

## Mingus Union High School Site Council 2017-18

**Meeting date: 9/21/17**

Meeting Location: MUHS Library Conference Room

Members present: Genie Gee, Dr. Penny Hargrove, Dennis Kitchen, Julia Hutchins, Lisa Gray, Arlene Magnus, Bridget Hillman

Meeting called to order at 4:00 p.m. by Ms. Genie Gee

### Agenda Items

I. Welcome and introductions

II. Share school and district goals and action steps - Goals for this school year are the implementation of AVID and Cornell Notes. C-Notes is an active note taking process that requires students to revisit their notes often and in different ways. It is a five step process that is as follows: 1. Record, 2. Questions, 3. Recite, 4. Reflect, 5. Review. AVID trains educators to use proven practices in order to prepare students for success in high school, college, and a career, especially students traditionally underrepresented in higher education.

III. Title One Information – MUHS is a Title One School, which means 40% of the student body population come from low-income families. Therefore, our school is eligible to use Title One funds to provide academic enrichment services to our students.

IV. Safety plan review – Mingus Union High School was awarded the School Safety Grant for the 2017-2018 school year. Officer Clint Combs will be our SSO, School Safety Officer, this year. He will fill the role as a law related educator. The School Safety Officer is an accepted program involving the placement of a law enforcement officer within the educational environment. The officer, while in school, is involved in the variety of functions aimed at prevention. He also provides guidance on School Safety plans and issues.

V. Family involvement strategies and opportunities - Family involvement is key to all students' success. Parents or guardians can expect information about their student to be given to them via email, robo calls, and the school website. Parents or guardians are encouraged to stay close to their students familylink information for the latest information on grades and attendance. Teacher websites are a wonderful resource for students and parents to see daily assignments and important information for each class.

VI. At-risk (hope)/intervention structures and explorations - At the end of the 2016-2017 a committee generated three areas of At-risk (hope) intervention structures and explorations needs for the campus. The areas of need include more Professional Development centered on instruction, boosting moral, and expansion of the "power hour". Mingus Union High School is hoping the implementation of the AVID program will aide in improving the listed needs.

VII. AVID implementation - A group of staff members went to an AVID training over the summer and will be our AVID team for the year. This is an exciting process for all. AVID

teaches skills and behaviors for academic success. The AVID program provides intensive support with tutorials and strong student/teacher relationships, creates a positive peer group for students, and develops a sense of hope for personal achievement gained through hard work and determination.

IX. For the Good of the Order – Questions brought to the council were: Open lunch for all, what would that look like? Is there a way to approach lunch differently? The horseshoe drive in front of the school morning drop off is difficult to move through. Could this be a two lane drop off zone? Areas of concern are dress code, food and trash left after lunch, and the amount of students that are sent to ALC. An action plan for discipline practices will be generated by a teacher group to help when dealing with classroom discipline.

The next Site Council meeting will be held on December 14, 2017, at 4:00 pm in the Library Conference Room

**\*Meeting adjourned at 5:00 p.m.** – Bridget Hillman, Secretary