

**OFFICIAL MINUTES OF THE REGULAR MEETING OF THE
OTTO-ELDRED BOARD OF EDUCATION**

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred High School Rotunda on Tuesday, January 14, 2020 at 6:30 p.m. The meeting was called to order by Vice President, Jeannine Gray.

The meeting began with everyone present saying the Pledge of Allegiance.

PRESENT:

BOARD MEMBERS: Lisa Beaver, Jeannine Gray, Marlene Lang, Elizabeth Murphy, Maureen Raught, Richard Rivers, Matthew Windsor

ABSENT: Kelly Bruno, Cynthia Murphy

ADMINISTRATION: Matthew D. Splain, Superintendent; Lindsay Burns, Elementary Principal Special Education; Melissa Merry, Curriculum Director; Jodi L. Flexman, Business Manager/Board Secretary

ABSENT: None

FACULTY/STAFF: Rachel Burkhouse, Julie Cochran, Erin Jackson, Amy Jordan, Melanie Splain

VISITORS: Danica Austin, Ryan Austin, Adam Bateski, Lisa Brown, Cooper Burns, Makenna Irons, Micah Jordan, Jay Kahle, Daphne Knapp, Jeff Knapp, Silas Knapp, Jonnie Merry, Michael Sheeler, Macaibe Splain, Wanda Stebbins, Riley Stiles, Chelsey Thomas, Connor Thomas, Nathan Thomas, Christine Yingling, Ellie Yingling

REPORTERS: None

At this time, the Board Secretary administered the oath of office to Mr. Matthew Windsor.

At this time the elementary enrichment students presented to the board their projects that they exhibited at the science fair took that took place in December at the Port Allegany High school. There were approximately 100 students that attended

in grades K-8, with over 60 total projects. There were three groupings, K-3, 4-6, and 7-8. We had one group in the K-3 band and three groups in the 4-6 band.

Students were graded with a rubric by the Port Allegany National Honor Society Students.

What Potato Chips are the Greasiest? - Took 3rd Place in the 4-6 Band
Danica Austin, Makenna Irons, Ellie Yingling

Skeletal System - Took 2nd Place in the K-3 Band, Overall Best Presentation
Riley Stiles, Cooper Burns

Water "Bubbles" or Edible Water Bottles - Overall Most Creative
Michael Sheeler, Conner Thomas

How 'bout Them Apples! - What keeps apples the freshest longest? - Macaibe Splain
Silas Knapp

Mr. Adam Bateski, from Buffamante Whipple Buttafaro PC, presented the Board with the results of the local audit for the 2018-2019 fiscal year.

At this time, the board provided time for public comment. Mr. Jay Kahle spoke to the board regarding the importance of the Constitution of the United States and provided 40 Constitution reference booklets for the district.

The Board went into executive session at 7:07 pm for a personnel matter and reconvened at 7:20 pm.

Minutes

Motion: It was moved by Elizabeth Murphy, seconded by Matthew Windsor, to approve minutes of the regular meeting held on Tuesday, December 3, 2019. All present voted yes.

Treasurer's Report

Motion: It was moved by Lisa Beaver, seconded by Marlene Lang, to approve the November 2019 and December 2019 treasurer's report as presented. All present voted yes.

Bill List

Motion: It was moved by Matthew Windsor, seconded by Lisa Beaver, to approve the December 2019 general fund bill list and the January 2020 general fund bill list as presented. All present voted

yes.

Cafeteria Report

Motion: It was moved by Maureen Raught, seconded by Marlene Lang, to approve the November 2019 and December 2019 cafeteria reports as presented. All present voted yes.

The Schedule of Accounts and Athletic Fund reports for November 2019 and December 2019 were presented to the Board for their information.

Mrs. Merry spoke with the board about the continuing LETRS training, paraprofessionals trained on phonological/orthographical interventions, and the winter Keystone Exams being completed.

Mrs. Burns updated the board with enrollment numbers and the hopes that they will remain stable, special education report card for the district, and the start of the CSBBH program in the elementary school.

Mr. Ramsey thanked Mrs. Stefanie Wolf for the 7th grade publication of a school newspaper. He also informed the board of two students that have been accepted for a foreign exchange program, potential student dropouts, scheduling changes and program changes for the industrial arts and science programs, and he announced that Mr. Tim Decker is intending to retire at the end of the 2019-2020 school year.

Mr. Splain discussed that there may be additional funding for Title programs, being awarded a Success with Teacher in Workplace Grant, mental health in schools changes and funding, the district's healthcare finances, CTC changes with placements available, and planning a work session for the board.

Personnel

Motion: It was moved by Lisa Beaver, seconded by Matthew Windsor, to approve the following individuals for positions;
 Thomas Karek – Substitute Teacher through IU9
 Mark Miller – After School HS Cafeteria Monitor
 Alexis Reitler – Substitute Teacher
 Heather Baker – Substitute Aide/Substitute Cafeteria Staff, for the remainder of the 2019-2020 school year pending all receipts of clearances and all necessary documentation. All present voted yes.

Resignation

Motion: It was moved by Elizabeth Murphy, seconded by Richard Rivers, to approve the resignation of Chelsey Murray as the Head Track and Field Coach for the 2019-2020 season. All present voted yes.

Volunteers

Motion: It was moved by Elizabeth Murphy, seconded by Richard Rivers, to approve the following volunteers;

Miss Chelsey Murray as a volunteer for the 2019-2020 Track and Field Season.

Mr. Michael Miller as a volunteer for the Building/Game Manager for the Nippers Tournaments.

Mrs. Kayla Johnson as a volunteer for the 2019-2020 Jr. High Basketball Season.

Donna Veilleux, Shawn Rounsville, Dennis Hendershot, and Duane Wolfe as volunteers for the 2019-2020 Softball Season.

These are pending all receipts of clearances and all necessary documentation. All present voted yes.

Bus Driver

Motion: It was moved by Lisa Beaver, seconded by Matthew Windsor, to approve Mr. Ronald Tanner as a van driver for the remainder of the 2019-2020 school year pending all receipts of clearances and all necessary documentation. All present voted yes.

2020-2021 School Calendar

Motion: It was moved by Lisa Beaver, seconded by Elizabeth Murphy, to approve the attached 2020-2021 school calendar as presented. All voted yes.

Sabbatical Leave

Motion: It was moved by Maureen Raught, seconded by Matthew Windsor, to approve Ms. Ziva Rios request for a medical sabbatical leave for the second semester of the 2019-2020 school year All present voted yes.

Sabbatical Leave Substitute

Motion: It was moved by Maureen Raught, seconded by Lisa Beaver, to approve Mrs. Denise Distrola as the long term substitute teacher at the elementary school filling the vacancy created by the sabbatical. All present voted yes.

Seminar

Motion: It was moved by Maureen Raught, seconded by Lisa Beaver, to approve Mrs. Mary Kay

Templin's request to attend the Practical Strategies to Address the Challenges of Today's School Nurse Seminar in Pittsburgh, PA on March 27th, 2020. All present voted yes.

Agreements

Motion: It was moved by Lisa Beaver, seconded by Maureen Raught, to approve the following agreements; KidsPeace National Centers, Inc. for the 2019-2020 school year regarding Tuition (\$60/hour) and Northern Tier Head Start for the 2019-2020 school year regarding Student Transitions. All present voted yes.

Repository Sale

Motion: It was moved by Matthew Windsor, seconded by Richard Rivers, to approve the following Repository Bids;

Eldred Twp; Map Number 20-006-100.01; Control Number; 6-11318; Address; 3665 Route 446 - Newell Creek: High Bidder - Angell Haley - Bid Amount \$56,952. All present voted yes.

Repository Sale

Motion: It was moved by Matthew Windsor, seconded by Richard Rivers, to approve the following Repository Bids;

Eldred Twp; Map Number 20-008-112.A; Control Number; 6-35839; Address; 1855 Moody Hlwy; High Bidder - David Reed - Bid Amount \$250. All present voted yes.

Repository Sale

Motion: It was moved by Richard Rivers, seconded by Marlene Lang, to approve the following Repository Bids;

Eldred Twp; Map Number 20-006-161; Control Number; 6-11209; Address; 2801 Route 446; High Bidder - Angell Haley - Bid Amount \$3,552.00. All present voted yes.

Repository Sale

Motion: It was moved by Lisa Beaver, seconded by Matthew Windsor, to approve the following Repository Bids;

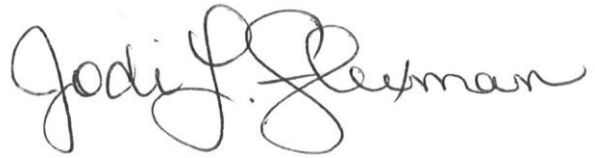
Otto Township; Map Number 28-001-136; Control

Number; 20-28182; Address; 147 Fullerton Rd;
High Bidder - Kevin Currier – Bid Amount \$4,250.
All present voted yes.

Adjournment

Motion: It was moved by Matthew Windsor,
seconded by Maureen Raught, to adjourn at 7:57
PM. All present voted yes.

Respectfully submitted,

A handwritten signature in cursive script, reading "Jodi L. Flexman". The signature is written in dark ink and is positioned above the printed name and title.

Jodi L. Flexman

Business Manager/Board Secretary