

How to Create Your Parent Account for PowerSchool

1. Go to superiorusd.powerschool.com/public
2. Click on the "**Create Account**" tab
3. Enter the parent/guardian account information. Each account must have a unique email address and user name.
4. Create a password of your choosing.
5. You must have an Access ID and Access Password for each student you would like to add to your account

Access ID: _____

Access Password: _____

(This was given out during the technology hand-out. Contact your child's school if you did not receive it.)

Relationship refers to your relationship to the student.

6. Take note of the User Name and Password that you have just created because you will need them to log in to the PowerSchool portal once you click on "**Enter**".
7. Click "Enter". Your new PowerSchool account has been created and is pending verification.
8. Check your email for a PowerSchool Account Email Verification message. Click the link in the email to sign in to your account within 24 hours of receiving the message. (If the link has expired, you can request a new link be emailed to you)

*****We recommend that you keep your parent/guardian password private.*****