

Tartesso Elementary Arrival and Dismissal Procedures

Arrival

- Please arrive between 6:30 a.m. and 6:55 a.m. to insure your child(ren) are not late. Students are considered tardy if they arrive after 7 a.m.
- You may either park in the parking lot and walk your child(ren) to the entrance or drop them off allowing them use the crosswalk.
- If you are going through the drop off line, please be courteous to other drivers. Once you enter the drop off lane, allow your students to get out of your vehicle instead of continuing to pull up and drop them off directly in front of the school. This takes a lot of extra time.
- If you need to come into the building for any reason, please DO NOT park in the drop off lane. Park in the parking lot and come inside.
- If your child needs to drop something off or is carrying several items into the building, pull in FRONT of the crosswalk to avoid causing other vehicles to wait.
- Pay attention! If you are motioned to go around another vehicle, please do so slowly and carefully.
- Watch the crossing guard and follow their directions to pull forward or stop.
- WATCH D.O.G. volunteers and/or students will be opening car doors to help your child(ren) exit their vehicle.

Dismissal

- Arrive between 2:45-3:10 p.m. School is dismissed at 3 p.m.
- If you have a child in kindergarten, you must park or walk up to the kindergarten gate to pick them up. You may not drive through the pick up line.
- 1st-3rd grade students will be dismissed through the front entrance doors with their teachers.
- Please stand behind the cones to help teachers with visibility and to expedite the dismissal process.
- Your K-3 child(ren) must wait with their teacher until they physically see the person or vehicle picking them up. At that time, they will point to that person or vehicle and the teacher will give your child a high five, signaling it is okay to leave the line.
- 4-8 students will be dismissed through the gate closest to the bus departure area. Teachers do not escort these students out of the building. You may park and have your child(ren) walk to your car, walk to that area and pick them up, or drive through the pick up line.
- You may NOT park on the street and wait for your child to walk up to your car. This is dangerous and causes a lot of unnecessary traffic.

Please contact the Principal, Liz Burton, at Liz.Burton@smusd90.org, or by phone at 623-474-5408 if you have any questions or concerns. Our main priority is to ensure all students are safe and we dismiss in an orderly fashion. We appreciate your patience and cooperation as dismissal can be a frustrating and challenging time for parents.