley.*
- ii. ~~Sarah Cox to present result of her recent study~~ *Rescheduled for January meeting*

**IV. Call to the Public** – “This is an opportunity for public comment. Unless the comment relates to an agenda item, Board Action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may respond to criticism. Comments shall be limited to three (3) minutes. In situations where a number of persons desire to present comments on the same subject, the Governing Board Chair may impose lesser time limits on each person’s comments and an overall time limit on public comments in general.”

**COMMENTS SHALL BE LIMITED TO 3 MINUTES**

*Motion made to accept consent agenda by Mr. Guin and 2<sup>nd</sup> by Mr. Keeling. All were in favor, motion passed with a vote of 4-0*

**V. Adoption of Consent Agenda**

**1) Approval of Payroll and Vouchers** (Grant & M&O)

i.	Payroll 11	\$ 221,868.47
ii.	Payroll 11.5	\$ 170,210.96
iii.	Payroll 11.6	\$ 2355.70
iv.	Payroll 12	\$ 218,058.75
v.	Expense 2111	\$ 92,880.50
vi.	Expense 2112	\$ 115,455.71

(Vouchers may be viewed at the district office or online at tombstoneschools.org)

**2) Personnel Matters**

**a. Sports/Clubs /Extended Duty Contracts** (M&O unless specified)

- i. D’Imperio, Nicole HCS Academic Coach
- ii. Soriano, Tristan THS Technology Assistant

**b. Letter of Appointment**

- i. Hilerio, David Facilities/Maintenance
- ii. Harrigan, Michelle Driver

**c. Resignations-Terminations**

- i. Harrigan, Michelle Driver
- ii. Cooley, Larry Driver

- iii. Wallace, Rebecca            HCS Teacher
- d. **Contracted Staff**
  - i. Working, Donovan            HCS Teacher (2<sup>nd</sup> semester)
- 3)            **Minutes for Approval**
  - i. 11/10/20
- 4)            **Approval of IGA with Sierra Vista Schools for Title 1 services for the 20/21 SY**

**VI. Reports and Communications**

**1) Principal Updates**

- i. THS-David Thursby  
*It is hard to believe that this semester is almost over. This year we have faced many challenges but the staff and students have worked to make this a good school year. Covid cases are rising in the county and this has a number of parents concerned. I have honored parent's wishes in the last week to allow their children to be educated remotely for the rest of the semester. The teachers and students who remain on campus are very thankful for the opportunity to teach and learn on campus. I believe students are educated the best in front of their teacher and surrounded by their peers.  
We are following the AIA Metric regarding winter sports practice and trying to provide opportunities for our athletes. I am hopeful that covid numbers will decrease and our winter athletes will be able to compete in some games starting in January.*
- ii. HCS-Kevin Beaman  
*Boys basketball won in a nail biter yesterday in the semifinals of the CAC. They now go on to play in the finals tomorrow.  
Gratitude towards staff. Paras, teachers custodians, secretaries. They all go above and beyond. So many are willing to do whatever it takes to help the school.  
Thank you to the town of HC for all their help with a broken pipe last week. They were quick to get involved and get it fixed ASAP.  
The weekday and weekend meals we distribute every week are much needed and beneficial to so many families. We also passed out Thanksgiving meals to many needy families, doing whatever we can to help out the community.  
We all are looking forward to the winter break. Everybody is working their tail off every day.*
- iii. WJM-Scot Roppe-as delivered by Mr. Beaman  
*As this season comes upon us ever so quickly, remember the reason for the season. When the whole world seems to come to a stop and there is peace and now nasty political ads, we should rejoice. Thank you for all you do to contribute to our school  
We want to thank Emmett Kelly Junior Memorial Fund and secretary/treasurer Annabelle Kline for choosing Walter J. Meyer as the recipient of a \$1000 donation for office and school supplies.  
We also thank the Schmidt family. They dropped 8 cases of water for our kids during this pandemic and every contribution is appreciated and acknowledged as is appropriate and expected. Kindness and caring still rules.  
We finally received our new slide designed to replace one that was broken when I got to WJM. However, one of the pieces is warped and will not fit. The*

company is sending a replacement as soon as possible It took Chili's Dine in for A cause night. Thank you to Casey Shell, manager of Chili's and Chili's corporate office. We also received a Sheriff's Assist Team Grant for \$1000.00. We are grateful. When the replacement parts are together we will provide pictures and another thank you to our benefactors. Our Student Council also provided a gracious donation for the repairs.

A special KUDO to our custodians and janitors that are working in their regular duties amongst all their many special duties of seemingly endless cleaning and sanitizing. A special note to our secretaries as well. The plethora of running lists, keeping lists, and calling lists is their added burden. Finally, HURRAH to our often unmentioned aides who have pulled more duties than a hedgehog has points. They would be the ones on the front line of "SAFE ENVIRONMENTAL LEARNING" should we go remote.

I pray next year brings a great vaccine, health, open schools and low to no COVID.

2) **Robert Devere, Superintendent**

i. District Wide Update

Covid cases in the county are skyrocketing, parents are keeping students home more now. 15-20 staff have been out with Covid related absences. We are following the metrics release by the county each Thursday. When we close we will offer a safe educational setting for students that need it. There has been a decreased of ESG funds. We won't see monies from Prop 208 until FY 2023. Mr. Guin commented we need to be very careful with the % of failed students that are remote only.

ii. Student Enrollment – WJM 142, HCS 281, THS 427 (as of 12/4/2020)

3) **Nora Luna**

i. Monthly Financial Report

**Levy Funds**

FY2021 Adopted Budget on July 8th - 7,680,009. 28.82% spent. Unrestricted Capital Funds – 500,047. 33.36% spent in technology, software and the 2 new mini white buses and 2003 E450 Ford SPED. Adjacent Ways – 400,000.

**Grant Funds Update**

Current approved Grant total – Increased to \$855,328.60 - Increase is due to 1920 completion reports being approved as well as final allocations. I have also added the CTE Az Industrial Credentials Incentive Program Grant. – spent 27.83%. Additional private grants not included.

ESG Grant was estimated at \$272,386.45 we were only allocated \$191,565.09. These grant funds will be used for salary and benefits. Expenditure deadline is 12/31/2020. (M&O will be relieved of this expense amount)

**Budget Funds**

Per the AASBO bi-monthly meeting on Nov 18th the ESG grant funds can be used and are being used by most schools for salary and benefits funded by M&O funds early in SY2021. TUSD is in the process of moving the expense of the grant funded amount from M&O to the ESG grant. We will see the \$191,565.09 being replenished into M&O in the month of December 2020.

**Cash Funds Update**

The district has numerous funds that operate on a cash–available basis. Month end Tax Credit is \$73,916.26. Revenues from donors are accepted until April 15, 2021 for 2020-21 tax credits. Instructional Improvement, Fund 020, has cash of \$72,908.17.

**Child Nutrition Program Update**

Balance of \$2,418.37. Invoices up to date. Additional grant application for food pantries has been accepted and received. Additional No Kid Hungry grant funds have been received. Both grants objectives for new equipment have begun.

History of Line of Credit: FY 1920

LOC Limit: \$2,200,000.00

April 24, 2016 LOC Balance: \$169,700

June 1, 2016 LOC Balance: \$0.00

USAGE Year to Date: Zero Usage

Financial Activity FY 2021 YTD

Total Payroll: M&O November 30, 2020

\$1,750,723.38 (includes benefits)

From a total of \$2,267,800.59.

(\$517,077.21 Difference)

Total A/P: M&O November 30, 2020

\$462,043.47 (excludes 67XX)

From a total of \$1,016,493.67

(\$433,365.76 Difference, \$121,084.44 is our annual energy payment) Excluding 67XX

Budget Funds 2021 – Revision #1

Increase M&O funds of \$475,985; Unrestricted Capital \$200,929. Update of student counts, budget balance carryover funds (\$907,616), Prop 123 (-50), 1920 final interest amt, 1920 final expenditure amt, 1920 unrestricted capital budget balance carry forward (333,775) and new grants.

Base level funding increased (\$125.30) from \$4,150.43 to \$4,305.73.

The Proposition 301 (CSF): Funding per pupil for FY 2020 has decreased from \$434 to \$425 per W.P. (weighted pupil) Unit. Projected revenues in FY 2021 are projected at \$749,205 (All funds: 011.012.013) due to increase of W.P. This fund is used to compensate certified teachers and was recently renewed. First payment of 301 monies to staff has been processed on payroll 11.5 and 11.6. Prop 123 increased statewide from 50M to 75M, estimated revenue is \$64,554 an increase of \$21,518.

Tax rate down .066 (4.0700-4.0031)

4) **Old Business**

5) **Board Member Current Event Comments**

Mr. Keeling has expressed interest with County Superintendent Clay on returning to the board.

Mr. Shelley commends the board on how well they conduct themselves even when they don't all agree with each other.

**Break for Trivia Drawing for Teachers!**

Brian Miller-THS

**VII. Discussion/Action Agenda**

- 1) **Discussion/Action:** 20/21 Budget Revision #1

*Motion made to approve by Mr. Keeling and 2nd by Mr. Guin. All were in favor, motion passed with a vote of 4-0*

- 2) **Discussion/Action:** Approval of District Strategic Plan

*Motion made to approve by Mr. Keeling and 2nd by Mr. Shelley. All were in favor, motion passed with a vote of 4-0*

- 3) **Discussion/Action:** Acceptance of Board Self Evaluation

*Motion made to approve by Mr. Dotson and 2nd by Mr. Keeling. All were in favor, motion passed with a vote of 4-0*

*Motion made to enter executive session at 6:24 by Mr. Keeling and 2<sup>nd</sup> by Mr. Guin. All were in favor, motion passed with a vote of 4-0*

- 4) **Executive Session – Pursuant to A.R.S. §, 38-431.03 A (7) “Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property,” the Board may vote on whether to meet in Executive Session in order to consider its position and instruct the Superintendent and Real Estate agent regarding negotiations of offers and/or letters of intent to sell the Old Tombstone High School and surrounding properties.**

*Board exited executive session at 7:13*

*Motion made to enter executive session at 7:17 by Mr. Dotson and 2nd by Mr. Guin. All were in favor, motion passed with a vote of 4-0*

- 5) **Executive Session for Personnel: Pursuant to A.R.S. § 38-431.03(A)(1), the Governing Board may vote to enter executive session to discuss Personnel Matters Relating to the Evaluation of Superintendent Robert Devere**

*Board exited executive session at 7:32*

- ~~6) **Discussion/Action:** Acceptance of Evaluation of Superintendent Robert Devere~~

~~*Item table for January meeting*~~

- 7) **Discussion:** Board Comments

**Next Board Meeting**

January 13, 2021 Tombstone High School

February TBD

March TBD

**VIII. Future Agenda Items**

- i. Election of President and Vice President
- ii. Setting of 2021 meeting days

- IX. Adjournment –***Motion made to adjourn at 7:35 by Mr. Keeling and 2<sup>nd</sup> by Mr. Guin. All were in favor, motion passed with a vote of 4-0*