



ARTESIA  
JUNIOR HIGH  
SCHOOL

# **STUDENT HANDBOOK**

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88210**

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## **Our Mission**

To provide a safe and supportive environment that encourages the academic development and strong moral character of all students.

## **Important Dates**

### 2018

August 13..... First Day of School  
September 3..... Labor Day Holiday  
September 12..... Early Dismissal  
October 8 ..... Columbus Day Holiday  
October 19 ..... Parent Conference Day  
November 7..... Early Dismissal  
November 21-23 ..... Thanksgiving Break  
December 24..... Christmas Break Begins

### 2019

January 7 ..... School Resumes  
January 21 ..... MLK, Jr. Day Holiday  
February 6..... Early Dismissal  
February 18..... President's Day Holiday  
March 15..... Parent Conference Day  
March 18-22 ..... Spring Break  
April 16-18 ..... AJHS PARCC Testing  
April 19 ..... Professional Development  
May 17..... All Sports Day  
May 24..... Last Day of School

## **STUDENT RESPONSIBILITIES**

### **Attendance**

All students shall be expected to attend school as many days as school is in session in accordance with the Compulsory Attendance Laws as found on the New Mexico Statutes Annotated 22-12-2 and 22-12-7 and NMSA 1978 (Being Laws 1967, Chapter 16, Sections 170 and 175 as amended).



### ***Attendance Policy for Secondary Schools***

#### **Types of Absences**

**Definition of an Absence** – When a student misses more than fifteen (15) minutes of any class period.

**Excused Absences** – Absences **with parent notification** to the school that their child will be absent including, but not limited to the following: personal illness, professional appointments that could not be scheduled outside school time, or serious personal and/or family problems. *Excused absences will not count towards no credit status.*

**Unexcused Absences** – Absences **without parent notification** defined but not limited to the following: personal illness, professional appointments and in-school violations that result in suspension from school. Three (3) unexcused tardies also constitute an unexcused absence. *Unexcused absences will count toward no credit status.*

**Official Absences** – Absences which are school related including, but not limited to: athletic contests, music contests, DECA, county fair, and sanctioned 4H and rodeo activities. *Participation in "official" activities is not recorded as school absences and is not recorded toward no-credit status.* A student must meet the eligibility requirements of the New Mexico Activities Association for an "official absence" to be granted.

**Medical Doctor Excused Absences** – Absences with written doctor notification to the school that the student was absent due to a medical appointment or a medical condition of which the student was under a doctor's care. *Doctor excused absences do not count toward "no credit" status but are recorded as school absences and will affect attendance points.*

**Court Subpoena Absences** – Absences which require a student to be present in a court of law. *Court subpoena absences do not count toward "no credit" status but are recorded as school absences and will affect attendance points.*

**Out of School Suspension** – Absences which are levied by the school administrator primarily for disciplinary reasons. A student that has been suspended from school for any reason will receive a grade of 0 for each day of suspension. *Out of School Suspension will count toward "no credit" status.*

### **When Absent from School**

State law mandates that children be in attendance during the period when school is in session. Therefore, when a student is absent, the parent shall call the school on or before the day of the absence to advise the school as to the reason for the absence if a telephone is available. If a parent does not have access to a phone, either at home or at work, a note will be accepted for verification purposes. All absences not verified by parental or administrative authorization will be considered unexcused. For absences greater than one (1) day in length, the school shall be notified each day of the absence.

If a student is absent for three (3) or more successive school days, the school shall contact the student's parents, legal guardian or custodian by

telephone. The school will contact the parent (if possible) no later than the close of school on the school day next succeeding the three-day period. A written notice shall be dispatched if telephone contact has not been made. The provisions of this section do not apply to any absence if the parent, legal guardian or custodian, prior to the end of the three-day period, has contacted the school to explain the absence prior to the end of the three-day period.

All personnel will solicit cooperation from parents in the matter of school attendance and punctuality, particularly regarding the following:

- ❖ The scheduling of medical and dental appointment after school hours except in cases of emergency.
- ❖ The scheduling of family vacations during school vacations and recess periods.

### **Procedures for Notifying Parents of Student Absences.**

After the third (3<sup>rd</sup>), fifth (5<sup>th</sup>), and seventh (7<sup>th</sup>) absence during the current semester, parents will be notified by a form letter stating the number of student's absences.

When a student receives their tenth (10<sup>th</sup>) absence in any one class, the student will be placed on no-credit status and the parent will be notified by telephone and or a form letter stating the number of student's absences and the appeals procedure.

### **No-Credit Status Policy**

A student will be allowed up to nine (9) absences per semester. On the tenth (10<sup>th</sup>) unexcused absence in any one class, the student will be immediately placed on **no credit status** for that class period. The student will not earn any credit and will receive a grade of **"NC"** for that class. **A parent/guardian will be notified by letter or phone that his/her student is on no credit status for the semester.** If the student obtains ten (10) absences in all his/her classes, the student will be on **no credit status** for the entire school day. The student will not earn any credits and will receive a grade of **"NC"** for all his/her classes for that semester.

### **Absences which do not count towards the Nine (9) allowed absences are as follows:**

- 1. Medical doctor excused absences.**
- 2. Official absences.**

### **3. Court subpoenaed absences.**

#### Appeal Procedure:

A student and parent/guardian may appeal the **no credit status** and grade of **"NC"** at a hearing with the school administration. The hearing will be scheduled by the student and/or parent before the end of the semester. The principal/assistant principal will determine the student's final status for that semester. The student may appeal the principal's decision by submitting a written statement asking for a hearing with the superintendent of schools. This letter should be submitted within two days of the school's administrative decision. The superintendent's decision may be appealed to the Artesia Board of Education.

#### **Tardies**

**Definition of a Tardy** – Arriving to any one of the seven class periods during the school day after the scheduled tardy bell has rung.

A student may be tardy to any one (1) class, two (2) times per nine-week period, and no action will be taken. When a student receives three tardies in any one (1) class, the student will be sent to the office and the school administrator will take appropriate disciplinary action. Additional tardies will result in further disciplinary action taken by the school administrator and a parent conference will be scheduled and a Tardy Contract will be signed by the parents and student.

Tardiness of fifteen (15) minutes or more to a class is considered an absence. The teacher shall notify the student when such incidents are recorded as absences.

All office/teacher caused tardies will be discouraged to the utmost. When unavoidable, a pass will be issued allowing sufficient passage time. Such situations will not be considered tardies.

*Five unexcused tardies shall count as an unexcused absence.*

#### **Extra Credit for Regular Attendance**

Students who maintain consistent and regular attendance will be rewarded at the end of each nine (9) week period with points added to their final nine (9) week grade average as follows:

- ❖ Zero (0) to One (1) day absent per nine weeks = Four (4) points added to the nine weeks final average
- ❖ Two (2) days absent per nine weeks = Three (3) points added to the nine weeks final average
- ❖ Three (3) days absent per nine weeks = Two (2) points added to the nine weeks final average

### **Make-Up Work for Absences**

Make-up work for absences is the responsibility of the student and will be allowed on the basis of *one day for every one missed, not to exceed two weeks*.

A student who misses only one day on the day of a previously announced test or deadline date will be responsible for making up the work the day he/she returns to school.

### **Homebound Program**

If a student is hospitalized or is out of school due to pregnancy or long-term illness, the student will be placed in the homebound program. The absences that a student accumulates while in the homebound program will not be counted toward the Nine (9) absences allowed per semester. A student's parent or guardian *must notify the office within two (2) days* after the start of a long-term illness. The principal or assistant principal will determine whether the student should be placed in the homebound program. *A student that has been placed in the homebound program must bring a written physician's (**not a physicians asst.**) statement to the office explaining why the student is unable to attend school.*

### **Withdrawal from School**

If a student should move during the school year, he or she and a parent must come to the principal's office on the last day to be attended. A check-out sheet will be issued to take to each of the student's teachers. Books must be turned in to each teacher and every teacher will write a check-out grade on the sheet and verify that books have been returned. Books not returned in good condition must be paid for before official transcripts will be forwarded to the next school.

### **Schedule Changes**

Student schedules may only be changed during the first week of the first semester and the first week of the second semester. No changes may be made

after these times because credit is given on a semester basis.

Changes for an academic reason (i.e., changing from Algebra I to Pre-Algebra or Honors English to Average English) may be made at the end of the nine weeks.

A – B Lunches are determined by students 4<sup>th</sup> period teacher. No changes may be made, teachers schedules are set.

### **Behavior**

Rules and disciplinary procedures exist to ensure the safety and well-being of everyone at AJHS and create an ideal environment for learning. Respect for self, others, and the pursuit of knowledge is the rule in all situations. All school rules will be announced, presented in writing, and enforced fairly.

### **Student Dress Code**

The Artesia Board of Education has set forth a policy on dress that helps maintain a climate conducive to the learning process. A complete description of the dress code is available in the school office.

### **General Guidelines and Rules:**

1. At the beginning of the new school year, students will be provided with an issued school ID card and colored lanyard free of charge. Students must have and wear, in full view, their school issued ID and colored lanyard while on campus always.
2. If a student's issued ID card and or lanyard has been lost, tampered with or damaged your student will be in ISS for not meeting dress code and charged a \$5.00 fee to replace school issued item(s).
3. Hair must be well-groomed, not distracting to others and may not cover the eyes. Boys must be clean shaven.
4. Hemline for dresses, skirts, and boys' and girls' shorts should reach mid-thigh.
5. No sagging clothing.
6. Tops for girls and boys should be of sufficient length to reach the top of the trousers if both hands are raised above the head.
7. Clothing or tattoos with pictures or wording that are inappropriate in a school setting are prohibited.
8. All gang-related wording, clothing, or accessories are prohibited.
9. Any body piercing, other than the ears, is prohibited.
10. Wear shoes always, no house shoes.

11. Any off-campus food or drinks will be placed on a designated table in the front foyer. It is the student's, **not the schools**, responsibility to retrieve their off-campus lunch.
12. Any person checking a student out must be in **the student's contact data base**.
13. Any student leaving class must have a corridor pass or pass page with handbook signed by the teacher.
14. Public displays of affection such as kissing or holding hands, etc. are unacceptable.
15. Proper care of school property is expected from every student.
16. The use or possession of tobacco, vapes, alcohol, or drugs on or around school is not permitted.
17. Possession of/or the firing of fireworks on campus is not permitted.
18. Fighting on or around the campus is unacceptable and not permitted.
19. Disruptive behavior, profanity, and vulgarity are unacceptable.
20. Students should show respect for property owners near school and should not loiter on private property before or after school or during the noon hour.
21. Truancy is forbidden. This results in poor grades and lost school time. Students must not leave campus at any time during the school day without checking out in the office.
22. Students who do not ride buses should not arrive at school before 8:00 a.m. When students arrive at school, they should come directly to the school grounds and not loiter off campus.
23. Caps, hats, hoodies, cowboy hats, head phones etc. are not to be worn in the building.
24. AJHS is not responsible for loss or theft of students' personal belongings such as electronic devices, cell phones etc.
25. A student must have a school issued tag, proof of insurance, a valid NM driver's license, and registration on file to drive a vehicle or motorcycle to school.
26. Any student that drives to school must park in the North West gated assigned parking area.
27. If at anytime a student has a change of information (address, phone number, contacts, Legal change of names, etc.) it is the responsibility of the student's guardians to inform our registrar of any changes.

## Honor Code

Every AJHS student is expected to uphold the highest academic standards of honor about academics, activities, and other school-related pursuits. Cheating, plagiarism, forgery, and other academic dishonesty are considered severe discipline problems and will be punished accordingly.

## AJHS Code of Ethics

Student responsibilities:

1. Have school issued ID and colored lanyard.
2. Get the best education possible.
3. Be courteous to students, teachers, and staff in speech and in actions.
4. Take good care of books, desks, equipment, and supplies.
5. Keep classrooms, halls, and campus clean.
6. Attend class everyday and on time.
7. Bring all supplies to class each day.
8. Treat others as you would have them treat you.



## Hallway and Outside Code of Ethics

1. Obey all teachers and school staff.
2. Do not run in the hallways. No profanity.
3. Help keep our campus clean.
4. Be where you are supposed to be at lunch and during classes.

## Academics

### System of Grading

- A 90—100
- B 80—89
- C 70—79
- D 60—69
- F Below 60

Report cards are issued the Wednesday following the Friday at the end of each nine-week grading period.

Parents may always request a progress report via e-mail or by calling the teacher or counselor at 746-9892.

## Parent Conferences/Visits

1. Parent conferences are invited and welcomed.
2. Conferences with teachers or principals can be arranged by telephone by calling 746-9892.
3. The best times for conferences are between 7:45 – 8:15 a.m., and after 3:20 p.m.

Conferences may also be scheduled during the teacher's preparation period. Teachers may not use class time for parent conferences.

### **Honor Roll**

The Honor Roll is established to recognize students for their academic achievement as follows:

Highest Honors – All A's or grade point of 4.0-4.2

Honor Roll – At least 2 A's or grade point of 3.2-3.9 with no grade below a B.



### **Student Promotion**

If a student is to be promoted, he or she must pass four courses.

Two of the four courses passed must be in the subjects of English, Math, Science, or History.

Due to State Statute, students in the eighth grade must repeat the grade if they do not pass two of the four solid classes.

### **Honors Program**

Honors programs in English and Math are available. These programs are available to any student, if requested in writing by the student's parent.

Honors Biology is available to ninth grade students who have taken the pre-requisite Honors Algebra I in the eighth grade.

### **Classroom Procedures**

1. Go directly to your seat and begin your bell work.
2. Pupils who have been absent should get the assignment missed, if possible, in advance of the next class meeting and be prepared for the day's work upon his or her return to class.
3. Students will be prepared with the necessary books and supplies ready for the class work upon arrival in the classroom.
4. The student is to help maintain a neat and clean room.
5. Follow the procedures and rules set up in each classroom.

### **Student Services**

#### **School Guidance Services**

Pupils are welcome always to consult with the school guidance counselor. You make an appointment with the counselors or visit with them by calling 746-9892.

#### **Lost and Found**

Articles found in and around the school should be turned in to the main office where the owners may claim their property by identifying it.

### **Lockers**

A locker is provided for each student. Each student is asked to use only his or her assigned locker and give his or her combination to no other person. Students are asked to keep assigned lockers locked always.

The locks have a three-digit combination. The student turns the lock to the right for the first number, left to the second number passing it once, and right to the third number.

### **Cafeteria**

Artesia Public Schools Student Nutrition Program scans student identification cards each time a student who goes through the cafeteria serving lane must have an ID card with a lanyard always. **We ask that all student backpacks, bags and or books be left in their classes or lockers prior to their lunch during their lunch times for limited seating reasons.**

Student behavior in the dining room should be based on courtesy and cleanliness. We also ask that all trash be placed in the receptacles and all chairs be replaced. Students will remain in the cafeteria until they have finished eating and are dismissed to go to the playground. **Delivered or Cafeteria Food and/or drink should be eaten or drank in the cafeteria only.** All students must pick-up or wait in the office to receive their delivered lunches.

Because classes are being conducted during both lunches, **all students must report to the cafeteria and remain there until dismissed by the duty teacher.** Students are not to be in the building during their lunch period.

### **School Activities**

Assemblies are regularly scheduled parts of the school curriculum. They provide opportunities to learn formal audience behavior. Regardless of the type of program, courtesy demands that the student body be respectful and appreciative. Talking, whispering, whistling, booing, etc., are discourteous and will not be tolerated.

### **School issued Books / Lap tops / Materials**

In case of loss, theft or damage, students are held responsible for the **entire** cost of school issued materials.

### **Restrooms**

We like to provide clean and sanitary restroom facilities. Students can help by keeping them clean, not writing on the walls or damaging the facilities, and by not loitering and playing in the restrooms.

In case of illness, a student should not stay in the restroom, but should report to the nurse's office for assistance.

## **Extracurricular Activities**

### **Sports**

8<sup>th</sup> / 9<sup>th</sup> grade boys and girls may participate in the following athletic activities:

BOYS – Football, Soccer, X-country, Basketball, Swimming, Track, Baseball, Tennis, Golf, Rodeo, Bowling.

GIRLS – Volleyball, Soccer, X-country Basketball, Swimming, Track, Softball, Tennis, Golf, Rodeo, Bowling.

All 8<sup>th</sup> / 9<sup>th</sup> grade students must try-out and or participate in two sports.

Girls' and boys' athletics will meet during 7<sup>th</sup> period and after or before school.

**Any student that quits an in-season sport will receive an "F" for the quarter and will have to sit out the next year's sport that they quit.**

### **Band**

The Junior High Concert Band is a performance group. Performance opportunities include concerts, contests, some athletic events, and pep assemblies. Auditions and eligibility are required for placement in band.

### **Chorus**

Any eighth or ninth grade student may participate in the chorus program. Eighth grade girls participate in the Treble Choir. Eighth grade boys and all 9<sup>th</sup> graders participate in Mixed Choir. Performance opportunities include concerts, contest, and productions.

### **Student Eligibility for all Activity Participation**

1. A student must meet all eligibility requirements of the New Mexico Activities Association.
2. A student must have passed four courses the previous grading period.
3. A student may not have failed more than one class the previous grading period.
4. A student must have a grade point average (GPA) of 2.0 or better for the previous grading period.
5. The grading periods checked for eligibility are:
  - a. The 1<sup>st</sup> nine weeks' grades and GPA
  - b. The 2<sup>nd</sup> nine weeks' grades and GPA
  - c. The 3<sup>rd</sup> nine weeks' grades and GPA
  - d. The 4<sup>th</sup> nine weeks' grades and GPA

(If a student is not eligible at the end of the 2<sup>nd</sup> or 4<sup>th</sup> nine-week grading period, then the semester grades at the end of the grading period can be used to determine eligibility.)

6. A student who is not eligible by the above requirements cannot participate in any school activity that occurs outside of a regular period.

### **Student Council**

The Artesia Junior High School Student Council is a service organization. The members composing the Student Council are the elected presidents of each homeroom. The Council has regular and called meetings for discussion of school business and projects.

### **Honor Society**

Selection to the AJHS Chapter of the National Junior Honor Society is based on five criteria: Scholarship, Leadership, Service, Character, and Citizenship. The Faculty Council has set the grade point requirement for scholarship at a 3.7 GPA. Each student member is required to maintain a quarterly and semester GPA of 3.7 or higher. Qualified students are selected for membership by majority vote of the Faculty Council on the basis of all five criteria. The selection will be made at the end of the third nine-week grading period.



### **School Dances**

AJHS usually has two dances. The first is during the first nine weeks and the second is a cheerleader Valentine Dance. Students may buy a ticket during school hours for these functions. **THE STUDENT MUST ATTEND CLASSES THE ENTIRE DAY OF THESE EVENTS TO BE ELIGIBLE TO ATTEND.**

### **Bicycles**

Bicycles are to be parked immediately upon arrival. Bicycles are to be parked in the racks southeast of the building. It is suggested that they be locked. We ask that students do not loiter around the bike parking areas.

### **Telephone/Cell Phones**

Students may use the office telephone for emergencies only. The emergency should be explained to the secretary before using the telephone. If it is necessary to contact a student, a note will be sent to the student's class.

**Cell phones must be turned OFF during instructional time.** (This does not include before/after school or Lunch times). If a student refuses to give their phone to a staff member after

breaking the cell phone policy, they will be suspended for 3 days and not allowed to bring a cell phone to school for the remainder of the school year.

### **Vandalism**

Our school buildings and equipment cost the taxpayers to construct, purchase, and maintain. Students who destroy or vandalize school property will be required to pay for losses and damages. If students willfully destroy school property, suspension and subsequent expulsion may be necessary. If you should happen to damage something by accident, you should report it to a teacher or the office immediately.

### **Activity Ticket**

Student (\$35) and single adult (\$25)/ two adults (\$35) activity tickets are to be purchased in the office. These activity tickets will admit either students or adults to all **AJHS** athletic events, paid assemblies, school mixers, etc., and will also pay for the school yearbook (for student activity ticket only). If the student loses his or her activity ticket, he or she will have to purchase another ticket for \$5.

### **Inclement Weather Delayed Schedule**



1. The "Delayed Schedule" will be announced on AM 990, KSVP radio, between 6:30 and 7:00 a.m.
2. All bus schedules and beginning school times will be delayed two hours. The first bell at AJHS will ring at 10:17 a.m.
3. The school day will be dismissed at the regular time.
4. Students who arrive at school at the regular time will be supervised as usual.
5. Parents who live in areas where weather conditions are considered hazardous are encouraged to keep their children at home. These students will be given excused absences.

### **Flower Policy**

If flowers, balloons, or other favors are delivered to the school, a note will be sent to the student to pick up their delivery in the office **after school**. We do this to keep the classroom distractions to a minimum. If a student rides a bus, balloons or large favors will not be allowed on the bus due to safety issues.

### **Rules for a Closed Campus**

1. All students are to come directly to the school grounds as they arrive for school. Students

should not loiter across the street on private property.

2. No student shall leave the school premises during the day without a guardian checking them out in the office.
3. All students are to eat in the lunchroom.
4. A parent will have to make arrangements in writing in the school office for his or her student to eat lunch at home. If a student abuses the privilege of going home at noon to eat lunch, this privilege will be revoked immediately. Parents who wish to pick up their child for lunch must come to the office and check out their child. Any person checking a student out must be in **that student's contact data base** Parents or person(s) in the student contact data base may only check out **their** child.

### **Emergencies**

1. Fire Drills – The fire drill signal at AJHS is a distinct alternating whistle. When it sounds, all pupils must immediately stop work and proceed to the exit designated by the teacher in his or her instructions. The student should not talk, but should listen for instructions. He or she must not attempt to go to a locker or carry any items out of the classroom. Students should hurry, but not run to the designated exit in an orderly manner. Time is important, but safety is first. Fire drill times will be varied throughout the year.
2. Illness – In case of illness or accident at school, the student should inform the teacher or principal immediately. This is necessary so that proper measures can be taken for the student's health and safety.
3. Safety Announcements – Student should pay attention to all announcements made each day. Many times, instructions are given concerning safety rules and other special purposes.

### **Drug / Alcohol Policy**

The sale, distribution, transportation, under the influence, use of, or possession of any inhalant, unauthorized drug, Alcohol or controlled substance immediately before, during, or immediately after the regular school day or at any school-sponsored activity is prohibited. This includes, but is not limited to, all school-sponsored activity whether local or away from Artesia. Violation of this policy will result in the student being suspended for 9 days. Examples of possession would include, but not be limited to, ownership, in-hand, on your person, in your locker, in a vehicle parked on school property,



or on any property owned by the Artesia Public Schools that was assigned to the student.

### **Fighting Policy**

Fighting, contributing or videoing a fight on or around the school campus is unacceptable and not permitted. Because all situations are different, the consequences for students who **engage** in fighting can be any of the following:

1. Counseling
2. Sent home for the remainder of the school day for purposes of cooling off and to remove the situation off campus, or may be suspended out-of-school for up to nine (9) school days.
3. Attendance in In-School Suspension.
4. Expulsion from the Artesia Public Schools.

## **AJHS BELL SCHEDULES**

### **REGULAR BELL SCHEDULE**

<b><u>"A" Lunch</u></b>	
First Period (50 min.)	8:10 – 9:00
Second Period (50 min.)	9:03 – 9:53
Third Period (50 min.)	9:56 – 10:46
Lunch (30 min.)	10:46 - 11:16
Fourth Period (50 min.)	11:19 – 12:09
Fifth Period (50 min.)	12:12 – 1:02
Sixth Period (50 min.)	1:05 – 1:55
R-Time / Homeroom (29 min.)	1:58 – 2:27
Seventh Period (50 min.)	2:30 – 3:20
<b><u>"B" Lunch</u></b>	
First Period (50 min.)	8:10 – 9:00
Second Period (50 min.)	9:03 – 9:53
Third Period (50 min.)	9:56 – 10:46
Fourth Period (50 min.)	10:49 - 11:39
Lunch (30 min.)	11:39 – 12:09
Fifth Period (50 min.)	12:12 – 1:02
Sixth Period (50 min.)	1:05 – 1:55
R- Time / Homeroom (29 min.)	1:58 – 2:27
Seventh Period (50 min.)	2:30 – 3:20

### **EARLY RELEASE SCHEDULE**

First Period (37 min.)	8:17 – 8:54
Second Period (37 min.)	8:58 – 9:35
Third Period (37 min.)	9:39 – 10:16
Fourth Period (37 min.)	10:20 – 10:50
LUNCH (47 min.)	10:50 – 11:37
Fifth Period (30 min.)	11:42 – 12:12
Sixth Period (30 min.)	12:16 – 12:46
Seventh Period (30 min.)	12:50 – 1:20
All 8th graders eat Lunch from	10:50 - 11:13
All 9th graders eat Lunch from	11:13 - 11:37

### **2hr DELAY SCHEDULE**

First Period (33 min.)	10:17- 10:50
Second Period (33 min.)	10:54 - 11:27
Third Period (41 min.)	11:31 - 12:12
LUNCH (41 min.)	12:12 - 12:53
Fourth Period (33 min.)	12:57 - 1:30
Fifth Period (33 min.)	1:34 - 2:07
Sixth Period (33 min.)	2:11 - 2:44
Seventh Period (33 min.)	2:48 - 3:20
All 8th graders eat Lunch from	12:12 - 12:32
All 9th graders eat Lunch from	12:32 - 12:53

### **ASSEMBLY SCHEDULE**

First Period (40 min.)	8:17 – 8:57
Second Period (40 min.)	9:01 – 9:41
Third Period (50 min.)	9:45 – 10:35
ASSEMBLY (60 min.)	10:39 – 11:39
LUNCH (45 min.)	11:39 – 12:24
Fourth Period (40 min.)	12:28 – 1:08
Fifth Period (40 min.)	1:12 – 1:52
Sixth Period (40 min.)	1:56 – 2:36
Seventh Period (40 min.)	2:40 – 3:20
All 8th graders eat Lunch from	11:39 - 12:00
All 9th graders eat Lunch from	12:00 - 12:24

**ARTESIA JUNIOR HIGH SCHOOL**  
**1508 W. Cannon**  
**Artesia, New Mexico 88210**

**TELEPHONE ..... 575-746-9892**  
**FAX..... 575-746-4462**  
**WEB SITE .....www.bulldogs.org/ajhs**  
**SCHOOL MASCOT ..... BULLDOGS**  
**SCHOOL COLORS ..... ORANGE, WHITE, & BLACK**

**SCHOOL SONG**

*Artesia Junior High forever,  
On to victory,  
Fight to win the battle;  
Loyal and true are we.  
Onward, Bulldogs, onward.  
Cheer for the orange, black, and  
white,  
For our Junior High School  
And for victory we'll fight.  
A. J. H.*

**FIGHT SONG**

*Onward Bulldogs Into The Fight!  
We Will Back You With All Our Might.  
Fearless, Peerless, Hear Us Yell Loud,  
You're Just The Kind Of Team  
That Sets Off The Crowd.  
Onward Bulldogs Into The Game!  
You Will Win It, You'll Bring Us Fame.  
Fame And Honor In Every Way  
You'll Be The Heroes Of The Day!*

**AJHS ADMINISTRATIVE STAFF**

**Principal .....Mr. Cody Skinner**  
**Assistant Principal .....Mr. Mike Nuanes**  
**Counselor ..... Ms. Lena Bustamante**  
**Social Worker ..... Mrs. Dena Nelson**  
**Secretary ..... Mrs. Brenda Ortega**  
**Registrar ..... Mrs. Abby Jones**  
**Nurse..... Mrs. Bertha Lucero**  
**.....Mrs. Melissa Fuentes**

Artesia Public Schools do not discriminate based on race, sex, religion, national origin, or handicaps in any of its educational programs or employment practices. Inquiries regarding compliance may be directed to the Office of the District.