

NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE TOMBSTONE UNIFIED SCHOOL DISTRICT NO 1 PURSUANT TO A.R.S. Paragraph 38-431.02 notice is hereby given to the members of the board of trustees of the Tombstone Unified School District No 1 and to the general public that the board will hold a telephonic or **Regular Governing Board Meeting** open to the public on **December 8, 2021** beginning at **5:30 PM** at **Huachuca City School** located at **100 School Drive, Huachuca City, Arizona**.

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board’s attorney in person or via telephonic conference call, in executive session, on any matter listed on the agenda

**I.** **Call to Order** Meeting was called to order at 5:30 PM by Mr. Shelley. In attendance were Mr. Shelley, Mr. Dotson, Mr. Keeling and Superintendent Devere. Mr. Guin and Mrs. Fuller were absent.

**II.** **Pledge of Allegiance**

**III.** **Presentations**

**IV.** **Call to the Public** – “This is an opportunity for public comment. Unless the comment relates to an agenda item, Board Action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may respond to criticism. Comments shall be limited to three (3) minutes. In situations where a number of persons desire to present comments on the same subject, the Governing Board Chair may impose lesser time limits on each person’s comments and an overall time limit on public comments in general.”

**COMMENTS SHALL BE LIMITED TO 3 MINUTES**

*None*

*Motion made by Mr. Keeling to approve consent agenda, motion 2<sup>nd</sup> by Mr. Shelley. All were in favor.  
Motion passed with a vote of 3-0*

**V.** **Adoption of Consent Agenda**

**1) Approval of Payroll and Vouchers (Grant & M&O)**

i.	Payroll 11	\$ 238,749.68
ii.	Payroll 11.5	\$ 254,512.88
iii.	Payroll 12	\$ 231,021.75
iv.	Expense 2011	\$ 209,450.55
v.	Expense 2012	\$ 70,504.97
vi.	Expense 2013	\$ 178,043.81

(Vouchers may be viewed at the district office or online at tombstoneschools.org)

**2) Personnel Matters**

**a. Sports/Clubs /Extended Duty Contracts (M&O unless specified)**

i.	Cox, Sarah	THS Basketball clock/bookkeeper
ii.	Shook, Justin	THS Basketball clock/bookkeeper
iii.	Au-Yeung, Noah	Middle School Camp Surf Advisor
iv.	Matchette, Dan	THS Dual Credit Math (Spring Semester)
v.	Clamon, Kat	THS Dual Credit English (Spring Semester)

- b. **Letter of Appointment**
    - i. Tredway, Jaclyn Driver
  - c. **Resignations/Retirements**
    - i. Scott, Marian HCS Pre School Teacher (effective end of year)
    - ii. Brown, Joseph THS English Teacher (liquidated damages rec'd)
    - iii. Reeves, Natalia THS Math Teacher (effective end of year)
    - iv. Ranara, Jesus THS Science Teacher (effective end of year)
  - d. **Volunteer**
    - i. Wright, Kierra THS Girls basketball coach
  - e. **Volunteer with Stipend**
    - i. Bonilla, Dominik THS Basketball clock/bookkeeper
  - f. **Substitute**
    - i. Allard, Heather
  - i. **Leave Payout**
    - i. Brown, Joe
    - ii. Dominguez, Lauren
- 4) **Minutes for Approval**
- i. 11/10/2021
- 5) **Approval of amendment of Policy GCCG and GCCG-RB (2<sup>nd</sup> reading)**
- 6) **Approval of Facility Use Agreement for Berean Academy for use of the HCS gym for Boys and Girls Varsity Basketball for 8 Saturdays.**

## **VI. Reports and Communications**

### **1) Principal Updates**

- i. THS-David Thursby-Mr. Thursby has recently been out with Covid but is back on his feet now. It is a week and ½ from the end of the semester and he is proud of his staff in working with the largest freshman class as well as the largest enrollment at THS. The Fall sports banquet was last week, it was good hearing from coaches and how the teams have grown. The winter sports teams are very competitive this year. THS is preparing for finals. The art teacher Mrs. Roberts has been awarded an \$800.00 grant for art supplies. NHS is holding a food drive on campus. FCCLA will be catering the district Christmas party.
- ii. HCS-Kevin Beaman(read by Ms. Paz)-With the holidays, many activities are taking place to bring in families. The Thanksgiving feast brought in over 40 families. STEM night was planned and organized by the Community Involvement team and brought in over 60 families. The holiday concert had nearly 175 visitors. HCS students will be participating in the upcoming HC Christmas parade. Both boys basketball and girls softball are over and had great success this year. The AC in the gym is working great and is very quiet. Construction is still in progress but almost complete.

- iii. *WJM-Jeanette Paz-The Make and Take was a huge success. Shout out to the staff who helped and extra shout out to Mrs. Hardgraves and her husband for providing a majority of the crafts. The cafeteria is decorated for the Christmas season and THS culinary instructor and students brought in cookies for a cookie decorating. The book fair raised over \$2,700.00. Benchmark testing is next week as well as the Coffee Cake Breakfast and the Christmas program.*

2) **Robert Devere, Superintendent**

- i. *District Wide Update- enrollment has slow growth but we are not losing numbers. The district Christmas party will be held Dec 10 at HCS with FCCLA catering the lunch. The HCS Christmas program was wonderful. The THS band concert was tonight and efforts are being made for major events to not be held on a night of a board meeting. Each board member was presented with a copy of a very nice thank you card from Mrs. Hayhurst. The HCS gym AC is working great and very quiet. JLW construction is being made and we are getting bids for the electrical work in the IT room, erate funds can be used for this. Construction is in the beginning stages for the THS AG building. A sprinkler system must be put in at a cost of \$31,000.00. We will use \$20,000 form ESSER CTED funds and the earnest money we received from the OLD THS sale that fell through. AZ Merit is on the way out with new standardized testing replacing it. The legislature has still not made the decision on the aggregated expenditure limit, but a 2/3 votes can set it aside for 1 year. The contract fell through on the sale of OLD THS, we have a current offer for \$700,000.00 and \$10,000.00 earnest money Mr. Devere will make a counter offer. Mr. Devere will also be extending the contract of the real estate agent.*
- ii. *Student Enrollment – WJM 155, HCS 284, THS 446=885 (as of 12/7/2021)*
- iii. *Construction Updates*

3) **Nora Luna**

- i. *Monthly Financial Report*
  - Levy Funds***  
*FY2122 Budget Adoption on July 14 – \$8,540,912. 27.74% spent. Unrestricted Capital Funds – 305,484 82.33% Bus – 130,041.03 Nov. Expense - spent in technology – software Visions – \$16,000. Sports Equipment: Batting cage \$3,820, Engine: \$3,698, Cafeteria: Proofer - \$3,172, Sports Tunnel: \$2,137.50, 2,328.26 HCS Carpet Extractor/cleaner, New grounds equipment (4 Weed Eater etc.). Adjacent Ways – 400,000.*
  - Grant Funds Update – No Changes***  
*Current approved Grant total – Decreased of \$72,469.86 – Prelim allocation amounts. Re-calculation is scheduled for Sept/Oct. Spent 15.76%. Beginning amounts for ESSER grants have been calculated by ending 2021 budget balance.*
  - Budget Funds***  
*Constitutional Expenditure Budget limit in legislation and currently awaiting result. Will have budget cuts if this pass. Currently it is thought that this will not pass and schools will be able to spend according to budget limit. The legislature needs to override the AEL by March 1, 2022.*

**Cash Funds Update**

The district has numerous funds that operate on a cash–available basis. Month end Tax Credit is \$85,772.41. Revenues from donors are accepted until April 15, 2022. Instructional Improvement, Fund 020, has cash of \$60,780.91.

**Child Nutrition Program Update**

Balance of \$116,523.25 beginning balance of \$20,000 for new FY. October and November payment are outstanding.

History of Line of Credit:

LOC Limit: \$2,200,000.00

April 24, 2016 LOC Balance: \$169,700

June 1, 2016 LOC Balance: \$0.00

USAGE Year to Date: Zero Usage

Budget Funds – Upcoming – Looking Ahead

Revision TBD Board Meeting.

**Other News:**

Many new changes – AFR/Budget to account for roll up of CSF – Fund 010 – iVisions portal

Audits – 2/6: – Waiting on results- NSLP audit Review- Cycle 4 monitoring.

Audits 4/6:

NSLP Procurement done. ESS Audit – Denisse B was lead – no CAP All A’s. annual financial audit to complete – AzEds 3-year audit – Very well – return of \$369.02 (2019 – 184.11, 2020 – 184.91).

2021 AFR, 2021 SLR, 2021 Food Service AFR, 2021 K-3 Reading AFR, 2022 K-3READBudg, 2021 COVID AFR, 2021 CSF Narratives. 7 Total Worksheets. 2022

The Proposition 301 (CSF): Funding per pupil for FY 2122 has increased from \$425 to \$733 increase of \$308 per W.P. (weighted pupil) Unit. Projected revenues in FY 2022 are projected at \$768,373 fund 010 (All funds: 011.012.013 are now combined) due to increase of W.P.

No changes as this began FY21 and will finish FY26.

Prop 123 increased statewide from 50M to 75M, estimated revenue is \$64,554.

Tax rate up due to TSL – COVID.

4.0031 to 4.0962

4) **Old Business**

- i. Sale of Old THS

5) **Board Member Current Event Comments**

Mr. Dotson and Keeling were both happy to be here

**Break for Trivia Drawing for Teachers!**

No teachers in attendance

**VII. Discussion/Action Agenda**

1) **Discussion/Action:** Acceptance of Board Self Evaluation

Motion made to approve by Mr. Keeling and 2<sup>nd</sup> by Mr. Dotson. All were in favor, motion passed with a vote of 3-0

- 2) **Executive Session:** Executive Session for Personnel: Pursuant to A.R.S. § 38-431.03(A)(1), the Governing Board may vote to enter executive session to discuss Personnel Matters Relating to the Evaluation of Superintendent Robert Devere

*Motion made to go into executive session at 6:01PM by Mr. Keeling and 2<sup>nd</sup> by Mr. Dotson. All were in favor, motion passed with a vote of 3-0*

*The board reconvened at 6:38PM*

- 3) **Discussion/Action:** Acceptance of Evaluation of Superintendent Robert Devere

*Motion made to accept evaluation by Mr. Keeling and 2<sup>nd</sup> by Mr. Dotson. All were in favor, motion passed with a vote of 3-0.*

- 4) **Discussion:** Future Agenda Items

Election of Officers

Setting meeting dates

- 5) **Discussion:** Up-Coming Events

District Christmas Party	12/10/2021	1:30 @ HCS
Very Merry Coffee Cake Breakfast	12/14/2021	7:30am @ WJM
Very Merry Coffee Cake Breakfast	12/15/2021	7:30am @ HCS
Christmas Around the World	12/16/2021	All day @ HCS
WJM Christmas Program	12/16/2021	5:30PM @ WJM

- 6) **Discussion:** Board Comments-None

### **Next Board Meeting**

January 12, 2022 Tombstone High School

February-TBD

**VIII.** **Adjournment** *Motion made to adjourn at 6:40pm by Mr. Keeling and 2<sup>nd</sup> by Mr. Dotson. All were in favor, motion passed with a vote of 3-0*