

ARTESIA PUBLIC SCHOOLS REQUEST FOR PARENT ACCOUNT

Dear Parent:

The Artesia Public Schools provides access to your children's grades and attendance via the Internet using a program called **PARENT'S AIDE**. A link to the program can be found on the District's web site at www.bulldogs.org (scroll to the bottom of the main page to find the link).

As a parent, your single user name and password will give you access to all of your children's attendance, daily and report card grades, and demographic information regardless of the school they attend. When you login, each of your children's names will be posted. When you select a child's name, you will be taken to that child's records.

To create a Parent Aide account, please provide the information requested below. The username for your account will be your last name and first name (Example: doejohn). Your password should contain alpha and numeric characters. Username and password will be lower case with no spaces included. Please return only one form per family to the school your youngest child attends.

Please allow five to seven days after you return your form before trying to access your child's records. The District looks forward to providing this form of communication and sincerely encourages you to take advantage of this opportunity.

PLEASE PRINT

Parent/Guardian Last Name	Parent/Guardian First Name	Desired Password (must be eight characters and a combination of alpha and numeric numbers)	Phone Number (please include the area code)
doe	john	my24password	999-999-9999

Child's Legal Last Name	Child's Legal First Name	Child's Legal Middle Initial	Child's Date of Birth (mm/dd/yyyy)	Child's School