

# Mingus Union High School Transition to Traditional Learning Plan – October 2020

We are so excited to welcome our Marauders to campus! Below you will find details for students who will transition to traditional learning.

<p><b>Learning Options</b></p>	<p>Two Choices (Advisory teachers will be reaching out for this information):</p> <p><b>Traditional In-Person</b> – Students will return to campus, follow their class schedule, and receive live, teacher-led instruction in their classes. Parents/Guardians must complete a COVID Waiver Form – Advisory teachers will be sending this document to their Advisory families and the documents will be available on-line or printed copies will be available in the front office. A traditional in-person student can transition back to online learning at any time.</p> <p><b>Remote Learning</b> – Students may continue with on-line learning from home using Edgenuity. Students who choose remote learning at this time will remain in remote learning for the duration of the semester.</p>																																
<p><b>Start Dates</b></p>	<p><b>Wednesday, October 21<sup>st</sup></b> Freshmen Only Day (half-day schedule)</p> <table border="1" data-bbox="453 649 2020 998"> <tr> <td><b>7:55am-8:55am</b></td> <td>Freshmen Welcome</td> <td>Report to Advisory Classroom</td> </tr> <tr> <td><b>8:59am-9:19am</b></td> <td>1<sup>st</sup> hour</td> <td></td> </tr> <tr> <td><b>9:23am-9:43am</b></td> <td>2<sup>nd</sup> hour</td> <td></td> </tr> <tr> <td><b>9:47am-10:07am</b></td> <td>3<sup>rd</sup> hour</td> <td></td> </tr> <tr> <td><b>10:11am-10:31am</b></td> <td>4<sup>th</sup> hour</td> <td></td> </tr> <tr> <td><b>10:35am-10:55am</b></td> <td>5<sup>th</sup> hour</td> <td></td> </tr> <tr> <td><b>10:59am-11:19am</b></td> <td>6<sup>th</sup> hour</td> <td></td> </tr> <tr> <td><b>11:19am-11:39am</b></td> <td>Lunch</td> <td></td> </tr> <tr> <td><b>11:43am-12pm</b></td> <td>End of the Day Wrap-Up</td> <td>Report to Advisory Classroom</td> </tr> <tr> <td><b>12pm</b></td> <td>Dismissal</td> <td></td> </tr> </table> <p>Note: Bus transportation available. Check Mingus website for route information.</p> <p><b>Thursday, October 22<sup>nd</sup></b> First Day In-Person Learning for All Students (regular bell schedule)</p>			<b>7:55am-8:55am</b>	Freshmen Welcome	Report to Advisory Classroom	<b>8:59am-9:19am</b>	1 <sup>st</sup> hour		<b>9:23am-9:43am</b>	2 <sup>nd</sup> hour		<b>9:47am-10:07am</b>	3 <sup>rd</sup> hour		<b>10:11am-10:31am</b>	4 <sup>th</sup> hour		<b>10:35am-10:55am</b>	5 <sup>th</sup> hour		<b>10:59am-11:19am</b>	6 <sup>th</sup> hour		<b>11:19am-11:39am</b>	Lunch		<b>11:43am-12pm</b>	End of the Day Wrap-Up	Report to Advisory Classroom	<b>12pm</b>	Dismissal	
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<p><b>Chromebooks and Hotspots</b></p>	<p>If you are returning to in-person learning, please return your borrowed Chromebook and/or hotspot to the Bookstore. Bookstore hours are 7am-3pm Monday – Friday. The Bookstore will be open during Fall Break.</p> <p>All devices should be returned by Friday, October 23<sup>rd</sup>.</p>																																

<b>Transfer Grades from On-Line Learning (Edgenuity)</b>	<b>Edgenuity Course Completion Timeline</b>	On-line courses will remain open for students who are returning to Traditional Learning through <b><u>Monday, October 19<sup>th</sup> at 11:59pm</u></b>
	<b>Edgenuity Grading Calculations</b>	The final grade for Edgenuity class will be calculated as follows:  $\left( \frac{\text{Overall Grade} + \text{Actual Grade}}{2} + 100 \right) \div 200 = \text{Final Grade}$ <p>Note: This transfer calculation does not apply to courses that will be transferring to Academy, CEC, Learning Lab courses and students remaining online.</p>
	<b>How much is the Edgenuity grade worth for the semester?</b>	Final Edgenuity grade will be worth 40% of the overall semester grade
	<b>Progress Reports</b>	Advisory teachers will send progress reports by <b><u>Monday, October 5<sup>th</sup></u></b> . Edgenuity transfer grade will appear in a student's progress report for the individual course by <b><u>November 2<sup>nd</sup></u></b>
<b>PPE Requirements</b>	Masks or face shields are <u>required at all times</u> for students and staff. This is a mandatory requirement for students to return to in-person learning. See full face covering policy at the end of this document.	
	Students will be able to remove their masks or face shields during designated meal times.	
<b>Increased Sanitation</b>	<ul style="list-style-type: none"> <li>Classroom sanitation kits will be in classrooms for teacher and student use – this will include hand sanitizer and wipes</li> <li>Classrooms and common areas will be cleaned regularly by custodial staff.</li> <li>Classrooms will be outfitted with HEPA Air Filtration/Purifier units.</li> </ul>	
<b>Registration Details</b>	<b>Learning Option Choice Deadline</b>	Deadline for submitting your choice for Learning Options for your student is <b><u>Tuesday, October 6<sup>th</sup> at 7am</u></b> . Please complete the Google Form available through your student's Advisory teacher's Google Classroom. This will give us the information needed to plan for a safe return.
	<b>Student Schedules</b>	Students who are returning to in-person learning will receive their updated schedule with teacher information and room numbers prior to the first day of school in the mail.  <b>Note:</b> Student schedules and class sizes have been determined based upon the safety mitigation plan. Changes to student schedules cannot be made.
	<b>Fees</b>	Fees are posted to student accounts and can be paid in the following ways:  <b>Pay On-Line</b> – Pay through the Parent Portal log-in information will be sent with your student's schedule before the start of school  <b>Pay by Phone</b> – you can contact the Bookstore at 928-478-7939 M-F 7am-3pm

	<p><b>In-Person</b> – you can come to the Mingus Bookstore and pay directly M-F 7am-3pm</p> <p>Fees need to be paid by <b>Wednesday, October 21<sup>st</sup></b>.</p> <p><b>Fee Information</b></p> <table border="1"> <tr> <td>Book Deposit</td> <td>\$40 (one time per family)</td> </tr> <tr> <td>Activity Fee</td> <td>\$15</td> </tr> <tr> <td>Science/Ag Fee</td> <td>\$15</td> </tr> <tr> <td>AP Class Fee</td> <td>\$55 (pays for ½ test fee and test prep booklet)</td> </tr> <tr> <td>Dual Enrollment</td> <td>\$10 per credit hour</td> </tr> <tr> <td>Parking Fee</td> <td>\$55 (optional)</td> </tr> <tr> <td>Yearbook</td> <td>\$75 (optional)</td> </tr> </table>	Book Deposit	\$40 (one time per family)	Activity Fee	\$15	Science/Ag Fee	\$15	AP Class Fee	\$55 (pays for ½ test fee and test prep booklet)	Dual Enrollment	\$10 per credit hour	Parking Fee	\$55 (optional)	Yearbook	\$75 (optional)
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<b>Books</b>	Books that students need for a class will be distributed during class times.														
<b>Student IDs</b>	Students will receive their ID card during the first two weeks of school. Student IDs must be worn when students are on campus.														

<b>Bell Schedule Monday-Friday</b>	7:55am- 8:45am	1 <sup>st</sup> hour	50 minutes
	8:49am-9:39am	2 <sup>nd</sup> hour	50 minutes
	9:43am-9:58am	Advisory + Last Chance Breakfast	15 minutes
	10:03am-10:53am	3 <sup>rd</sup> hour	50 minutes
	10:57am-11:47am	4 <sup>th</sup> hour	50 minutes
	11:51am-12:17pm	Power Hour – Block A Freshmen = <b>LUNCH</b> Sophomore = Reteach Required Juniors = <b>LUNCH</b> Seniors = Reteach Required if not passing one or more classes	26 minutes
	12:17pm-12:21pm	Passing Period	4 minutes
	12:21pm- 12:47pm	Power Hour – Block B Freshmen – Reteach Required Sophomores = <b>LUNCH</b> Juniors – Reteach Required if not passing one or more classes Seniors = <b>LUNCH</b>	26 minutes
	12:51pm-1:41pm	5 <sup>th</sup> hour	50 minutes
	1:45pm-2:35pm	6 <sup>th</sup> hour	50 minutes

<b>Prior to Arrival to School</b>	<p>Parents/Guardians will screen for illness (COVID or otherwise) prior to sending their student to school. Screening should include daily temperature checks. Students with symptoms should stay home.</p> <p>Please call the attendance office at 928-639-0744 to excuse your student. No student will be penalized for illness related absences.</p>
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<b>Arrival to School</b>	Students should arrive to school wearing a face covering. Face coverings need to remain in place.	
<b>Meal Service</b>	<p><b>Breakfast and Lunch</b> – Mingus is able to provide free breakfast and lunch for all students 18 and under through Winter Break. Meals are available in the cafeteria.</p> <p><b>Off Campus Lunch</b> – Eligible juniors and seniors may leave campus for lunch using their Off Campus Lunch Pass. Students will need to be mindful of changes in local business hours and operating procedures. Off Campus Lunch Passes will be distributed during the first week of school through Advisory Class.</p>	
<b>Power Hour Lunch and Reteach</b>	9 <sup>th</sup> graders	<p>Freshmen will be required to work on Booster Courses or Test Prep Courses during Reteach Monday – Friday  A = Lunch (11:51am-12:17pm)  B = Reteach (12:21pm- 12:47pm)</p>
	10 <sup>th</sup> graders	<p>Sophomores will be required to work on Booster Courses or Test Prep during Reteach Monday – Friday  A = Reteach (11:51am-12:17pm)  B = Lunch (12:21pm- 12:47pm)</p>
	11 <sup>th</sup> graders	<p>Juniors who are passing all classes will have the opportunity to attend Reteach during B Block of Power Hour with their Advisory Teacher. If juniors are on track for graduation and passing all classes, they may leave campus during Power Hour using their Off Campus Lunch Pass. Off Campus Lunch Passes will be distributed during the first week of school through Advisory Class.</p> <p>Juniors who are not passing one or more classes <u>will be required</u> to attend Reteach during B Block of Power Hour with their Advisory Teacher  A = Lunch (11:51am-12:17pm)  B = Reteach (12:21pm- 12:47p)</p>
	12 <sup>th</sup> graders	<p>Seniors who are passing all classes will have the opportunity to attend Reteach during A Block of Power Hour with their Advisory Teacher. If seniors are on track for graduation and passing all classes, they may leave campus during Power Hour using their Off Campus Lunch Pass. Off Campus Lunch Passes will be distributed during the first week of school through Advisory Class.</p> <p>Seniors who are not passing one or more classes <u>will be required</u> to attend Reteach during A Block of Power Hour with their Advisory Teacher.  A = Reteach (11:51am-12:17pm)  B = Lunch (12:21pm- 12:47pm)</p>
<b>Transportation/Bus</b>	<ul style="list-style-type: none"> <li>• Bus transportation will be available</li> <li>• Routes and pickup/drop off schedule is posted on the Mingus website</li> <li>• Masks are required on the bus</li> </ul>	

<b>Student Parking</b>	<ul style="list-style-type: none"> <li>Students who are driving to campus will have the opportunity to purchase a parking permit during the first week of school. Parking permits need to be purchased by <b>Friday, October 16<sup>th</sup></b>. The Bookstore is open during Fall Break 7am-3pm Monday-Friday.</li> </ul>
<b>Student Pick-Up/Drop-Off</b>	<ul style="list-style-type: none"> <li>Before school student drop off and after school student pick-up takes place in the West Parking lot located off of Camino Real. Vehicles need to enter through the south entrance (closest to the tennis courts) and exit through the north entrance. Parents/Guardians need to remain in their vehicle.</li> <li>Students who arrive late to school need to enter through the main entrance on the east side of the campus. Students need to check in at the attendance office. Parents/Guardians need to excuse tardies by sending a note with signature, e-mail attendance at <a href="mailto:attendance@muhs.com">attendance@muhs.com</a> or call the attendance line at 928-639-0744. Parents/Guardians need to remain in their vehicle during late drop off.</li> </ul>
<b>Late Arrival to School</b>	<ul style="list-style-type: none"> <li>Students who arrive late to school need to enter through the main entrance on the east side of the campus. Students need to check in at the attendance office. Parents/Guardians need to excuse tardies by sending a note with signature, e-mail attendance at <a href="mailto:attendance@muhs.com">attendance@muhs.com</a> or call the attendance line at 928-639-0744. Parents/Guardians need to remain in their vehicle during late drop off.</li> </ul>
<b>Visitors</b>	<ul style="list-style-type: none"> <li>Visitors and guests are not allowed on campus at this time.</li> </ul>
<b>Water</b>	<ul style="list-style-type: none"> <li>Students need to bring their own water bottle to campus.</li> <li>Bottle fillers are on order and will be available soon.</li> </ul>
<b>Lockers</b>	<ul style="list-style-type: none"> <li>Lockers will not be used.</li> </ul>
<b>School Supplies</b>	<ul style="list-style-type: none"> <li>Students will receive school supply information from their teachers during the first week of school. Students should have pencils/pens and paper/notebook for the first day. Individual hand sanitizer is encouraged.</li> </ul>
<b>Student IDs</b>	<ul style="list-style-type: none"> <li>Students will receive their ID during the first two weeks of school on campus</li> <li>IDs must be worn all the time that a student is on campus</li> </ul>
<b>Student Support</b>	<ul style="list-style-type: none"> <li>Counselors will be available for student appointments</li> <li>Resources for students are available on the counseling website for social/emotional support and college and career readiness</li> </ul>
<b>Face Covering Policy</b>	<p><b>Face Coverings</b></p> <p><i>All persons, including, but not limited to, staff, students, vendors, visitors, and volunteers, shall wear a face covering while on any District property, in any District facility, at any District event, whether indoors or outdoors, and in any District vehicle, including District busses or vehicles rented or leased by the District.</i></p>

	<p><i>Cloth face coverings should not be worn by:</i></p> <ul style="list-style-type: none"><li>A. <i>Children under the age of 2;</i></li><li>B. <i>Anyone who has trouble breathing;</i></li><li>C. <i>Anyone who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.</i></li></ul> <p><i>Students under the age of five are not required to wear face coverings.</i></p> <p><i>Students shall not be required to wear face coverings when students can socially distance or are outside in athletic or physical education settings with distancing. Students shall be allowed breaks to remove their face covering in a safe environment.</i></p> <p><i>The Superintendent may make exceptions to the requirement to wear a cloth face covering while keeping in mind the health and safety of everyone involved. Face shields may be an acceptable alternative to face coverings. Face coverings are to fully cover a person's nose and mouth, ideally fitting snugly but comfortably against the sides of the face and under the chin. They are to remain affixed in place without the use of one's hands and are to not have holes. They are to be laundered regularly or disposed of appropriately.</i></p> <p><i>A face covering does not replace the need for frequent handwashing, covering coughs and sneezes, and practicing physical distancing (six feet [6'] away) to the extent possible. Individuals are to be reminded to avoid touching their face covering and to wash their hands frequently. To ensure the proper use of face coverings, staff and students are to be educated on how to wear and care for their face coverings.</i></p>
<b>Mask Compliance</b>	<b>If you are choosing the in-person learning model for your student, please speak with your student about wearing their face covering at all times. Our resources are better spent on educating our young people than spending time on face-covering compliance. If a student fails to comply with reasonable requests, they will be sent home.</b>

