

NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE TOMBSTONE UNIFIED SCHOOL DISTRICT NO 1 PURSUANT TO A.R.S. Paragraph 38-431.02 notice is hereby given to the members of the board of trustees of the Tombstone Unified School District No 1 and to the general public that the board will hold a telephonic or **Regular Governing Board Meeting** open to the public on **April 14, 2021** beginning at **5:30 PM** at **Huachuca City School** located at **100 School Drive, Huachuca City, Arizona**.

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board’s attorney in person or via telephonic conference call, in executive session, on any matter listed on the agenda

I. **Call to Order Meeting** was called to order at 5:30PM by President Rick Shelley. In attendance were Mr. Shelley, Mr. Dotson, Mr. Guin, Mr. Keeling, Mr. Hayhurst and Superintendent Devere

II. **Pledge of Allegiance**

III. **Presentations-None**

IV. **Call to the Public** – “This is an opportunity for public comment. Unless the comment relates to an agenda item, Board Action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may respond to criticism. Comments shall be limited to three (3) minutes. In situations where a number of persons desire to present comments on the same subject, the Governing Board Chair may impose lesser time limits on each person’s comments and an overall time limit on public comments in general.”

COMMENTS SHALL BE LIMITED TO 3 MINUTES

Susan Saavedra addressed the board on wanting justice for an assault on school premises

*Motion to accept consent agenda made by Mr. Dotson and 2nd by Mr. Keeling. All were in favor.
Motion passed with a vote of 5-0*

V. Adoption of Consent Agenda

1) Approval of Payroll and Vouchers (Grant & M&O)

i.	Payroll 19	\$ 224,835.68
ii.	Payroll 20	\$ 208,037.84
iii.	Payroll 21	\$ 221,347.81
iv.	Expense 2120	\$ 128,050.99
v.	Expense 2121	\$ 350,446.09

(Vouchers may be viewed at the district office or online at tombstoneschools.org)

2) Personnel Matters

a. Sports/Clubs /Extended Duty Contracts 21/22 SY (M&O unless specified)

i.	Ford, Amber	THS Knowledge Bowl
ii.	Ford, Amber	THS Ag Extended Duty
iii.	Agee, Tonya	THS Student Council (split stipend)
iv.	Hayhurst, Teri	THS Student Council (split stipend)
v.	West, Wendy	THS FCCLA Stipend
vi.	Robinson, Rebecca	THS Band Extra Duty
vii.	Robinson, Rebecca	THS CTE Director
viii.	Hansen, Barb	THS TSW Director

- ix. Kilpatrick, Dan THS JROTC Raider Coach
- x. Gross, Tom THS JROTC Rifle Coach
- xi. Cowden, Joanie THS Fall Academic Coach
- xii. Cowden, Joanie THS Spring Academic Coach
- xiii. Torres, Kevin THS Head Wrestling Coach

b. Letter of Appointment (20/21)

- i. Jones, Joshua Driver
- ii. Bonilla, Dominik THS Para Educator
- iii. Garcia, Ashley WJM Para Educator

d. Letter of Appointment (21/22)

- i. Jones, Joshua Driver
- ii. Bonilla, Dominik THS Para Educator
- iii. Garcia, Ashley WJM Para Educator
- iv. Smith, Dee Speech Language Pathologist Assistant

e. Certified Staff

- i. Shook, Justin THS Summer Bridge Coordinator/Teacher
- ii. Brown, Joseph THS Summer Bridge Teacher

f. Resignation

- i. Galvez, Orlando HCS Para Educator
- ii. McGoldrick, Thomas THS Counselor (effective EOY)
- iii. Galvez, Viviana HCS Para Educator (effective EOY)
- iv. Wetherell, Rachael Payroll Coordinator (effective June 4, 2021)
- v. D’Imperio, Nicole HCS Teacher (effective EOY)

g. Leave Payout

- i. Galvez, Orlando

h. Substitutes

- i. Galvez, Orlando

3) Minutes for Approval

- i. 3/10/2021

4) Approval of the following Certified Staff for the 2021/2022 SY

- | | |
|----------------------|-------------------------------|
| i. Agee, Tonya | xiii. Ford, Amber |
| ii. Angelov, Irene | xiv. Fuller, Patricia |
| iii. Ashbaugh, Shawn | xv. Gonzalez, Maribel |
| iv. Au-Yeung, Noah | xvi. Hansen, Barbara |
| v. Barrington Joel | xvii. Hanson, Cari |
| vi. Bell, Lydia | xviii. Harczak, Cathleen |
| vii. Bennett, Gail | xix. Henry, Christina (new) |
| viii. Brown, Joseph | xx. Kirschmann, Sarah |
| ix. Call, Camille | xxi. Lewis, Benjamin |
| x. Clamon, Kathy | xxii. Lopez-Gonzalez, Vanessa |
| xi. Durley, Tania | xxiii. Lewis, Jennifer |
| xii. Ellis, Laura | xxiv. Maroney, Shelby |

xxv. Martell, Jennifer(new)
xxvi. Matchette, Dan
xxvii. Miller, Marit
xxviii. Milligan, James
xxix. Monteras, Ross
xxx. Paul, Deborah
xxxi. Hayhurst, Teri
xxxii. Percy, Ryan
xxxiii. Ranara, Jesus
xxxiv. Reeves, Natalia
xxxv. Rhoades, Jerome
xxxvi. Richards, John
xxxvii. Roberts, Lindsay
xxxviii. Robinson, Joli

xxxix. Robinson, Rebecca
xl. Romero, Dan
xli. Samuel, Deborah
xlii. Scott, Cornelia
xliii. Sexton, Robbin
xliv. Shook, Justin
xlv. Smith, Jessica
xlvi. Soriano, Tristan
xlvii. Sovern, Josiah
xlviii. Spoto, Denise
xlix. Torres, Kevin
l. West, Wendy
li. Winslow, Jake
lii. Working, Donovan

- 5) **Approval of Professional/Non Certified Contract as Business Manager for Nora Luna for 2021/2022 FY**
- 6) **Approval of Professional/Non Certified Contract for Ed Davis as Facilities Coordinator for the 2021/2022 FY**
- 7) **Approval of Professional/Non Certified Contract for Denisse Bojorquez as Special Project Manager for 2021/2022 FY**
- 8) **Approval of Professional/Non Certified Contract for Chris Collins as IT Director for 2021/2022 FY**
- 9) **Approval of Professional/Non Certified Contract for Tracy Hallberg as Transportation Director for 2021/2022 FY**
- 10) **Approval of Professional/Administrative Contract for Jeanette Paz as Assistant Principal for the 2021/2022 FY**
- 11) **Approval of Superintendent contract for Robert Devere as Superintendent for 7/1/2021-6/30/2024**
- 12) **Approval for JROTC Cadets and Instructor to travel to Washington DC, June 17-23, 2021 for JROTC Leadership and Academic Bowl. This trip is 100% funded by Cadet Command**
- 13) **Approval for JROTC Cadets and Instructor to travel to Albuquerque New Mexico, July 25-30, 2021 for CMP Rifle Camp. This trip is funded out of club funds.**
- 14) **Approval of Disposal of Assets 19/20**

- 15) Approval of the annual Continuing Investment Resolution Form for FY 21/22
- 16) Approval of Asbait rate plan for 2021 with 100% coverage of value bronze plan for participating employees

VI. Reports and Communications

1) Principal Updates

- i. THS-David Thursby
THS has had 91 students apply for enrollment for the 21/22 SY. Last week 43 were accepted. The cap this year will be 430. Spring sports are going well. Standardized testing has been happening on the campus, with more continuing next week. Mrs. West and Mr. Shook received the Golden Apple for their teaching subjects and Mr. Matchette has been nominated for county teacher of the year.
- ii. HCS-Kevin Beaman *Deb Paul has been nominated for county teacher of the year and TUSD Project of the year with the virtual science fair headed up by Mr. Joel Barrington was also nominated. Construction has been happening all over the campus, with sidewalks, restrooms, rails, it is all looking nice. There is new flooring in the PS building (not SFB project) and testing has been consuming the days lately.*
- iii. WJM-Scot Roppe
We had a great month of March, highlighted by a Spring Break. Teachers and students/ returned rested and ready for the duration of the year. They have diligently worked toward taking AzMERIT Writing, AZM2 and some have already taken AzScience. We are confident about our results showing continued student achievement growth.
Renovations are coming along very well on weatherization, window and door replacements and all other projects. Our grounds are returning green and I encourage you to take a look at the campus. It looks so much better than when I arrived thanks to efforts over the past couple of years by everyone from classified staff, to Gallo, Troy, Ed, Ginny and especially Mario for his consistent effort on the grounds as well as ensuring that all our playground equipment constantly gets new paint a couple times a year.
TUSD employees and student family members attended the Sierra Vista Herald Golden Apple Awards. At Walter J. Meyer, one honor was received by Tyler Gjerde as 7th grade academic student of the year and Deb Samuel as our Teacher of the Year. Most recently, we were notified that TUSD is one of three finalists in the Cochise County Project of the Year. and that Deb Samuel will be recognized as our WJM teacher of the Year.
We will report on that outcome in the future. Our chances are outstanding thanks to Joel Barrington and Chris Collins for developing portions of the presentation for that entry on Easter Weekend.

2) Robert Devere, Superintendent

- i. District Wide Update
Testing districtwide has been going smoothly. The money we have spent on technology and bandwidth has been well worth it. The issues that have occurred have mostly been on the state side. The Teacher of the Year ceremony via drive thru held this Saturday at 10 am at the Mall of SV. THE CDC guidelines are revolving quickly. There are still some questions including masks and spacing. If

the Governor drops remote instruction mandate TUSD will follow unless an entire class has been deemed to quarantine.

- ii. *Construction Updates 2 new SFB projects are in the works, HCS grading and drainage assessment and WJM gym floor project. HCS weatherization is moving slowly, the ADA compliance project is nearing finish. THS AC project is almost complete and the weatherization project is going quicker. Once the AC project is complete, work will begin on the gym floor. A professional calculation has been given on the athletic fields at THS. The calculation is much cheaper than the quote received years ago. Mr. Devere will be meeting with an architect on Friday. JLW has new floor plans.*
- iii. *Student Enrollment – WJM 146, HCS 302, THS 403 (as of 4/9/2021)*

3) Nora Luna

- i. *Monthly Financial Report*

Levy Funds

FY2021 Budget Revision #2 on March 10th – \$8,153,878 49.89% spent. Unrestricted Capital Funds – 540,813 33.97% spent in technology, software and the 2 new mini white buses and 2003 E450 Ford SPED. Adjacent Ways – 400,000.

Grant Funds Update – No Changes

Current approved Grant total – Increased to \$1,780,243 - Increase is due to 1920 completion reports being approved as well as final allocations and NEW ESSER Grants. I have also added the CTE Az Industrial Credentials Incentive Program Grant. – spent 30.59%. Additional private grants not included. ESG Grant was estimated at \$272,386.45 we were only allocated \$191,565.09. These grant funds will be used for salary and benefits. Expenditure deadline is 12/31/2020. (M&O will be relieved of this expense amount). ESSER II – Allocation amount \$912,522.95. FY2022 Grants are due by May 1, 2021.

Budget Funds

Distance Learning Adjustments to the base support level \$93,421.36. Additional decrease of student count and ADM of \$68,857.64. Total decrease of budget funds = \$162,279.00

Cash Funds Update

The district has numerous funds that operate on a cash–available basis. Month end Tax Credit is \$88,191.48. Revenues from donors are accepted until April 15, 2021 for 2020-21 tax credits. Instructional Improvement, Fund 020, has cash of \$82,110.64.

Child Nutrition Program Update

Balance of \$20,772.96. Invoices up to date. Additional grant application for food pantries has been accepted and received. Additional No Kid Hungry grant funds have been received. Both grants objectives for new equipment have begun. Food pantries: receiving our second delivery today – HCS is up and running and giving out all food.

History of Line of Credit: FY 1920

LOC Limit: \$2,200,000.00

April 24, 2016 LOC Balance: \$169,700

June 1, 2016 LOC Balance: \$0.00

USAGE Year to Date: Zero Usage

Financial Activity FY 2021 YTD

Total Payroll: M&O February 28, 2020

\$3,081,663.09 (includes benefits)

From a total of \$4,096,480.76.

(\$1,014,817.67 Difference)

Total A/P: M&O February 28, 2020

\$986,216.81 (excludes 67XX)

From a total of \$2,197,660.40

(\$1,090,359.15 Difference, \$121,084.44 is our annual energy payment)

Excluding 67XX

Budget Funds 2021 – Upcoming Revision #3

Final budget adjustments from ADE for on-line learning is tentative April/May.

April 16 final reports are due and final reports from ADE on May 15th.

Final Budget Revisions are due by May 15th.

Other News:

Audits – 4/5: AzEds 3-year audit, annual financial audit to complete by 4-16-21 and submit to ADE, NSLP audit Review-Waiting on results, Cycle 4 monitoring.

Looking Ahead---

Budget revision #3 – Final Budget Revision.

Audits:

NSLP Procurement done. ESS Audit – Denisse B was lead – no CAP All A's

4) **Old Business**

- i. HCS Easement
- ii. PR position

5) **Board Member Current Event Comments**

Mr. Guin said it is great to hear about all the good things going on within the district and after talking to some parents he would like to see us promote the inter-active bus routes.

Mr. Keeling would like an update on the earlier call to the public.

Mr. Hayhurst and Dotson are happy to be here.

Break for Trivia Drawing for Teachers!

VII. Discussion/Action Agenda

- 1) **Discussion/Action** Approval of in-person middle school promotion and THS graduation
Motion made to approve by Mr. Keeling and 2nd by Mr. Guin. All were in favor. Motion passed with a 5-0 vote
- 2) **Discussion/Action:** Approval of THS prom to include attendance by remote education students, December graduates, 2020 graduates and their dates.
Motion made to approve by Mr. Guin and 2nd by Mr. Keeling. All were in favor. Motion passed with a 5-0 vote
- 3) **Discussion/Action:** Approval of THS Project Graduation

Motion made to approve by Mr. Dotson and 2nd by Mr. Keeling. All were in favor. Motion passed with a 5-0 vote

- 4) **Discussion/Action:** Approval of end of year awards ceremonies. Indoor for smaller events, outdoor for groups over 100.

Motion made to approve by Mr. Hayhurst and 2nd by Mr. Guin. All were in favor. Motion passed with a 5-0 vote

- 5) **Discussion/Action:** Approval of adding Physical Science to THS courses
Mr. Hayhurst questioned if this was replacing a current science class. Mr. Thursby said no, a student needs 3 science credits to graduate leaving the 3rd to be physics or chemistry which requires high level math. We are just adding an additional lab science course.

Motion made to approve by Mr. Keeling and 2nd by Mr. Hayhurst. All were in favor. Motion passed with a 5-0 vote

- 6) **Executive Session: Pursuant to A.R.S., 38-431.03 A (2) 15-342.1 the Board may choose to vote to go into executive session to discuss personnel matters relating to the employment of Sarah Cox.**

Ms. Cox has opted for this to be in open session.

Mr. Keeling requested the executive session as he believed the position was created for Melinda Escarcega 2 years ago. Mr. Devere replied that that was not the case. With the shifting of staff and retirement of Mrs. Nyquist, all the positions (PD/Curriculum and AzEds) were combined at that time. Mr. Keeling advised we should be cautious with nepotism.

Mr. Hayhurst directed his comments to Ms. Cox that last year at the graduation ceremony she was rude to his wife and hurt her feelings. Mr. Guin interjected this was out of order and that if there is a personal issue it should be handled out of this meeting. Ms. Cox said she apologized, and if there were hurt feelings, it was definitely unintentional, but she would like him to clarify when and how this took place. Mr. Hayhurst said he was not present for it but feels she should take a softer, more gentle approach. Ms. Cox commented that what she was doing during the graduations times, was following the rules that she was given on what to allow parents and students to do that evening, and that the graduation night was a very intense time for all involved, but that his recommendation to her has been heard. Mr. Shelley commented that this past year with covid, there has been a lot of stress, a lot of scared people, over and under exuberant people. It has been a tough year for teachers, admins, students and parents. Mr. Thursby asked to speak to on Ms. Cox's behalf. He said that he observes her every day, how she conducts herself professionally, the way she handles a lot of adversity and is very aware of everything that is happening around her. She attracts the students with her demeanor and he sees her as a leader on campus. He also stated he has a lot of respect for her.

- 7) **Discussion/Action:** Approval of Professional/Certified Contract for Sarah Cox as PD/Curriculum/AZEDS Coordinator for the 2021/2022 FY

Motion made to approve contract for Ms. Cox by Mr. Guin and 2nd by Mr. Dotson. Mr. Guin, Dotson, Shelley and Hayhurst voted to approve with Mr. Keeling abstaining. Motion passed with a vote of 4-0

- 8) **Executive Session: Pursuant to A.R.S., 38-431.03 A (2) 15-342.1 the Board may choose to vote to go into executive session to discuss personnel matters relating to the employment of Brian Miller**

Motion made by Mr. Keeling to enter executive session at 6:16PM, the motion was 2nd by Mr. Hayhurst. All were in favor, motion passed with a vote of 5-0.

The Governing Board reconvened into regular session at 6:43PM

- 9) **Discussion/Action:** Approval of Professional/Certified Contract for Brian Miller as Athletic Director/Assistant Principal for the 2021/2022 FY
Mr. Hayhurst said he was going to vote to approve, but he would like to speak with Mr. Miller. Motion was made to approve contract for Mr. Miller by Mr. Hayhurst and 2nd by Mr. Keeling. All were in favor, motion passed with a vote of 5-0
- 10) **Discussion:** Up-Coming Events
May 26 6:30PM Middle School Promotion
May 27 7:00PM THS Graduation
- 11) **Discussion:** Board Comments

Next Board Meeting

May 12, 2021-Tombstone High School

June 9, 2021-Huachuca City School

July 14, 2021-Tombstone High School

VIII. **Adjournment** *Motion made to adjourn at 6:45Pm by Mr. Keeling and 2nd by Mr. Dotson. All were in favor. Motion passed with a vote of 5-0*