

**MINGUS UNION HIGH SCHOOL DISTRICT #4**  
**1801 East Fir, Cottonwood, AZ 86326**

**GOVERNING BOARD**  
**MINUTES OF MEETING**  
**ZOOM**

Thursday, August 13, 2020 6:00 PM

**Governing Board:**

Carol Anne Teague  
Lori Drake  
Anthony Lozano  
Greg Roeller

**Also Present:**

Mike Westcott, Superintendent  
Lynn Leonard, Business Manager  
Genie Gee, Principal

**OPENING**

**Call to Order**

Board President Carol Anne Teague called the meeting to order at 6:01pm.

**Roll Call**

Board President Carol Anne Teague, Vice President Lori Drake, Board Member Anthony Lozano, Board Member Greg Roeller are present and Board Member Chip Currie (absent)

**Pledge of Allegiance**

The pledge was led by Coach Doug Provenzano

**Moment of Silence**

A moment of silence was observed.

**Adoption of Agenda**

**Motion** was made by Vice President Carol Ann Teague to adopt the agenda as presented.  
Second was made by Board Members Lori Drake and Anthony Lozano

**Roll Call Vote:**

Board President Carol Anne Teague- Aye  
Vice President Lori Drake- Aye  
Board Member Greg Roeller- Aye  
Board Member Anthony Lozano- Aye

**Motion** passed.

**Board Meeting Minutes Not Previously Approved**

July 9, 2020 Regular Meeting  
July 30, 2020 Special Meeting

**Motion** was made by Board Member Greg Roeller to approve the July 9<sup>th</sup> and July 30<sup>th</sup> minutes as presented.  
Second was made by Board Member Lori Drake. **Roll Call Vote:**

Board President Carol Anne Teague- Aye  
Vice President Lori Drake- Aye  
Board Member Greg Roeller- Aye  
Board Member Anthony Lozano- Aye

**Motion** passed.

## **Presentation and Reports**

### **Superintendent Report-**

Superintendent Mike Westcott presented information related to The Trust's COVID-19 liability insurance add-on. (see document attached)

### **Site Administrative Report-**

Principal Genie Gee gave an Instructional Plan update.

Board Member Lori Drake asked what is the time to return back to school? Regarding the benchmarks that came out today.

Superintendent Mike Westcott discussed the release of the ADHS benchmarks and as of today 2 out of 3 benchmarks were met for hybrid learning and we need all 3 green lights for in-person learning.

### **Vulnerable Population Report & Onsite Services-**

Special Education Director Chad Scott gave an update on these services

Reviewed who has been contacted and who will be on campus will be Special Education and ELL students, homeless students, and students in foster care ELL and free/reduced lunch. Social distancing protocols, health and temp checks prior to entering classroom as well as health checks prior to riding the bus.

Board member Lori Drake requested an update after the first week on how it all went

### **Athletics Report-**

Athletic Director Yancey Devore and Doug Provenzano updated the Board on Fall Sports, Facilities Improvements, and AIA updates.

AIA has plans in place for phase 1 approach for fall athletics

Board President Carol Anne Teague stated if not safe to be in school how is safe to be practicing.

Athletic Director Yancey Devore replied, 1. Athletics is an extra circular activity where families can make that decision and we can give families that choice. 2. Socially and emotional these kids need it and we can give them a controlled environment through athletics, by cohorting groups within their group and social distance along with proper sanitation. Principle Genie Gee stated beginning Monday vulnerable population students will be on campus and we discussed that it would be a good timing to look into a phase 1 approach

Board Member Anthony Lozano stated two things, 1. Things we can control and 2. Cannot control. It is our responsibility of the board, to keep our children safe. We cannot control outside of school activities but we can control those activities within the school, Safety factor is so important.

Athletic Director Yancey Devore replied and in all fairness to our region and other schools we need to make a decision as a district/board sooner than later. We do want to provide opportunities for our athletes.

Board President Carol Anne Teague stated I do want to see them back on the field and on stage.

Board Member Anthony Lozano proposed to the admin team, to make a presentation to the board and we make the decision on what is best for our students.

### **Public Comments for Items Not on the Agenda**

THERE WILL BE NO CALL TO THE PUBLIC. Reference: Arizona Attorney General's Opinion dated March 13, 2020, re: Concerns Related to Arizona's Open Meeting Law and COVID-19.

**ACTION ITEMS – CONSENT** *Specific information on routine vouchers and personnel will be available at the District Office 24 hours prior to Board Meetings. Please see Governing Board Secretary during regular office hours. (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)*

### **Approval of Routine Vouchers**

- Expense-  
Expense FY 19/20  
1033 - \$ 168.28  
1034 - \$ 62, 582.95

1035 - \$ 73, 286.00  
1036 - \$ 3, 022.70  
1037 - \$ 101.77  
1038 - \$ 1, 429.56

Expense FY 20/21  
1000 - \$247,767.87  
1001 - \$191, 940.99  
1002 - \$ 76, 336.33

- Payroll-  
2 - \$ 73,817.58  
3 - \$ 240,595.07  
4 - \$ 4,095.03
- Bookstore Activity-  
Ratification of payments

#### **PERSONNEL:**

- Certified Staff  
Return to Work- Special Education Teacher- Cheryl Fradenburg  
Professional Development - Teacher - Molly Westcott

##### Stipends - Extra Duty 20 days FFA

Chad Elmer

Eric Banuelos

##### Stipends - Extra Duty 6th hour block

Chad Elmer

Cheryl Fradenburg

##### Stipends - Extra Duty IEP Case Mgmt

Marti Gilmore

Cheryl Fradenburg

Oouida Dorr

Brenda Zolman

Rueben Sandoval

##### Stipends – ELL

Julie Heal

##### Stipends – Extra Duty Action Team

Amy Badger

Calvin Behlow

Andrew Hooton

Craig Mia

KlintMcKean

Kristina Meyers

Dave Moncibaez

Trecia Taylor-Barcus

Jason Teague

##### Stipends – Extra Duty Art Shows

Beth Courtright-Dewiler

Ooudia Dorr  
Ashley Lomeli  
Jason Teague

Stipends – Extra Duty Advance Placement

Dave Beery  
Calvin Behlow  
Klint McKean  
Cade Densmore  
Amy Badger  
Jason Teague

Stipends – Extra Duty AVID/Advisory Team

Calvin Behlow  
Amy Badger  
Cade Densmore  
Shelley Kitchen  
Erick Quesada  
Abigail Hanks  
Craig Mai  
Molly Westcott

Stipends – Extra Duty Dual Enrollment

Eric Banuelos  
Andrew Hooton  
Uma Mahendran  
Craig Mai  
Christian Fuller  
Klint McKean

Stipends – Extra Duty Foreign Language Online Grading Q1

Trecia Taylor Bacus  
Cynthia Bruchman  
Daniel Aldana

- Classified Staff  
Resignation – Bus Driver/Custodian – Jason France  
Resignation – Welding Classroom Aide – Tane Long  
Resignation – Food Services – Dale West  
New Hire – Boys Tennis Coach – Jake Worseldine  
Transfer – District Administrative Assistant – Christina Montiel  
Contract adjustment – Nurse – Jennifer Doerksen

**STUDENT HANDBOOK**

Student Handbook for the 20/21 School Year

**2<sup>nd</sup> READING OF POLICIES:**

Policy EG© Office Services

**AGREEMENTS:**

IGA between Yavapai Community College District and MUHS for Dual Enrollment.

**Motion** was made by Board Member Anthony Lozano to approve the Consent Agenda as presented.  
Second was made by Board President Carol Anne Teague.

**Roll Call Vote:**

Board President Carol Anne Teague- Aye  
Vice President Lori Drake- Aye  
Board Member Greg Roeller- Aye  
Board Member Anthony Lozano- Aye

**Motion** passed.

**ACTION ITEMS - DISTRICT BUSINESS**

**COVID-19 Mitigation Plan- Discussion and possible approval of the District's COVID-19 Mitigation Plan. (Staff Resource: Mike Westcott)** Superintendent Mike Westcott reviewed the mitigation plan (see attached document)

**Motion** was made by Board Member Lori Drake to approve the District's COVID-19 Mitigation Plan.  
Second was made by Board Member Anthony Lozano.

**Roll Call Vote:**

Board President Carol Anne Teague- Aye  
Vice President Lori Drake- Aye  
Board Member Greg Roeller- Aye  
Board Member Anthony Lozano- Aye

**Motion** passed.

**ADHS Benchmarks and In-person Learning- Discussion and possible action regarding ADHS benchmarks for a safe return to in-person learning and possible dates for a resumption of in person learning (Staff Resource: Mike Westcott)** Superintendent Mike Westcott reviewed the ADHS benchmarks and in person learning (see attached document)

Superintendent Mike Westcott discussed options to consider to start when we meet the ADHS benchmarks  
Board Member Anthony Lozano asked are these benchmarks flexible by the AZ health services?  
Superintendent Mike Westcott stated the county health services can offer some guidance but they are going to keep these benchmarks as it is what the CDC has recommended.

**Motion** was made by Board President Carol Ann Teague to approve the adhere to ADHS Benchmarks to authorize an in person school start date. Second was made by Board Member Greg Roeller

Due to technical difficulties Anthony Lozano left the meeting at 7:22pm

**Roll Call Vote:**

Board President Carol Anne Teague- Aye  
Vice President Lori Drake- Aye  
Board Member Greg Roeller- Aye

**Motion** passed.

**Authorized Signers- Discussion and possible approval of authorized signers for district accounts. (Staff Resource: Lynn Leonard)** Business Manager Lynn Leonard recommends for auditing purposes of the following authorized signers GG, MW, LL

**Motion** was made by Board Member Greg Roeller to approve a list of authorized signers for the District Accounts.  
Second was made by President Lori Drake.

**Roll Call Vote:**

Board President Carol Anne Teague- Aye

Vice President Lori Drake- Aye

Board Member Greg Roeller- Aye

**Motion** passed.

**INFORMATION AND DISCUSSION ITEMS**

*(Matters about which the Board may engage in discussion but will take no action during the meeting)*

**Review of ASBA Policy Alerts and Regulation Advisories. Review of Policy Alerts BEC - Executive Sessions and IHAMD - Instruction and Training in Suicide Prevention and Regulation Advisories 672 (GBGBR Staff Personal Security and Safety), 674 (JICA-RB Student Dress), and 676 (KI-RB Visitors to Schools).** (Staff Resource: Mike Westcott) Superintendent Mike Westcott reviewed the policy alerts and regulations

LD: the trust preferred facemask instead of the face shield and it said you can have either

MW: the trust doesn't necessarily facemask only but the per Gov Ducey some face covering is required. I can follow-up with that verbiage. When and if there are any additions we will keep you in the loop

**First reading of ASBA Policy Advisories 673 and 675. First reading of Policy Advisory 673-IHA Basic Instructional Program and Policy Advisory 675-KB Parent Involvement in Education.** (Staff Resource: Mike Westcott) Superintendent Mike Westcott reviewed policies and changes.

**Requests for Future Agenda Items**

- MW suggest board members to a part of the ASBA deligit committee  
CA does this have to be board member, LD yes it does suggest Greg Roeller to be a committee member under the ASBA committee
- CA put a consolidation topic on the consent agenda

**ADJOURNMENT 7:52pm**

**Motion** was made by Board Member Lori Drake to adjourn the meeting.

Second was made by Board Member Greg Roeller.

**Roll Call Vote:**

Board President Carol Anne Teague- Aye

Vice President Lori Drake- Aye

Board Member Greg Roeller- Aye

**Motion** passed.

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Board President, Carol Anne Teague

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Vice President, Lori Drake