

NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE TOMBSTONE UNIFIED SCHOOL DISTRICT NO 1 PURSUANT TO A.R.S. Paragraph 38-431.02 notice is hereby given to the members of the board of trustees of the Tombstone Unified School District No 1 and to the general public that the board will hold a telephonic or **Regular Governing Board Meeting** open to the public on **August 12, 2020** beginning at **5:30 PM** at **Huachuca City School** located at **100 School Drive, Huachuca City, Arizona**.

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board’s attorney in person or via telephonic conference call, in executive session, on any matter listed on the agenda

I. Call to Order *In attendance were Mr. Guin, Mr. Hayhurst, Mr. Shelley, Mr. Keeling, Mr. Dotson and Superintendent Devere*

II. Pledge of Allegiance

III. Presentations

IV. Call to the Public – “This is an opportunity for public comment. Unless the comment relates to an agenda item, Board Action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may respond to criticism. Comments shall be limited to three (3) minutes. In situations where a number of persons desire to present comments on the same subject, the Governing Board Chair may impose lesser time limits on each person’s comments and an overall time limit on public comments in general.”

COMMENTS SHALL BE LIMITED TO 3 MINUTES

**Georgina Aguliar spoke on reopening and allowing the students on campus*

**Irene Angelov, a teacher at THS spoke on waiting for schools to reopen*

**Amber Ford a teacher at THS requested the opening for personal instruction wait until 9/9/20*

**Preston Bidon, a TUSD student spoke to request the school open and give the choice to the student*

**Melissa Bidon spoke to request the school open and 3 attendance options*

Motion made to accept consent agenda by Mr. Keeling and 2nd by Mr. Guin. All were in favor, motion passed with a vote of 5-0

V. Adoption of Consent Agenda

1) Approval of Payroll and Vouchers (Grant & M&O)

i.	Payroll 2	\$ 76,463.61
ii.	Payroll 3	\$ 176,728.60
iii.	Expense 2026	\$ 61,846.67
iv.	Expense 2027	\$ 8,986.38
v.	Expense 2028	\$ 31,085.50
vi.	Expense 2102	\$ 147,969.60
vii.	Expense 2103	\$ 14,538.75

(Vouchers may be viewed at the district office or online at tombstoneschools.org)

2) Personnel Matters

a. Sports/Clubs /Extended Duty Contracts (M&O unless specified)

- i. Matchette, Dan Dual Credit Math
- iii. Rhoades, Jerome Planning Period Buyout (1/8 contract)
- iv. Angelov, Irene Planning Period Buyout (1/8 contract)
- v. Lewis, Ben Planning Period Buyout (1/8 contract)
- vi. Brown, Joseph Planning Period Buyout (1/8 contract)
- vii. Sovern, Josiah Planning Period Buyout (1/8 contract)
- viii. Shook, Justin Planning Period Buyout (1/8 contract)
- ix. Winslow, Jake Planning Period Buyout (1/8 contract)

b. Letter of Appointment

- i. Doty, Romaine HCS Secretary
- ii. Ballesteros, Connie THS Para Educator
- iii. Bynum, Rodney Bus Driver
- iv. Stillwater, MacKenzie Bus Driver (20/20 plan)
- v. Dotson, JD THS Facilities

c. Resignations-Terminations

- i. Lucas, Faye Bus Driver
- ii. Stillwater, MacKenzie Bus Driver
- iii. Mitchelson, Jerry Bus Driver

d. Contracted Staff

- i. Smith, Jessica HCS/WJM Counselor

e. Substitute

- i. Ankrom, Barbara

f. Payouts

- i. Lucas, Faye
- ii. Stillwater, MacKenzie
- iii. Mitchelson, Jerry

3) Minutes for Approval

- i. 7/8/2020

4) Resolution that due to roadway traffic it is unsafe for elementary and high school to walk to school

5) Approval of online Career Exploration curriculum. Curriculum can be viewed at

<https://www.kuder.com/blog/news/introducing-the-new-kuder-navigator/>

*60 day review complete

6) Approval of tax levy at 4.0031%

7) Approval of IGA between Public Consulting Group and Tombstone Unified

8) Approval for student travel for overnight stays while representing TUSD

9) Approval of the following sole source vendors

- i. Arizona Interscholastic Association

10) Approval of the following Policy Advisories (1st reading)

- i. #672-Regulation GBGB-R/Staff Personal Security and Safety
- ii. #673-Policy IHA/Basic Instructional Program

- iii. #674-JICA-RD/Student Dress **new policy*
- iv. #675-Policy KB-Parent Involvement in Education
- v. #676 Regulation KI-RB/Visitors to Schools **new policy*

VI. Reports and Communications

1) Principal Updates

- i. THS-David Thursby
Mr. Thursby began by thanking the IT dept. for all their hard work. The laptop handout went smoothly and was well organized. It has been a quiet campus over the summer. All were looking forward to personal instruction again. It will be a challenge with social distancing. The IT dept. recently gave staff a Microsoft training and set up the Teams online platform. THS knows there are some challenging times ahead but are ready for it. Fall athletics are still up in the air.
- ii. HCS-Kevin Beaman
Over 200 devices were passed out at the HCS distribution day. It was amazing to see all the parents and students that attended. Classroom plans are coming along nicely and HCS is planning for many different scenarios. The CAC has canceled the 1st season and the fields are looking nice.
- iii. WJM-Scot Roppe-no report from Mr. Roppe

2) Robert Devere, Superintendent

- i. District Wide Update
Laptops have been distributed at all 3 sites. The IT team has had some great trainings, they are learning themselves as well as training the staff. Staff is showing flexibility and working hard as a group. Modify, adjust and move on is how we will continue. Lots has happened with the facilities. Bids are open with the HCS and THS gym AC's. 5 ids are in the current vetting process. A walk-thru for the ADA compliance project is taking place. The WJM walk in freezer is on site. The 3 flooded rooms at WJM are almost complete, the Trust liability insurance has been purchased and web cams for the classrooms will be in by the end of the month.
- ii. Student Enrollment – WJM 132, HCS 270, THS 452 (as of 8/17/2020)

3) Nora Luna

- i. Monthly Financial Report
Levy Funds
FY2021 Adopted Budget on July 8th - 7,680,009. 1.57% spent. Unrestricted Capital Funds – 500,047. 3.72% spent. Adjacent Ways – 400,000.
Grant Funds Update
*Current approved Grant total – 761,656 – spent 4.10%.
Completion Reports 5 submitted and approved. We have 4 grants that extend until 9/30/2020. 2021 grants 10 out of 12 approved.
ESSER – CARES ACT Funds have been allocated @ \$238,267.88*

Budget Funds

Our last 1920 expense voucher 2028 processed on Aug 4th was the last with the exception of our pre-pays. Health Insurance – 433,631.28 and The Trust - 185,043.

Cash Funds Update

The district has numerous funds that operate on a cash–available basis. Month end Tax Credit is \$74,317.14. Revenues from donors are accepted until April 15, 2021 for 2020-21 tax credits. Instructional Improvement, Fund 020, has cash of \$85,085.41. Revenue for qtr 3 and 4 totaling 27,517.31 have not been received for fund 961, there will be an adjustment to zero at year end per auditor advice. This fund will also be changing to fund 468, per the auditor general advice.

Child Nutrition Program Update

Positive balance of \$70,850.47. Invoices up to date.

History of Line of Credit: FY 1920

LOC Limit: \$2,200,000.00

April 24, 2016 LOC Balance: \$169,700

June 1, 2016 LOC Balance: \$0.00

USAGE Year to Date: Zero Usage

Financial Activity FY 2021 YTD

Total Payroll: M&O July 31, 2020

\$239,675.85 (includes benefits)

From a total of \$293,767.05.

(\$54,091.20 Difference)

Total A/P: M&O July 31, 2020

\$59,826.79

From a total of \$203,099.66

(\$143,272.87 Difference, \$121,084.44 is our annual energy payment) Excluding 67XX

Budget Funds 2021 – No Change

Base level funding increased (\$125.30) from \$4,150.43 to \$4,305.73.

The Proposition 301 (CSF): Funding per pupil for FY 2020 has decreased from \$434 to \$425 per W.P. (weighted pupil) Unit. Projected revenues in FY 2021 are projected at \$749,205 (All funds: 011.012.013) due to increase of wp. This fund is used to compensate certified teachers and was recently renewed.

Prop 123 increased statewide from 50M to 75M, estimated revenue is \$64,554 an increase of \$21,518.

Tax rate down .066 (4.0700-4.0031)

Other News:

Tax & Levy Form

Looking Ahead---Closing out 1920, getting ready for the AFR which means reconciliation of accounts, revenue, expenditures and general fixed assets for year-end reporting. Encumbrance end on 9/30/2020.

4) **Old Business**

i. **HCS Easement**-Mr. Devere commented there is a new City Mgr. that wasn't

aware of the easement issue. He stated the town would look at the easement and write a proposal to dissolve the one written in and rewrite one. Mr. Keeling responded that the town of HC is using stall tactics and we shouldn't need to be rehashing the topic.

5) **Board Member Current Event Comments**-None

Break for Trivia Drawing for Teachers!
Winner of the \$50.00 Trivia is Amber Ford

VII. Discussion/Action Agenda

- 1) **Discussion/Action:** Approval of guidelines and dates for start of onsite learning for 20/21 school year
TUSD would be offering 3 options, in person/on campus—remote only—hybrid(combination of both, with a minimum of 2 on campus days). Schools will configure class room to make social distancing available. Masks will be mandatory; it is the law. Hillyard is installing 125 sanitizing stations across the district. Electrostatic sanitation will take place each night. The County will notify TUSD on any positive Covid results. Mr. Hayhurst addressed the 2 attending teachers that we have watched essential workers-doctors, nurses, grocery store workers, truck drivers, continuously working, it is time for teachers to go back, they are essential too, that it is time for teachers to step up and return to the classroom. This response receive applause from the audience. Both Mrs. Angelov and Mrs. Ford disagreed. Mrs. Ford stated this is a national emergency and she didn't sign up for this. Mr. Hayhurst responded that if she is worried about herself, she may be in the wrong place. Mrs. Angelov questioned the amount of time she is with students vs. the amount of time a store worker is with a customer. Mr. Keeling commented he feels we are on the downward trend of the virus. Mrs. Angelov responded the teachers need a plan and more direction and communication. Mr. Guin wanted to thank all for attending and would like to see more participation at other meetings like this. HCS teacher Nicole D'Imperio said their staff is prepared and also said "if you can get out and go to Walmart, you can also come to work". An audience member stated her son needs his education, she can't be at home and also at work to support her family, she is a manager at a gas station and is in the public all day, and can't stay home. Education is the foundation and the kids need it. Mrs. Ford asked Superintendent Devere to define what he would call a "bump in the road, or a bad day" He responded he can't predict what the future is, but gave an example of finding a problem, fixing it and moving on. He also stated he can't quantify what a bump is, but we need to be dedicated, vigilante and flexible. The board was also provided with emails that parents/community sent in. All 11 received were in support of opening the schools in person. Motion was made to approve to open schools in person, remotely and hybrid by Mr. Keeling and 2nd by Mr.Hayhurst. A request was made for a roll call vote by Mrs. Lopez:
Mr.Dotson-aye
Mr. Guin-nay
Mr. Keeling-aye
Mr. Shelley-aye
Mr. Hayhurst-aye
Motion passed with a 4-1 vote
- 2) **Discussion/Action:** Approval of use of parental acknowledgement form for all on-site students and for all students in extracurricular activities.
Motion was made to approve by Mr. Keeling and 2nd by Mr. Hayhurst. All were in favor, motion passed with a vote of 5-0

- 3) **Discussion/Action:** Approval of Coaches Evaluation Administrative Procedures and Handbook.
Before the vote, Mr. Miller said we are in tough times and to remind each other to be respectful and listen to others

Motion was made to approve handbook by Mr. Guin and 2nd by Mr. Dotson. All were in favor, motion passed with a vote of 5-0

- 4) **Discussion/Action:** Approval to increase adult meals by .05 for breakfast and .20 for lunch as required by Arizona Department of Education/Health and Nutrition Services

i. Breakfast \$2.30

ii. Lunch \$3.95

Motion was made to approve adult meal price increase by Mr. Keeling and 2nd by Mr. Guin. All were in favor, motion passed with a vote of 5-0

Motion was made to enter executive session at 6:41 by Mr. Dotson and 2nd by Mr. Guin. All were in favor with a vote of 5-0

- 5) **Executive Session:** Pursuant to A.R.S., 38-431.03 A (2) 15-342.1 the Board may choose to vote to go into executive session to discuss personnel matters relating to the employment of Sarah Cox. This session may be via telephonic or zoom.

Board returned from executive session at 7:30

- 6) **Discussion/Action:** Approval of extended duty contract for Sarah Cox as WJM Principal Assistant.

No action was taken on item 6

Motion was made to enter executive session at 7:30 by Mr. Dotson and 2nd by Mr. Guin. All were in favor with a vote of 5-0

- 7) **Executive Session:** Pursuant to A.R.S., 38-431.03 A (2) 15-342.1 the Board may choose to vote to go into executive session to discuss personnel matters relating to the employment of Scot Roppe. This session may be via telephonic or zoom.

Board returned from executive session at 7:48

- 8) **Discussion/Action:** Approval of reassignment of duties for Scot Roppe to include remote education administrator

No action taken on item 8

- 9) **Board Comments**-The board opted to make comments before entering executive sessions.

-Mr. Dotson commented that he has 8 grandkids, 2 started in California and 4 start Monday, he knows this is a hard decision to be made.

-Mr. Keeling commented that it speaks loads to hear from parents that they want their kids in school

-Mr. Shelley said he believes the 6 hours a day in-person school, they are in a safer and more controlled environment. His grandchildren also want to go in person.

-Mr. Hayhurst has all the respect in the world for teachers

Next Board Meeting

September 9, 2020 Tombstone High School

October 14, 2020 Huachuca City School

November 10, 2020 Tombstone High School *approved change

December 9, 2020 Huachuca City School

VIII. Future Agenda Items

IX. Adjournment *Motion made to adjourn meeting at 7:50 by Mr. Keeling and 2nd by Mr. Dotson. All were in favor, motion passed with a vote of 5-0*
