

# *Artesia Public Schools Fall Remote Instructional Reentry Plan*

*2020-2021*

*UPDATED 9/2/2020*



# Purpose:

## Provide Quality Instructional Options Focused on Student Needs in a Safe Environment

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### Key Objectives

#### Safety of Students and Staff

- Meet all State Guidance – NMPED, NMDOH Orders, CDC, Covid-Safe Practices

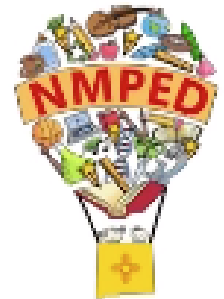
#### Quality Instruction

- Will not be the “engagement” model from 4<sup>th</sup> nine weeks
- Provide options for all students K-12
- Remote Learning Model (Begins August 13<sup>th</sup> for all students)
  - Hybrid Model – (Target Dates: \*Sept. 8 – K-; Sept. 21 – 6-8; Oct. 5 – 9-12  
\*Currently on hold per Governor’s August 27 Press Conference)
- Fully Online Learning Model – APS Virtual (Begins Aug. 13<sup>th</sup> for students who signed up.)

# SCHOOL RE-ENTRY UPDATE

## New Mexico will delay in-person learning through at least Labor Day - Sept. 7th

- Additional time is needed to assure our students, families, and educators that a return can be done safely
- PED and districts will work collaboratively with staff on reentry and safety procedures
- Schools have local discretion on school start dates and use of online learning
  - Schools may begin online/distance learning in August
  - Districts and charters representing 40% + of local districts have announced or requested to start online only
- Schools are encouraged to provide additional professional development through the month of August



# Remote Model (Secondary):

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- Students will receive a weekly agenda from their teacher for each class, detailing the week's activities.
- Students will use their regular class schedules and teacher assignments just as they would in face-to-face or hybrid.
- Students will use the Microsoft Teams platform to receive their agendas, access assignments on Edgenuity and other platforms, and communicate with their teachers.

# Remote Model FAQ (Secondary):

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When will my student start in the Remote Model?

- All students will begin in the remote model on August 13<sup>th</sup>. Students must log in to Microsoft Teams to get their first week's agenda before 8 a.m. on August 13<sup>th</sup>.

# Remote Model FAQ (Secondary):

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When can I pick up my child's schedule and laptop?

- Each school will schedule days during the week of August 3<sup>rd</sup> to pick up schedules and check out laptops to students.
- Each school will send information out about this schedule.

# Remote Model FAQ (Secondary):

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What if I don't have Internet?

- You may call PVT and inquire about their Internet services for students at 748-1241.
- If PVT cannot provide you service, please let your teacher or principal know.

# Remote Model FAQ (Secondary):

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What will students learn in the Fall? Will learning loss from the Spring be addressed?

- Teachers will instruct with the same rigor and quality as they would during a regular school year. Teachers will adjust instructional guides to emphasize the key instructional standards and incorporate standards that may have been missed in the Spring. Teachers will determine the academic needs of their students.
- Students with IEPs will continue to receive special education supports and services.



# Remote Model FAQ (Secondary):

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What will my student's day look like?

- Secondary – All teachers will give students a weekly agenda. This agenda will have student assignments for the week and information about expectations to complete the assignments. These assignments could include:
  - Lectures and video lessons recorded by the teacher
  - Assignments on an online platform such as Edgenuity, enVision Math, or Math XL
  - Projects, readings, or other lessons to be completed online
  - Work from a previous day's lesson

All assignments will have a deadline, and grades will be recorded in PowerSchool.

# Remote Model FAQ (Secondary):

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Do students have to participate in real-time class sessions on remote learning days?

- It depends. Teachers in the secondary schools will provide students with a weekly agenda on Teams that instructs students on the expectations for the week. Attendance in remote learning will be based on fulfilling the expectations of the agenda.
- Students who are taking Honors, Dual Credit, and Advanced Placement classes will have additional requirements.

# Remote Model FAQ (Secondary):

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Will attendance be taken?

- Yes. Student attendance will be based on participation and completion of the work assigned. The NM Public Education Department has issued guidance regarding attendance. The Attendance for Success Act must be followed during Remote and Hybrid instruction.

# Remote Model FAQ (Secondary):

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## How can my student get help?

- Students may use the chat function in Microsoft Teams that teachers will monitor. Please observe teachers' office hours. Questions asked outside the office hours will be answered within one business day.
- Teachers will utilize Remind to inform families and students of information. Students may respond to Remind messages with questions for their teachers. Office hours rules apply here as well.
- Students and families may also email teachers using the teacher's bulldogs.org address. To find a teacher's email, please visit the district website, [www.bulldogs.org](http://www.bulldogs.org).

# Remote Model FAQ (Secondary):

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How much time should my child spend on remote learning?

- New Mexico statute requires 6 hours of school-directed programs for secondary and 5-1/2 hours for elementary students. School-directed programs include:
  - One-to-one check-ins between teachers and students (for example, office hours); Targeted intervention, remediation, and tutoring; and
  - Remote learning activities (with or without technology) such as the following examples: Online learning (synchronous or asynchronous), Reading assignments, Writing assignments, Math problems, Lab reports, Research Projects, Paper-based assignments and packets or other independent work, Project-based learning and place-based learning
- Expect 45 minutes of work per class each day (some may require more, some less)

# Remote Model FAQ (Secondary):

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How can I check on my student's progress?

- All grades will be available for parents to see in PowerSchool just as in recent years.
- Other opportunities such as the Edgenuity parent portal will be available for parents to check progress.

# Remote Model FAQ (Secondary):

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What school supplies will I need?

- Basic school supplies like notebook paper, pencils, and folders to organize your classes should be sufficient. For certain projects or experiments, typical household products may be required. The Edgenuity program will alert you if something special is needed.

# Current Remote Mode:

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- Districts who remain in the Remote mode will continue to be eligible to bring in small groups of PreK-3<sup>rd</sup> grade students and students with disabilities in a 5:1 ratio.
- Since August 13<sup>th</sup>, we have brought in the following in small groups of no more than 5:
  - DD-Pre School 3- and 4-year olds (2 days per week – 8 a.m.-1 p.m.)
  - Kindergarten to 2<sup>nd</sup> grade students (2 half days per week)
  - D-Level Special Education (4 days per week – 8 a.m.-1 p.m.)



# Special Education:

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- Special Education students of all ages may attend in groups of 5:1.
- Kindergarten – 2<sup>nd</sup> grade students work with special education teachers in addition to general education teachers. (i.e., regular classroom a.m., special education classroom, p.m.)
- 3<sup>rd</sup> through 12<sup>th</sup> grade students in-person work with special education teachers 2 days per week.
- Therapists and diagnosticians will work with students in face-to-face sessions.
- All safety protocols for hybrid mode will be followed.

# NMAA:

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- Athletics – Limited practice following NMAA guidance for return to play.
  - Temperature checks
  - Health Screenings
  - Pods of 1 coach to 5 players
  - Only Volleyball, Baseball, and Softball may use balls
  - Can do conditioning and limited strength training
- Band and Choir
  - Follow NM Music Educators' Association School Reentrance Guidance Document
  - Seeking additional information from NMMEA and NMAA

# Hybrid Model:

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- Target Dates for return to school in the Hybrid Model\*
  - \*Governor's Press Conference on August 27 put a hold on these return dates.
  - September 8<sup>th</sup>\* – Elementary Students (Grades K-5)
  - September 21<sup>st</sup> – Middle School (Grades 6-8)
  - October 5<sup>th</sup> – High School (Grades 9-12)

# Hybrid Model:

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- 50% of building/classroom capacity
- Students divided into two attendance groups (Group A and B)
- Preliminary grouping was done alphabetically by last name
  - Group A: Last name A-L
  - Group B: Last name M-Z
    - Accommodate multiple students in a household
- All students will be issued a laptop to use at home and at school. Students will provide their own headphones.

# Hybrid Model for Grades K-12:

	Monday	Tuesday	Wednesday	Thursday	Friday
Group A Last name A-L	Face-to-Face	Face-to-Face	Remote learning for all students  PLCs and Office Hours for Teachers	Remote	Remote
Group B Last name M-Z	Remote	Remote	Deep Cleaning of buildings and buses  Social & Emotional Needs	Face-to-Face	Face-to-Face

# Hybrid Model for Penasco Grades K-8:

	Monday	Tuesday	Wednesday	Thursday	Friday
All Students	Face-to-Face— Extended Day	Face-to-Face— Extended Day	Face-to-Face— Extended Day	Face-to-Face— Extended Day	Deep Cleaning of buildings and buses  Social & Emotional Needs

# Hybrid Model FAQ:

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What will students learn in the Fall? Will learning loss from the Spring be addressed?

- Teachers will instruct with the same rigor and quality as they would during a regular school year. Teachers will adjust instructional guides to emphasize the key instructional standards and incorporate standards that may have been missed in the Spring. Teachers will determine the academic needs of their students.
- Students with IEPs will continue to receive special education supports and services.

# Hybrid Model FAQ:

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What happens on face-to-face days?

- Secondary Students will receive direct instruction and intervention from teachers, hands-on instructional components, and ancillary services for students who qualify. Teachers will have approximately half of their students so more individualized instruction is possible.
- Elementary Students will concentrate on instruction in math and English/Language Arts. Students will also attend music, art and PE.



# Hybrid Model FAQ:

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Do students have to participate in real-time class sessions on remote learning days?

- It depends. Teachers in the secondary schools will provide students with a weekly agenda on Teams that instructs students on the expectations for the week. Attendance in remote learning will be based on fulfilling the expectations of the agenda. (Students who are taking Dual Credit and Advanced Placement classes may have additional requirements.)
- For elementary students and parents, no. Teachers will give students assignments that can be completed either online or on pencil-and-paper. All students will be expected to read every day. Opportunities for remote participation in classroom activities may be available as needed.

# Hybrid Model FAQ:

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## What will students do on remote learning days?

- Based on the weekly agenda that secondary students will receive in Teams, students may be asked to login and participate in live classroom activities, independent practice, work on projects or writing assignments. They may watch pre-recorded lessons that are necessary for activities that will take place during the face-to-face days. They will also be able to contact teachers during their office hours through Teams. Wednesdays will also be available for extra individual “appointments” with teachers.
- Elementary teachers will assign extending lessons in math and English/Language Arts and lessons in social studies and science that may be in an online format or paper-and-pencil. Lessons from online platforms such as Istation, Studies Weekly, Mystery Science and iXL that students would normally work on in class could be assigned to students during remote days. Students will read every day.

# Fully Online Model (APS Virtual):

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Students will participate in Fully Online learning five days per week.

Secondary students will use the Edgenuity platform and will select 7 courses (English/Language Arts, science, history, and math and 3 other courses). Students may participate in some extra-curricular and co-curricular activities, (i.e., band, choir, FFA, and athletics).

Elementary students will use the MobyMax platform and will be enrolled in math, English/Language Arts, science, and social studies.

Parents and students commit to APS Virtual learning for a minimum of nine weeks.

After nine weeks a student may transition to the district's current learning model.

John Ross Null	Thad Phipps	Danny Parker	Mike Worley
<p>Collaborate with Administrators to Determine Staffing Needs</p> <p>Coordinate Communication with Stakeholders.</p> <p>Oversee Process for any COVID-19 Testing of Staff-- Coordinate with the NMDOH and NMPED if Positive Case Occurs</p> <p>Staff Onboarding Training</p>	<p>Transportation To and From Activities</p> <p>Food Service Organization Onsite Remote</p> <p>School Safety Emergency Drills Safety Plans</p> <p>Personal Protective Equipment</p>	<p>Secondary Instruction Hybrid Remote Fully Online</p> <p>PowerSchool</p> <p>Professional Development Training for Hybrid and Remote Models</p> <p>Substitutes</p>	<p>Elementary Instruction Hybrid Remote Fully Online</p> <p>Professional Development Training for Hybrid and Remote Models</p> <p>ELL Students</p> <p>Substitutes</p>

Cody Hanagan	Janet Grice	Scotty Stall	Cooper Henderson	Scott Simer
<p>Special Education DD-Pre &amp; Related Services</p> <p>Clinical Supervision Nurses Supporting Admin Supporting Families Connecting with Hospital Screenings of staff and students Response</p>	<p>Monitor Budgets Advise &amp; Adjust</p> <p>Facilitate Business Office Staff in support of special needs of district staff</p>	<p>Technology Support Devices and Connectivity Deploy Take- Home Devices</p> <p>Technology Professional Development Teachers Students</p>	<p>Athletics NMAA Return-to- Play Guidelines</p> <p>Rescheduling Seasons</p> <p>Coordination of weights and athletics</p> <p>Preparation for fan attendance at games</p> <p>Coordinate with Mr. Parker and Principals for Activities</p>	<p>Sanitizing of Buildings Procedures Products</p> <p>Training of Custodians and Maintenance</p> <p>Personal Protective Equipment</p>