

# Artesia High School Student Handbook 2016-2017

## STUDENT PHOTO IDENTIFICATION/LIBRARY CARD

All students will receive a student identification card with their picture at the beginning of the school year. **All students should have the ID card with them at all times!** This card will be used for library privileges. The first card is issued at no cost to the student. A replacement card will be \$5.00.

## COMPULSORY SCHOOL ATTENDANCE LAW

All students shall be expected to attend school as many days as school is in session in accordance with the Compulsory Attendance Laws as found in the New Mexico Statutes Annotated 22-12-Z and 22-12-7 NMSA 1978 (Being Laws 1967, Chapter 16, Section 170 and 175 as amended).

## STUDENT ABSENCES AND EXCUSES

### Types of Absences

**Definition of an Absence** – When a secondary student (6<sup>th</sup>-12<sup>th</sup> grade) misses more than fifteen (15) minutes of any class period.

**Excused Absences** – Absences *with parent notification* to the school that their child will be absent including, but not limited to the following: personal illness, professional appointments that could not be scheduled outside school time, or serious personal and or family problems. Excused absences will not count toward no credit status.

**Excessive Excused Absences** – **Student success is largely determined by students being present in classes to learn and become familiar with the subject matter and master the standards. If the principal determines that a parent/guardian is calling to excuse his/her student's absences excessively (i.e., 10 or more per semester), the principal will require that a conference be held and that a contract be signed which states that further student absences without an excuse from a health-care provider could be determined to be unexcused.**

**Unexcused Absences** - Absences *without parent notification* defined but not limited to the following: personal illness, professional appointments and in-school violations that result in suspension from school. Five (5) unexcused tardies also constitute an unexcused absence. **Parent notified absences after ten (ten) excused absences per year, could be considered as unexcused absences.** *Unexcused Absences will count toward no credit status.*

**Official Absences** - Absences which are school related including, but not limited to: athletic contests, music contests, DECA, county fair, and sanctioned 4H and rodeo activities. *Participation in "official" activities are not recorded as school absences and are not recorded toward no-credit status.* A student must meet the eligibility requirements of the New Mexico Activities Association for an "official absence" to be granted.

**Medical Doctor Excused Absences** - Absences with written doctor notification to the school that the student was absent due to a medical appointment or a medical condition of which the student was under a doctor's care. *Doctor excused absences do not count toward no-credit status.*

**Court Subpoena Absences** - Absences which require a student to be present in a court of law. *Court subpoena absences do not count toward no-credit status.*

**Out-of-School Suspension** - Absences which are levied by the school administrator primarily for disciplinary reasons. A student that has been suspended from school for any reason will receive a grade of 0 for each day of suspension. *Out-of-school suspension will count toward no credit status.*

### When Absent from School

State law mandates that children be in attendance during the period when school is in session. Therefore, when a student is absent, the parent shall call the school on or before the day of the absence in order to advise the school as to the reason for the absence if a telephone is available. If a parent does not have access to a phone, either at home or at work, a note will be accepted for verification purposes. (Notification to the office must be made within one business day after the absence.) All absences not verified by parental or administrative authorization, within one business day, will be considered unexcused. For absences greater than one (1) day in length, the school should be notified each day of the absence. (Principal has the authority to consider circumstances which have merit, when considering the waiver of unexcused absences.)

If a student is absent for three (3) or more successive school days, the school shall contact the student's parents, legal guardian or custodian by telephone. The school will contact the parent (if possible) no later than the close of school on the school day next succeeding the three (3)-day period. A written notice shall be dispatched if telephone contact has not been made. The provisions of this section do not apply to any absence if the parent, legal guardian or custodian, prior to the end of the three (3)-day period, has contacted the school to explain the absence prior to the end of the three (3)-day period.

All personnel will solicit cooperation from parents in the matter of school attendance and punctuality, particularly in regard to the following: The scheduling of medical and dental appointments after school hours except in cases of emergency; the scheduling of family vacations during school vacation and recess periods.

### Procedures for Notifying Parents of Student Absences

After the third (3rd), fifth (5th) and (10th) unexcused absence within the school year; parents will be notified by a form letter stating the number of the student's absences.

When a secondary student (6<sup>th</sup>-12<sup>th</sup> grade) receives their eleventh (11th) unexcused absence in any one (1) class within a semester, the student will be placed on no-credit status and the parent will be notified by telephone and/or a form letter stating the number of the student's absences and the appeals procedure.

### Secondary (6<sup>th</sup>-12<sup>th</sup> grade) "No Credit" Status

The Artesia Public Schools Board of Education prohibits unexcused absences. On the eleventh (11th) unexcused absence in any one (1) class per semester, the student will be immediately placed on "no credit" ("NC") status for that class period. The student will not earn any credit and will receive a grade of "NC" for that class. *A parent/guardian will be notified by letter or phone that his/her student has been placed on no credit status for the semester.* If the student obtains eleven (11) unexcused absences in all of his/her classes per semester, the student will be on "no credit" status for the entire school day. The student will not earn any credits and will receive a grade of "NC" for all of his/her classes for that semester.

*Absences which are not considered toward "no credit" status are as follows: 1) Medical Doctor Excused Absences, 2) Official Absences, 3) Court Subpoenaed Absences, 4) Ten (10) Excused Absences by parent notification (written or verbal within one business day after the absence), and Homebound Absences.*

### "No Credit" Appeal Procedure

A student and parent/guardian may appeal the "no credit" status and grade of "NC" at a hearing with the school administration. The hearing will be scheduled by the student and/or parent before the end of the semester. The principal/assistant principal will determine the student's final status for that semester. The student may appeal the principal's decision by submitting a written statement asking for a hearing with the Superintendent of schools. This letter should be submitted within two (2) days of the school's administrative decision. The Superintendent's decision may be appealed to the Artesia Board of Education.

### Absence/Tardy/Extra Credit Duration

<i>Compulsory School Attendance Law</i>	<i>= Full School Year</i>
<i>"No Credit" Status</i>	<i>= Semester</i>
<i>Tardies</i>	<i>= 9 Weeks</i>
<i>Extra Credit Attendance Points</i>	<i>= 9 Weeks</i>

### TARDIES

**Definition of a Tardy** – Secondary Student (6<sup>th</sup>-12<sup>th</sup> grade): Arriving to any one (1) of the seven (7) class periods during the school day after the scheduled tardy bell has rung.

A secondary student (6<sup>th</sup>-12<sup>th</sup> grade) may be tardy to any one (1) class, two (2) times per nine (9)-week period, and no action will be taken. When a student receives three tardies in any one (1) class, the student will be sent to the office and the school administrator will take appropriate disciplinary action. Additional tardies will result in further disciplinary action taken by the school administrator. Tardiness of fifteen (15) minutes or more to a class (6<sup>th</sup>-12<sup>th</sup> grade) is considered an unexcused absence. The teacher shall notify the student when such incidents are recorded as absences.

All office/teacher-caused tardies will be discouraged to the utmost. When unavoidable, a pass will be issued allowing sufficient passage time. Such situations will not be considered tardies.

*Five (5) unexcused tardies (during a nine week period) shall count as an unexcused absence. Each tardy (during a nine week period) thereafter will also count as an unexcused absence.*

### EXTRA CREDIT FOR REGULAR ATTENDANCE

Students who maintain consistent and regular attendance will be rewarded at the end of each nine (9) week period with points added to their final nine (9) week grade average as follows:

- Zero (0) to one (1) day absent per nine weeks = four (4) points added to nine (9) weeks final average.
- Two (2) days absent per nine (9) weeks = three (3) points added to nine (9) weeks final grade average.
- Three (3) days absent per nine (9) weeks = two (2) points added to nine (9) weeks final grade average.

### Make Up Work for Absences

Make up work for absences is the responsibility of the student and will be allowed on the basis of one (1) day for every one missed, not to exceed two (2) weeks. **All make up work must be completed by the end of a grading period (9 weeks) regardless of normal make up allowances.** A student who misses only one (1) day on the day of a previously announced test ~~or deadline date~~ will be responsible for making up the work the day he/she returns to school. **Any previously announced deadline date (i.e, major projects, long term assignments, etc) will be due on the announced deadline date regardless if student is absent.**

### Homebound Program

If a student is hospitalized or is out of school due to pregnancy or long-term illness, the student may be placed in the homebound program. A student's parent

or guardian must notify the office within two (2) days after the start of a long-term illness. The principal or assistant principal will determine whether the student should be placed in the homebound program. A student that has been placed in the homebound program must bring a written physician's statement and Exclusions and Exemptions Form (J-1982 JHD-EB in School Board Manual) to the office explaining why the student is unable to attend school.

## TRUANCY

### DEFINITIONS

**Attendance-** Means students who are in class or in a school-approved activity. If a student is in attendance up to one half the total instructional time during a school day, the student will be counted as having attended half of a school day. If the student attends school for more than one-half of the total instructional time, the student will be counted as having attended for the full day.

**Early Identification-** Means the process by which school districts promptly determine and identify students who have excessive absences and tardiness from classes or school. Early identification includes the school district's defined system for recording, reporting, and summarizing daily attendance of its students and then providing that data to the district's central administration.

**Habitual Truant-** Means a student who has accumulated the equivalent of **(10) or more unexcused absences** within a school year.

**Intervention-** Means the partnering that schools engage in with other state agencies to implement administrative remedies, provide services and provide support programs that aggressively reduce if not eliminate truancy in a school district.

**Prevention-** Means school-based innovative or proven successful programs, including alternative programs whether school-based or non-school based, that encourage regular and on-time attendance for students.

**Truancy-** Means a student who has accumulated (5) unexcused absences within any twenty-day period.

**Unexcused Absence-** Means an absence from school or a class for which the student does not have an allowable excuse pursuant to the compulsory school attendance law or rules of the local school board.  
[6.10.8.7 NMAC – N, 12-30-04]

### Parental Involvement

After the **third (3<sup>rd</sup>)**, **fifth (5<sup>th</sup>)** and **tenth (10<sup>th</sup>)** unexcused absence within the school year, parents will be notified by a form letter stating the number of the student's unexcused absences.

- If a student accumulates **three (3)** unexcused absences, the school will notify the parents using **Form Letter I**.

- If a student accumulates **five (5)** unexcused absences, the school will notify the parent(s) using **Form Letter II**. Upon a student's **fifth (5<sup>th</sup>)** unexcused absence within a school year, parent(s)/guardian(s) shall be contacted to inform them of the student's truancy, **sign a contract (Exhibit A)**, and request their cooperation to meet and establish a cooperative arrangement to prevent future truancy by identifying:
  - the cause(s)
  - preventative measures,
  - resources to address the causes, and
  - corrective action plan including follow-up procedures.

The parental meeting notice shall be respectful and the meeting shall be held in a language and manner understandable to the parent(s)/guardian(s).

### Notice of Habitual Truancy

1. Upon a student's **tenth (10<sup>th</sup>)** unexcused absence within a school year, written notice of the habitual truancy shall be given by certified mail to or by personal service on the parent(s)/guardian(s) of the student subject to who is in noncompliance with the provisions of the Compulsory School Attendance Law. **Form Letter III**
2. Should an additional eleventh (11) unexcused absence occur after delivery of a written notice of habitual truancy, the student shall within seven (7) days of this unexcused absence be reported to the probation services office of the judicial district where the student resides for an investigation as to whether the student shall be considered to be a neglected child or a child in a family in need of services because of habitual truancy and thus subject to the provisions of the Children's Code [32A-1-1 NMSA 1978]. In addition to any other disposition, the children's court may order the habitual truant's driving privileges to be suspended for a specified time not to exceed ninety days on the first finding of habitual truancy and not to exceed one year for a subsequent finding of habitual truancy.
3. If the habitual truant is not referred to the children's court by the juvenile probation office for appropriate disposition, including consideration of initial or renewed suspension of his or her driving privileges, the school district may contact the children's court attorney directly to determine what action will be taken.
4. If a determination and finding has been made by the juvenile probation office that the habitual truancy by a student may have been caused by the parent or guardian of the student, and no charges have been filed against the parent or guardian, the school district may contact the district attorney's office or any law enforcement agency having jurisdiction for appropriate investigation and filing of charges allowed under the Compulsory School Attendance Law. Charges against the parent may be filed in metropolitan court, magistrate court or district court.

5. A parent of the student; who has received written notice, their matter has been reviewed and who knowingly allows their student to continue to violate the Compulsory School Attendance Law shall be guilty of a petty misdemeanor. Upon the first conviction, a fine of not less than twenty-five dollars (\$25.00) or more than one hundred dollars (\$100) may be imposed, or the parent of the student may be ordered to perform community service. If violations of the Compulsory School Attendance Law continue, upon the second and subsequent convictions, the parent of the student who knowingly allows the student to continue to violate the Compulsory School Attendance Law shall be guilty of a petty misdemeanor and shall be subject to a fine of not more than five hundred dollars (\$500) or imprisonment for a definite term not to exceed six months or both.  
[6.10.8.8 NMAC – N, 12-30-04]

**WITHDRAWAL FROM SCHOOL PROCEDURES**

A student withdrawing from school for any reason (moving, dropping out, etc.), regardless of age, must have his/her parents notify the Registrar in person, giving the reason and date of leaving. The Registrar will assist the student in completing the check-out procedure. All fees, books, and other bills owed by the student must be cleared before checking out.

It is absolutely essential that each and every student go through the entire check-out procedure at the end of the school year to assure that the student ends the school year with a clear record. Your records will not be released until all student obligations and fines are cleared.

**GRADING SYSTEM**

Each student will receive a report following the end of each grading period and a final report at the end of the school year. Absences are also indicated. “Student Detailed Progress Reports” will be available on the Monday after three and six weeks of each nine week grading period. The following grade letter system is used in reporting to parents:

90- 100	A	.....	Superior
80- 89	B	.....	Above Average
70- 79	C	.....	Average
60- 69	D	.....	Below Average
0- 59	F	.....	Failing

“I” Indicates that the student has not completed all required work.  
A reasonable length of time will be allowed for the completion of the work. If not completed in the time allotted, the final grade will be averaged with a zero(s) for the missing work.

**PARENT AIDE / STUDENT AIDE**

Parents may fill out an application to have access to their student’s grades and attendance using the Artesia Public Schools website [www.bulldogs.org](http://www.bulldogs.org). Applications are available in the high school office.

**HONOR ROLL**

The honor roll at Artesia High School will be made up of students who make the following grade points:

Highest Honors: 4.0 to 4.5 grade point average. Student must be taking FOUR SOLID SUBJECTS BOTH SEMESTERS EACH SCHOOL YEAR. No grade below a B in either regular or honors class.

Honor Roll: 3.5 to 3.9 grade point average. Student must be taking FOUR SOLID SUBJECTS BOTH SEMESTERS EACH SCHOOL YEAR. No grade below a B in either regular or honors class.

Students that have achieved a **solid** grade point average of 3.5–3.99 after the completion of the 7th semester, and complete all graduation requirements, will graduate with honors. Students that have achieved a **solid** grade point average of 4.0 and above after the 7th semester and complete all graduation requirements, will graduate with highest honors.

**STUDENT ELIGIBILITY FOR ALL ACTIVITY PARTICIPATION**

1. A student must meet all eligibility requirements of the New Mexico Activities Association.
2. A student may not have failed more than one class the previous grading period.
3. A student must have a Grade Point Average (GPA) of 2.0 or better for the grading period being checked.
4. The grading periods checked for eligibility are:  
The 1st nine weeks grades and GPA  
The 2nd nine weeks grades and GPA  
The 3rd nine weeks grades and GPA  
The 4th nine weeks grades and GPA

If a student is not eligible at the end of the 2nd or 4th nine week grading periods, then the semester grades at the end of the grading period can be used to determine eligibility

5. A student cannot become ineligible for more than a 9 week grading period. Each 9 week grading period determines the student’s eligibility for the next grading period.
6. **A STUDENT THAT IS NOT ELIGIBLE BY THE ABOVE REQUIREMENTS CANNOT PARTICIPATE IN ANY SCHOOL ACTIVITY THAT OCCURS OUTSIDE OF A REGULAR CLASS PERIOD.**
7. A student that does not attend school **the previous seven (7) periods before an activity** is not eligible to participate in an extra-curricular activity that day. If the absence occurs on Friday, that student is not eligible to participate in an extra-curricular activity on the following Saturday. The only exception to this rule is *previous* permission from the high school Principal/Asst. Principal or Athletic Director.

## **MID QUARTER GRADES / ELIGIBILITY**

1. “Student Detailed Progress Reports” will be available on the Monday after three and six weeks of each nine week grading period. The students will receive these reports during their 2<sup>nd</sup> period class. It is the student’s responsibility to take these reports home to their parents.
2. The purpose of the three week progress report is strictly communication.
3. The purpose of the six week progress report is communication and also to enforce the policy below.

If a student does not maintain a G.P.A. of 2.0 and no more than one “F” then they may not miss academic time to travel and/or participate in interscholastic extracurricular activities for the remainder of the nine week period involved.

A “Progress Eligibility Report” will be generated for all head coaches and sponsors. It is the responsibility of each coach and sponsor to identify ineligible students and enforce this policy.

*\*Provisions for District, State and National Competition\**  
*The Principal and Athletic Director may allow a student who is ineligible for the six week progress report to travel/and or participate in district, state, or national competitions. Decisions will be made on a case by case basis according to the student’s grades and the amount of class time that will be missed for travel and/or competition.*

If a student quits or is removed from an extra-curricular activity because of disciplinary action, they will spend the remainder of the semester in ISS. If removed, their grade will be averaged according to prior completed assignments and/or participation. If they quit, they will receive a grade of “55”.

## **NEW MEXICO STANDARDIZED ASSESSMENT**

The NMPED requires a standardized exam be administered once each year to all juniors, sophomores, new students, and students who have not passed the test previously. Students must pass the exam in order to receive a high school diploma.

## **GRADUATION REQUIREMENTS**

<b>Subject</b>	<b>Class of 2017, 2018, 2019</b>
English	8 credits
Math	8 credits
Science	6 credits
History	7 credits
P.E.	2 credits
Health	1 credit
Career Cluster, Workplace Readiness, or language other than English	2 credits
Electives	15 credits
APS Requirement (One Additional Elective Course)	1 credit
<b>Total</b>	<b>50 Credits</b>

\*\*\* Students must earn 2 credits in one of the following: advanced placement course; honors course; dual credit course; or a distance learning course.\*\*\*

\*\*\*Students must pass required End of Course exams (EoC’s). Please refer to the 2016-2017 AHS Curriculum Guide\*\*\*

## **CODE OF CONDUCT**

Wherever you go, your actions reflect on your family, your school, and on your community. Pride in them and proper consideration for others should be reflected in your actions. Courtesy, respect for yourself and respect for the rights of others should guide your behavior. Treat others with respect and thoughtfulness, and you will in all likelihood be treated kindly. Our community has always had a reputation for producing the best behaved young people at any gathering.

Discourtesy, rudeness, vulgarity, or profanity in classrooms or on campus will not be tolerated, and those who behave in this manner may be suspended from school. Students will refrain from excessive “Public Displays of Affection” or PDA.

## **JURISDICTION OVER STUDENTS**

All Officials, employees, and authorized agents of the Artesia Public Schools whose responsibilities include supervision of students shall stand in loco parentis with regard to students they are required to supervise at any time the responsibility of supervision exists. This authority applies whenever students are lawfully subject to the school’s control, regardless of place. During such periods, public school authorities shall have the right to supervise and control the conduct of students, and students shall have the duty to submit to the school’s authority.

## DRESS CODE

### Girls

1. Hair must be neat, clean, and well groomed. The hair style must not be one that will create a hazard to the student's health or safety, and it must not be distracting to student learning. Hair will not cover the eyes.
2. Shoes must be worn at all times. Bathroom or house-shoe type footwear are not acceptable. Shoes that are appropriate for the daily activities must be worn at all times.
3. The Artesia Public Schools believe that our students should dress appropriately for school. The students should not wear clothing which would detract from the learning process. The following must be adhered to:
  - a. The hemline for dresses and skirts must be of sufficient length to reach mid-thigh or longer.
  - b. Shorts must be of sufficient length to reach mid-thigh or longer. Cutoffs, biker shorts, or spandex shorts are prohibited. Pant stride and waist line must be in the normal position. Sagging clothing is prohibited.
  - c. Blouses with buttons are to be buttoned at all times with the exception of the top button which may or may not be buttoned. See-through clothing or off-the-shoulder blouses are prohibited. Tops/shirts must be of sufficient length to cover the top of the trousers, skirt, or shorts if the students' hands are raised above their head. Bare midriff is prohibited. Tank tops or muscle shirts are prohibited. Girls' tops must have a strap over the shoulder of at least two inches in width. The showing of cleavage is prohibited.
  - d. Any wearing apparel deemed indecent or distracting to student learning is prohibited. Clothing with inappropriate wording or pictures is prohibited. The district prohibits pictures, emblems, writings, colors, and styles of clothing that:
    - Are lewd, offensive, vulgar, or obscene.
    - Advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance prohibited under state or federal law.
    - Refer to or symbolize satanic, cult, or gang activities.
  - e. No student on or about school property or at any school activity shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other things which are evidence of membership or affiliation in any gang.
  - f. Spandex or Spandex-type material is prohibited when worn as outer clothing.
  - g. Nose rings and spiked jewelry or studs are prohibited.
  - h. Body Piercing jewelry may be displayed in the ears; body piercing jewelry displayed anywhere other than the ears is prohibited.
  - i. Chains are prohibited.
  - j. Because of health, safety, and hygiene concerns, the school district strongly discourages tattoos. Tattoos which are lewd, offensive, vulgar, obscene, or distracting to student learning are not allowed to be visibly displayed at school or school activities.

### Boys

1. Hair must be neat, clean, and well groomed. The hair style must not be one that will create a hazard to the student's health or safety, and it must not be distracting to student learning. Hair will not cover the eyes. Length of hair cannot be worn below the bottom of a standard dress shirt collar. Boys not meeting the length requirement may be allowed to pin it up during school hours and while participating in school activities.
2. Boys must be clean shaven. Sideburns may not extend below the ear lobe.
3. Shoes must be worn at all times. Bathroom or house-shoe type footwear are not acceptable. Shoes that are appropriate for the daily activities must be worn at all times.
4. The Artesia Public Schools believe that our students should dress appropriately for school. The students should not wear clothing which would detract from the learning process. The following must be adhered to:
  - a. Boys are to wear shirts at all times. Tops/shirts must be of sufficient length to cover the top of the trousers, or shorts if the students' hands are raised above their head. Bare midriff is prohibited. Tank tops or muscle shirts are prohibited; boys' tops must have sleeves. See-through clothing is prohibited.
  - b. Shorts may be worn if the length is at least to mid-thigh or below. Cutoffs, biker shorts, or spandex shorts are prohibited. Pant stride and waistline must be in the normal position. Sagging clothing is prohibited.
  - c. Any wearing apparel deemed indecent or distracting to student learning is prohibited. Clothing with inappropriate wording or pictures is prohibited. The district prohibits pictures, emblems, writings, colors, and styles of clothing that:
    - Are lewd, offensive, vulgar or obscene.
    - Advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance prohibited under state or federal law.
    - Refer to or symbolize satanic, cult, or gang activities.
  - d. No student on or about school property or at any school activity shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other things which are evidence of membership or affiliation in any gang.
  - e. Spandex or Spandex-type material is prohibited when worn as outer clothing.
  - f. Nose rings and spiked jewelry or studs are prohibited.
  - g. Body piercing jewelry may be displayed in the ears; body piercing jewelry displayed anywhere other than the ears is prohibited.
  - h. Chains are prohibited.
  - i. Because of health, safety, and hygiene concerns, the school district strongly discourages tattoos. Tattoos which are lewd, offensive, vulgar, obscene, or distracting to student learning are not allowed to be visibly displayed at school or school activities.

## DRESS CODE VIOLATIONS CONSEQUENCES

### Grooming:

If the principal determines that a student's grooming violates the dress code, the student shall be given an opportunity to correct the problem at school. If not corrected the student's parent/guardian will be notified. The student shall be assigned to in-school suspension for the remainder of the day or until the problem is corrected. Multiple violations of the dress code will be considered insubordination and could result in short or long-term suspension.

### Dress:

A student whose clothing violates the dress code shall be assigned to in-school suspension either for the remainder of the day or until a parent or designee brings an acceptable change of clothing to the school. Multiple violations of the dress code will be considered insubordination and could result in short or long-term suspension.

## STUDENTS' BEHAVIOR AND DISCIPLINE

### Drugs

The sale, distribution, transportation, use of, or possession of any inhalant unauthorized drug, or controlled substance immediately before, during, or immediately after the regular school day, or at any school sponsored activity is prohibited. This includes, but is not limited to, any and all school-sponsored activities, out-of-town trips, athletic events, field trips, or any school sponsored activity whether local or away from Artesia. Violation of this policy will result in the student being expelled from Artesia Public Schools, with loss of credit from this district. Example of possession would include, but not be limited to, ownership, in-hand, on your person, in your locker, in a vehicle parked on school property by a student, or in any property owned by Artesia Public Schools that was assigned to the student.

### Alcohol

The sale, distribution, transportation, use of, or possession of alcohol immediately before, during, or after the regular school day, or at a school sponsored activity is prohibited. This includes, but is not limited to, any and all school sponsored activities, out of town trips, athletic events, field trips, or any school sponsored event whether local or away from Artesia. On the first occurrence, the student will be suspended from school for nine school days. A second occurrence during the school year will result in the student being suspended for the remainder of the semester with loss of credit from this school district. If a student has been suspended for violation of this policy during the first semester, any violation in the second semester will result in suspension for the remainder of the semester with loss of credit from this school district.

### Tobacco/Smoking

Possession or use of any type of tobacco product or smoking any substance on school grounds is prohibited. Violation of this policy could result in the student being suspended.

Students are not to be in possession of tobacco/smoking products at any time immediately before, during, or immediately after school. Students are prohibited from smoking/chewing/dipping immediately before, during, or immediately after school. This policy includes using tobacco products or smoking between classes anywhere on campus, in AHS parking lots, or property adjacent from AHS including city streets.

## ELECTRONIC DEVICES/CELL PHONES

The policies below serve the purpose of decreasing interruptions during the school day and during instructional time.

*If a student is using an electronic device for 5 minutes per class period every day, the student will have missed out on 105 HOURS (approximately 17.5 DAYS) of engaged learning per school year.*

### Cell Phones

Cell phones should be kept in the student's backpack, pocket or purse and should be turned OFF while in class.

If a parent needs to contact their child, please call Artesia High School's main number (746-9816) and our staff will notify the student to come to the office between classes. If a student needs to contact a parent, the student may do so from the office with teacher permission. Only in an emergency situation will a classroom be disrupted to contact or relay a message to a student.

### Electronic Devices other than cell phones

Personal electronic devices should be kept in the student's car or placed in a student locker before the school day begins. These devices are not allowed in the building(s) during the school day. This includes but is not limited to: iPods, mp3 players, PSPs, video recorders, cameras, etc.

The school will not be responsible for the loss/theft of the devices listed above, and will not spend valuable educational time to search for them.

### Penalties for Violation of Electronic Device/Cell Phone Policy

If a violation occurs, a staff member will confiscate the student's electronic device/cell phone and turn it in to the Principal or Assistant Principal.

- 1<sup>st</sup> offense - the student may pick up the electronic device/cell phone from the office after school, and a parent will be notified.
- 2<sup>nd</sup> offense - the parent or legal guardian will be required to pick up the electronic device/cell phone from the office, and the student will be assigned ISS for 1 day.
- 3<sup>rd</sup> and subsequent offenses – the parent or legal guardian will be required to pick up the device from the office, and the student will be receive ISS for a minimum of 2 days.

\* Refusal to relinquish the device, when requested by a staff member, will result in a 3 day suspension.

\* Use of any electronic device/cell phone to harass, bully or intimidate another

student or faculty member of the Artesia Public Schools may result in suspension or expulsion from school.

### **AHS PARKING LOT REGULATIONS**

All students who drive to school will be required to purchase a \$2.00 parking permit at the beginning of the school year. The permit must be displayed on the rearview mirror of the vehicle. Parking in AHS parking lots is a privilege and not a right. This privilege may be suspended or revoked if a permit is not purchased and displayed properly. This privilege may also be suspended or revoked if the student violates any other policy at AHS pertaining to parking. Please see the policy list below.

1. All angle parking around the school painted white are for Faculty Only. The parking area in front of, by the side of, and adjacent to the School Administration Office on Quay Avenue is reserved for Administrative Personnel Only. Students are not to park in front of residential housing located around the high school. This includes the streets of Richardson, 10th, 11th and Quay. **You are in violation of city laws and can receive a citation if parked in these areas.** Parking permits issued by the school are good only for school parking lots.
2. Students should only park in clearly marked spots in the parking lots. Do not park in a spot that will create a problem for other vehicles or block traffic.
3. Students are expected to use the trash bins located in the parking lots to discard their trash.

### **\*NOTICE OF SEARCH OF VEHICLES\***

Students are hereby notified that any vehicle parked on school grounds will be subject to search by school officials and/or police when school officials have reason to believe that drugs, weapons or any other item, article, substance or object prohibited by state law or school policy is present in such vehicle. Principals or designated representatives of the principals can be assisted in inspecting vehicles parked on school grounds **with the aide of trained dogs**. Principals or designated representatives of the principals have the authority to inspect the vehicles parked on the school premises for the purpose of the general welfare of students and school.

### **SCHOOL LOCKERS**

A locker and lock will be provided to any student who desires one. A deposit of \$5.00, refundable when the student returns the lock to the office, will be required. Students may not use their own personal locks on any school owned lockers. Students are encouraged to use the book lockers before school, during lunch and after school.

### **\*NOTICE OF SEARCH OF SCHOOL LOCKERS\***

Students are hereby notified that their assigned school locker may be opened and its contents searched by school officials and/or police at the discretion of school officials without further notice to or the consent of the student. Principals or

designated representatives of the principals have the authority to inspect school lockers for the purpose of the general welfare of students and school.

### **PROHIBITED ACTIVITIES**

The commission of or participation in the activities designated and defined below is prohibited by students whenever they are subject to the control of school authorities.

1. Acts Prohibited by this Regulation:
  - A. Criminal or delinquent acts
  - B. Disruptive conduct.
  - C. Refusal to identify self.
  - D. Refusal to cooperate with school personnel.
  - E. Gang related activities.
2. Definitions for Prohibited Acts:
  - A. "Criminal acts" are acts defined as criminal under the New Mexico Criminal Code and the Liquor Control Act. Such acts now include the crime of willful interference with the educational process of any public school.
    - 1) Willful interference with the educational process of any public school by committing, threatening to commit or inciting others to commit any act which would disrupt, impair, interfere with or obstruct the lawful mission, procedures or functions of a public school.
    - 2) Arson
    - 3) Assault and/or battery. Fighting will result in disciplinary action ranging from a cooling off period to expulsion.
    - 4) Criminal damage to property
    - 5) Criminal libel
    - 6) Criminal trespass
    - 7) Unlawful assembly or disturbing Lawful assembly.
    - 8) Extortion
    - 9) Larceny, robbery, or burglary
    - 10) Illegal sale, possession, transportation or use of alcoholic beverages, firearms or other deadly weapons, and explosives. Artesia High School is under the jurisdiction of the Gun-Free Schools Act of 1994 (Public Law 103-882). **This requires that any student that brings a firearm to school will be expelled from school for a period of not less than one calendar year!**
    - 11) Use of telephone or computer to terrify, intimidate, threaten, harass, annoy or offend.
    - 12) Sale, possession, transportation or use without prescription of a drug, substance, or immediate precursor defined as controlled substance in the Controlled Substance Act; use of a solvent for intoxication; the school official in charge will immediately remove from contact with other students anyone under the influence of alcohol, drugs or inhalants and thereupon shall contact the parent or legal guardian.

The commission of or participation in such activities in school buildings, on school property, or at school sponsored events is prohibited. Disciplinary action will be taken by the school regardless of whether or not criminal charges result. The normal disciplinary action for any of the acts defined as criminal could be long-term suspension for the remainder of the current school semester with loss of credit from this district.

B. "Disruptive conduct" means willful conduct which:

- 1) Materially and in fact disrupts or interferes with the operation of the public schools or the orderly conduct of any public school activity, including individual classes.
- 2) Leads an administrative authority reasonably to forecast that such disruption or interference is likely to occur unless preventive action is taken.

"Disruptive conduct" includes, but is not limited to:

- 1) Willfully obstructing or preventing freedom of movement or use of property, facilities or parts of any public school, or the right of ingress or egress.
- 2) Willfully committing any act which does, (or threatens or incites others to commit any act which would reasonably be expected to) disrupt, impair, interfere with or obstruct the lawful mission, purposes, processes or procedures of the public schools.
- 3) Willfully impairing the ability of the public schools in their efforts to provide instruction.

C. "Refusal to identify self" means a student's willful refusal, upon request from school personnel known or identified as such to the person, to identify himself or herself accurately.

D. "School personnel" means all members of the staff, faculty, and administration employed by the local school board, and includes school bus drivers, and aides. The term also includes authorized agents, such as volunteer chaperones, whose responsibilities include supervision of students.

E. "Refusal to cooperate with school personnel" means a student's willful refusal to obey the lawful instructions or orders of school personnel whose responsibilities include supervision of students. "Refusal to cooperate with school personnel" covers situations where students willfully disobey lawful instructions or orders from school personnel or agents (such as volunteer chaperones) whose responsibilities include supervision of students. This regulatory offense includes, but is not limited to, a student's willfully refusing:

- 1) A direction to cease any conduct which a supervisory person in charge of a class or other activity has clearly identified to the student as a hindrance to the activity.
- 2) A direction to cease engaging in disruptive conduct.
- 3) Failing to leave a school facility or school sponsored activity after being directed to do so by an administrative authority.

4) Failing to abide by restrictions on student privileges or other lawful conditions imposed by an administrative authority as a disciplinary measure.

F. Committing any act or using any speech, either verbal or nonverbal (gestures, handshakes, etc.), showing membership in or affiliation with a gang. Using any speech or committing any act to further the interest of any gang or gang activity.

#### **CALL FOR A STUDENT BY A POLICE OFFICER**

In all cases where police or other law officers come to school to interrogate or apprehend a student, the principal shall make every reasonable effort to notify the parent.

#### **LIBRARY**

The library is provided for the students for research and pleasure. It is open from 8:00 A.M. until 3:45 P M Monday through Friday and from 6:15 P.M. to 8:15 P.M. Monday and Thursday evenings. The library is open during the lunch period as long as it does not become a visiting center. Books may be checked out by any student at the desk according to the rules. In order to respect the rights of all students, these rules are necessary to safeguard valuable materials:

1. General reference books such as dictionaries, encyclopedias and magazines may not be checked out. They may be used freely at the tables in the library.
2. Other books may be checked out for a period of two weeks with the privilege of renewal.
3. Books damaged beyond reasonable wear, or lost must be paid for.
4. Fines on overdue books are charged at the rate of ten cents per day excluding weekends and holidays.
5. Students may not check out their own books nor return them to the shelves. The librarian checks out and checks in all books.
6. At the request of the teacher, books may be placed on reserve and checked out for only one hour or overnight.

#### **COMPUTER LAB**

Will be open during Night Library from 6:15-8:15 Monday & Thursday evenings. Will be available immediately before school and after school upon request.

#### **TEXTBOOKS**

The State of New Mexico provides textbooks for the students at no direct cost to the student. However, textbooks are expensive, and the taxpayer does pay indirectly. Therefore, it is a very real responsibility and obligation of the student to take the best possible care of the books which are furnished. If a student loses a book, full textbook replacement price must be paid before another book can be issued. Students will be required to pay the full replacement cost for any lost textbook or any book damaged in such a way that it is no longer usable.

### A.H.S. CAMPUS

The growth of A.H.S. from one small building in 1906 to its present plant valued in excess of \$15,000,000 is no more remarkable than its growth in students and faculty members. In 1906 there were two teachers, and three students were graduated. In 2015-2016 there were 59 teachers, and 207 graduates. A.H.S. Campus is the finest and most modern facility of its kind in the state. The parents and taxpayers of this community who provided these outstanding facilities for the students of Artesia can be justly proud of their accomplishment. The pride that we, as citizens of the campus, take in these buildings—our efforts to keep them neat, clean and beautiful—is as much a part of our tradition as is our pride in the scholastic and athletic achievements of our students. School tradition is the rightful heritage, and the sacred responsibility, of each citizen of our campus.

### STUDENT ACTIVITY TICKETS

Student activity tickets are available for \$30.00 and should be purchased at the time of registration. This ticket entitles the student to all regular season High School athletic events held in Artesia.

### AHS ANNUAL

Our AHS Annual is available for \$85.00 at the beginning of each school year. The yearbook will include QR barcodes with web addresses to view video highlights of over 130 AHS activities. Please reserve your copy as early as possible as it helps us with ordering procedures. Annuals are available to pick up in August the following year.

### JUNIOR SENIOR PROM

Students will be issued invitations to two Proms, one for their Junior year and one for their Senior year. Freshmen and Sophomores may not attend Prom.

Guest Passes will be issued through the office. A guest must currently be enrolled in high school as a Junior or Senior, or be a high school Graduate, within the last year, in good standing. Guests must be under the age of 21. Students who have dropped out of school and are not enrolled in any educational program that leads to a GED or Diploma will not be permitted to attend. All Prom attendees must follow Artesia Public Schools Policies. Legal photo identification must be presented prior to the invitation being issued and guests must be cleared by the high school principals. No guest requests will be processed the week before prom.

### INCLEMENT WEATHER

The decision to have school on the regular schedule, or place all school schedules on a “Delayed Schedule”, or dismiss school will be made with the safety of all students in mind.

The decision will be announced on KSVP radio between 6:30 a.m. and 7:00 a.m. if we are to have a cancellation or a delay.

When a “Delayed Schedule” is called, students at AHS are to report to their 3<sup>rd</sup> period class before the 3<sup>rd</sup> period tardy bell rings. If a three hour delay is called for, students will report to their 4<sup>th</sup> period class before the 4<sup>th</sup> period tardy bell rings.

### ARTESIA HIGH SCHOOL FALL 2016 SEMESTER TEST SCHEDULE

Monday, December 12, 2016

Regular Bell Schedule

Tuesday, December 13, 2016

**08:17-09:48**                      **1<sup>st</sup> Period Exam**

**09:54 -11:31**                      **2<sup>nd</sup> Period Exam**

Student Lunch 11:31 - 12:18

**12:18-1:48**                      **6<sup>th</sup> Period Exam**

Wednesday, December 14, 2016

**09:54-11:31**                      **3<sup>rd</sup> Period Exam**

Student Lunch 11:31-12:18

**12:18-1:48**                      **5<sup>th</sup> Period Exam**

Thursday, December 15, 2016

**09:54-11:31**                      **4<sup>th</sup> Period Exam**

Student Lunch 11:31-12:18

**12:18-1:48**                      **7<sup>th</sup> Period Exam**

Friday, December 16, 2016

Assembly Bell Schedule – Extended Lunch – Make-up Exams

**Students are required to take Semester Exams at the time designated unless previous approval from Principal or Assistant Principal.**

**Failure to take Semester Exams at time designated will result in a zero (0) for exam grade.**

Students should avoid scheduling vacations/trips/appointments during testing times.

**ARTESIA HIGH SCHOOL  
SPRING 2017 SEMESTER TEST SCHEDULE**

Monday, May 22, 2017

08:17-09:48            1<sup>st</sup> Period Exam

09:54 -11:31           2<sup>nd</sup> Period Exam

Student Lunch 11:31 - 12:18

12:18-1:48            6<sup>th</sup> Period Exam

Tuesday, May 23, 2017

09:54-11:31           3<sup>rd</sup> Period Exam

Student Lunch 11:31-12:18

12:18-1:48            5<sup>th</sup> Period Exam

Wednesday, May 24, 2017

09:54-11:31           4<sup>th</sup> Period Exam

Student Lunch 11:31-12:18

12:18-1:48           7<sup>th</sup> Period Exam

Thursday, May 25, 2017

Regular Schedule (Make-up Tests)

Friday, May 26, 2017

Last Day of School (Make-up Testing)

**Students are required to take Semester Exams at the time designated unless previous approval from Principal or Assistant Principal.**

**Failure to take Semester Exams at time designated will result in a zero (0) for exam grade.**

Students should avoid scheduling vacations/trips/appointments during testing times.

**AHS GUIDANCE & COUNSELING  
2016-2017  
IMPORTANT DATES**

**ACT NATIONAL TESTING DATES**

Check Website for additional information [www.actstudent.org](http://www.actstudent.org)

**7:45 AM @ COMMONS AREA**

**Approximate FEES: \$36.50/\$52.50 w/writing/1<sup>st</sup> Late penalty \$23/Standby add \$45**

SEPTEMBER 10, 2016 (August 5)

OCTOBER 22, 2016 (Sept 16)

DECEMBER 10, 2016 (Nov 4)

FEBRUARY 11, 2017 (Jan 13)

APRIL 8, 2017 (March 3)

JUNE 10, 2017 (May 5)

**SAT NATIONAL TESTING DATES**

**7:45 AM @ COMMONS AREA**

Check Website for Deadlines [www.sat.collegeboard.org](http://www.sat.collegeboard.org)

**Approximate FEES: \$54.50/Late fee \$30/Standby add \$48**

\*OCTOBER 1, 2016 (September 2) (SAT & Subject)

NOVEMBER 5, 2016 (October 7) (SAT & Subject)

DECEMBER 3, 2016 (November 4) (SAT & Subject)

\*JANUARY 28, 2017 (December 30) (SAT & Subject)

MARCH 11, 2017 (February 10) (SAT Only)

\*MAY 6, 2016 (April 7) (SAT & Subject)

\*JUNE 3, 2016 (May 5) (SAT & Subject)

\* indicates given at Artesia High School

**NEW MEXICO HS STANDARDS/PARCC**

Standard Based Assessment Science (11<sup>th</sup> grade) March 14, 2017

PARCC Assessment April 11 – 13, 2017

Room Assignments Will Be Announced

**COLLEGE DAY**

**LOCAL**

Wednesday, September 21, 2017

RED BRICK GYM 9:30 – 10:30

**NATIONAL**

TBA

Godfrey Athletic Center, NMMI, Roswell, NM

**P-SAT**

WEDNESDAY, OCTOBER 12, 2016

RED BRICK GYM @ 7:45 AM

**AP NATIONAL TESTING DATES**

**MAY 1-5, 2017**

CHEMISTRY, ENVIRONMENTAL SCIENCE, COMPUTER SCIENCE A, PSYCHOLOGY,  
ENGLISH LIT, CALCULUS, US HISTORY, SPANISH LANG, LATIN, ART HIST, CHINESE  
LANG, JAPANESE LANG, GERMAN LANG, STUDIO ART

**MAY 8-12, 2017**

SPANISH LIT, BIOLOGY, ECON, PHYSICS, US GOVERNMENT & POLITICS,  
COMPARATIVE GOVT, STATISTICS, HUMAN GEOG MUSIC THEORY, HUMAN GEOG,  
ENGLISH LANG, WORLD HIST, FRENCH LANG, ITALIAN LANG

**ASVAB**

Saturday, January 14, 2017

AHS Cafeteria 7:45 AM TO 12:30

## August 2016

Notes	Sunday	Monday	Tuesday
This month's GOALS, PROJECTS, and IDEAS.....		1	2
	7	8	9
	14	15 First Day of School	16
	21	22	23
	28	29	30 BSOC vs. HOB
			30 VB vs. Carlsbac GSOC vs. Ruid

### August 2016

Wednesday	Thursday	Friday	Saturday
3	4	5	6
10	11	12	13
17	18	19	20
24	25	26 FB vs. Carlsbad	27
31			

### September 2016

Notes	Sunday	Monday	Tuesday
This month's GOALS, PROJECTS, and IDEAS.....			
	4	5 Labor Day – No School	6
	11	12	13
	18	19	20 BSOC vs. NMM
	25	26	27 VB vs. Ruidoso GSOC vs. Carls

### September 2016

Wednesday	Thursday	Friday	Saturday
	1	2  GSOC vs. Capital BSOC vs. Capital	3
7	8  BSOC vs. Carlsbad	9	10  ACT Test (see page 22 for details)  GSOC vs. Portales
14  Early Dismissal	15  Homecoming Growl  VB vs. Portales GSOC vs. Alamo	16  Homecoming  FB vs. Deming	17  BSOC vs. Deming
21  College Day in RBG	22  BSOC vs. Portales	23  FB vs. Cleveland	24
28	29	30  FB vs. Los Lunas	

### October 2016

Notes	Sunday	Monday	Tuesday
This month's GOALS, PROJECTS, and IDEAS.....			
	2	3	4  GSOC vs. Lovi
	9	10  No School	11  BSOC vs. Rosw
	16	17	18  BSOC vs. Godd
	23	24	25
	30	31	

### October 2016

Wednesday	Thursday	Friday	Saturday
			1 SAT Test (see pg 22 for details)  BSOC vs. Ruidoso
5	6  VB vs. Alamogordo	7	8  GSOC vs. Goddard
12 PSAT Test	13  VB vs. Lovington	14 End of First Quarter	15  BSOC vs. Lovington
19 Report cards go home	20  VB vs. Roswell	21 No School – Parent Conferences	22 ACT Test (see page 22 for details)  GSOC vs. Roswell
26	27  VB vs. Goddard	28	29

### November 2016

Notes	Sunday	Monday	Tuesday	
This month's GOALS, PROJECTS, and IDEAS.....			1	
		6 Daylight saving time ends – move clocks back 1 hour	7	8
		13	14	15
		20	21	22
		27	28	29

### November 2016

Wednesday	Thursday	Friday	Saturday
2 Early Dismissal	3	4	5
9	10	11	12
16	17	18	19
23 Thanksgiving Holiday	24 Thanksgiving Holiday	25 Thanksgiving Holiday	26
30			

### December 2016

Notes	Sunday	Monday	Tuesday
This month's GOALS, PROJECTS, and IDEAS.....			
	4	5	6
	11	12	13 Semester Exam: 1 <sup>st</sup> , 2 <sup>nd</sup> , & 6 <sup>th</sup> (see pg 20 for ti
	18 Winter Break	19 Winter Break	20 Winter Break  GBB vs. Carlsb BBB vs. Carlsb:
	25 Winter Break	26 Winter Break	27 Winter Break

## December 2016

Wednesday	Thursday	Friday	Saturday
	1	2	3
7	8	9	10  ACT Test (see page 22 for details)  ----- City ----- of - -Champions --- BB - -Tourney-----
14  Semester Exams in 3 <sup>rd</sup> & 5 <sup>th</sup> (see pg 20 for times)	15  Semester Exams in 4 <sup>th</sup> & 7 <sup>th</sup> (see pg 20 for times)	16  End of Second Quarter  BBB vs. Valencia	17  BBB vs. Capital
21  Winter Break	22  Winter Break	23  Winter Break	24  Winter Break
28  Winter Break	29  Winter Break	30  Winter Break	31  Winter Break

## January 2016

Notes	Sunday	Monday	Tuesday
This month's GOALS, PROJECTS, and IDEAS.....	1	2  School Resumes	3
	8	9	10  BBB vs. Chaparral
	15	16  Holiday – No School	17
	22	23	24  GBB vs. Gadsden
	29	30	31  GBB vs. Roswell BBB vs. Roswell

### January 2017

Wednesday	Thursday	Friday	Saturday
4 Report cards go home	5	6 GBB vs. Clovis	7 GBB vs. Deming
11	12	13 Homecoming GBB vs Santa Teresa BBB vs. Los Alamos	14 ASVAB Test BBB vs. Del Norte
18	19	20 BBB vs Alamogordo	21 BBB vs Santa Teresa
25	26	27	28 SAT Test (see pg 22 for details)

### February 2017

Notes	Sunday	Monday	Tuesday
This month's GOALS, PROJECTS, and IDEAS.....			
	5	6	7
	12	13 Sweetheart Band Concert	14
	19	20 Holiday – No School	21
	26	27	28

## February 2017

Wednesday	Thursday	Friday	Saturday
1  Early Dismissal	2	3  GBB vs. Goddard BBB vs. Goddard	4
8	9	10  GBB vs. Lovington BBB vs. Lovington	11  ACT Test (see page 22 for details)
15	16	17	18
22	23	24	25

## March 2017

Notes	Sunday	Monday	Tuesday
This month's GOALS, PROJECTS, and IDEAS.....	5	6	7
	12  Daylight Savings Time Begins (move clock forward 1 hour)	13	14  SBA Science (1 grade)
	19	20  Spring Break	21  Spring Break
	26	27	28

### March 2017

Wednesday	Thursday	Friday	Saturday
1	2	3 End of Third Quarter	4
8 Report cards go home	9	10 Parent Conferences – No School	11
15	16	17	18
22 Spring Break	23 Spring Break	24 Spring Break	25
29	30	31	

### April 2017

Notes	Sunday	Monday	Tuesday
This month's GOALS, PROJECTS, and IDEAS.....			
	2	3	4
	9	10	11 PARCC (10 <sup>th</sup> & 11 <sup>th</sup> grad
	16	17	18
	23	24	25
	30		

### April 2016

Wednesday	Thursday	Friday	Saturday
			1
5	6	7	8 ACT Test (see page 22 for details)
12 PARCC (10 <sup>th</sup> & 11 <sup>th</sup> grade)	13 PARCC (10 <sup>th</sup> & 11 <sup>th</sup> grade)	14 Holiday – No School	15
19	20	21 No School	22 Senior Banquet Prom
26	27	28	29

### May 2017

Notes	Sunday	Monday	Tuesday
This month's GOALS, PROJECTS, and IDEAS.....		1 AP Exams	2 AP Exams
	7	8 AP Exams	9 AP Exams
	14	15	16
	21	22 Semester Exams in 1 <sup>st</sup> , 2 <sup>nd</sup> , & 6 <sup>th</sup> (see pg 21 for times)	23 Semester Exam: 3 <sup>rd</sup> & 5 <sup>th</sup> (see pg 21 for ti
	28	29 Holiday	30

## May 2017

Wednesday	Thursday	Friday	Saturday
3 AP Exams	4 AP Exams	5 AP Exams	6
10 AP Exams	11 AP Exams	12 Holiday – No School	13
17	18	19	20
24 Semester Exams in 4 <sup>th</sup> & 7 <sup>th</sup> (see pg 21 for times)  Baccalaureate Service – 8pm	25 Graduation 7:30pm  Make-up exams	26 Last day of School  Make-up exams	27