

Westview



Elementary

2014-2015

Ole Miss Preschool  
Registration Packet

# *Ole Miss Preschool Registration*

Westview Elementary School

Wednesday, March 12<sup>th</sup> or Tuesday, March 18<sup>th</sup>

At 9:00 a.m., 1:30 p.m., or 6:00 p.m.

Please be on time for the session you plan to attend.

Preschool registration includes pre-screening for academic skills. Please bring the student that you are enrolling.

Please bring the student's birth certificate from the county health department and immunization records. Proof of residency will be required to verify the address entered on the student's registration form.

Registration Fees for Preschool students will be \$100.00 (\$50.00 is due at registration and \$50.00 is due before the 1<sup>st</sup> day of school)

Children should be 3 years old by August 1, 2013.

Registration forms are available at Westview Elementary School, 709 West 6<sup>th</sup> Street, Jonesboro, Mississinewa Administration Office, 424 E. S. 'A' Street, Gas City, or online at [www.olemiss.k12.in.us/Westview/Registration](http://www.olemiss.k12.in.us/Westview/Registration).

Call Westview Elementary School at 765-677-4437 if you have further questions.



**Mississinewa Community Schools**  
**Westview Elementary School**  
**Ole Miss Preschool**  
**709 West 6<sup>th</sup> Street, Jonesboro, IN 46938**



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Mr. Bruce M. Smith, Principal  
(765) 677-4437  
[bruce\\_smith@olemiss.k12.in.us](mailto:bruce_smith@olemiss.k12.in.us)  
Mrs. Cheryl Mathias, School Services Coordinator  
(765) 677-4437  
[cheryl\\_mathias@olemiss.k12.in.us](mailto:cheryl_mathias@olemiss.k12.in.us)

**Welcome to Ole Miss Preschool!**

**We are so pleased that you have chosen Mississinewa Community Schools to provide these first steps in your child's education. Ole Miss Preschool is a safe, developmentally appropriate environment for preschool children ages 3 to 5. Ole Miss Preschool will provide stimulating early care along with an excellent educational experience – promoting each child's social & emotional, physical, and cognitive development.**

**Please return the signed portions of the registration packet on the day of registration (March 12 or March 18), along with a partial fee of \$50. These will secure a place for your child's enrollment**

As a student in the **Ole Miss Preschool** program, your child will be encouraged to learn and grow through a foundation of developmentally appropriate experiences where all children can succeed in a safe and nurturing environment. We believe that each child is a unique individual and that all children can learn. The **Ole Miss Preschool** program provides inclusive setting that recognizes children's varied abilities, interests, needs, and learning styles.

We believe children learn best through meaningful play. Our play-based, child centered program reflects the integration of physical, cognitive, social, emotional, language, self-help, and aesthetic areas of total development of the child. Meaningful play encourages curiosity, discovery, and problem solving which allows individual growth and development of a positive self-image.

We recognize that parents and caretakers are the child's first teachers. Children learn best when parents and caretakers are involved in their educational program. The primary bridge between home and school is the involvement of family and community.

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Your child, while attending **Ole Miss Preschool** will display the critical elements of kindergarten readiness by being able to:

- know the name of each letter in the alphabet-lowercase and uppercase
- know the phonetic sounds of all letters
- correctly write the lower and uppercase letters of the alphabet
- know by name and be able to correctly write the numbers 1-20
- identify various colors and shapes
- demonstrate spatial concepts, sorting, sequencing, and patterns
- write both their first and last names using a capital letter for the first letter of their name
- say their full name, address, and phone number
- politely answer the phone and call 911
- can locate the front/back of the book, title, where to start reading, how to track print, how many words are in a sentence, how many letters are in a word.
- develop fine and gross motor skills along with visual perception skills

# MISSISSINEWA COMMUNITY SCHOOLS

## ADMINISTRATION OFFICE

424 EAST SOUTH "A" STREET  
GAS CITY, INDIANA 46933  
PHONE: (765)674-8528  
FAX: (765)674-8529

OFFICE OF  
MICHAEL A. POWELL, SUPERINTENDENT  
TAB H. MCKENZIE, ASSISTANT SUPERINTENDENT  
JILL S. MORPHEW, DIRECTOR OF BUSINESS AFFAIRS

To: Parents and Community Members Interested In Volunteering In the Classroom, Extra-Curricular Activities/Sports, Field Trips, and/or Other School Related Activities

From: Michael Powell  
Superintendent  
Mississinewa Community School Corporation

Thank you for your interest in volunteering in our schools. We appreciate your willingness to invest your time and talents with our students and school programs.

Assisting with school activities sometimes involves close contact with our student population. Because providing our school children with a safe and secure educational environment is our highest priority, we must do all that we can to insure their safety. Therefore, it is important that we ask you to complete the enclosed Mississinewa Community School Corporation Volunteer Application. *All volunteers are expected to provide us with background information; you are not being singled out from other volunteers for closer inspection.*

Your application should be returned to the principal of the school where you would like to volunteer. If you would like to help in more than one building, please indicate such on the application. Principals will discuss with classroom teachers their needs for volunteers and assign you activities as appropriate. In some situations, all individuals interested in helping with a specific activity will not be needed and you may be considered for other activities at a later date.

You need to complete this application only once for assisting in any building in the corporation. Because this issue is so vital to the security of our students, we will ask that volunteers re-apply at the beginning of each school year. Please contact our office if you would like to have your application deleted from our files.

Volunteers are vital to our educational system, and so is student safety. We believe the extra time needed for you to complete this application is worth any possible inconvenience. Please contact us at 674-8528 if you have any questions.

Thank you for your time and cooperation.

## **Internet Acceptable Use Policy**

The internet and other types of distance learning may be used as instructional technologies for the purposes of finding and retrieving information and doing collaborative work in accordance with the mission statements and desired learner outcomes of the Mississinewa Community School Corporation. Our students and staff now have access to devices that will enable them to access public domain software and shareware of all types, discussion groups involving most any topic, as well, as access to many university catalogs, the Library of Congress and information and news from NASA, and communicate with people, (i.e., experts) from around the globe.

Access to the Internet at Mississinewa will be regarded as a privilege and not a right. Students interested in utilizing the Internet through the district's access must first obtain permission to use equipment from a Mississinewa instructional staff member such as the student's teacher or another member of the school's administrative or teaching staff. It is expected that student access to the Internet will be structured in ways that point students to those resources and have been evaluated prior to use. Students using the Internet, provided by the school district, are expected to exhibit behavior, while engaged on-line, consistent with the standards established in the Mississinewa Schools policy on students discipline. Parents will be notified if their student's privileges have been suspended. Parents shall be given the option to request alternate activities to accessing the Internet.

With the use of district-owned, school-based computers, users shall not have or claim to have any expectation of privacy with regard to the storage of files or information. The use of memory, storage, and Internet access will be treated like school lockers. The professional staff may review all files and message exchanges on the systems in order to maintain system integrity and ensure that users are acting responsibly and consistent with the acceptable use standards.

Inappropriate use by adults and students of the Mississinewa community Schools' Internet/electronic communications capacity may result in termination of access. Inappropriate usage may include, but is not limited to, the following:

- 1) Violating any local, state, or federal statute,
- 2) Accessing, uploading, downloading, or distributing pornographic, obscene, or sexually explicit materials,
- 3) Transmitting obscene, abusive, or sexually explicit language,
- 4) Vandalizing, damaging, or disabling the property of another person or organization,
- 5) Accessing another person's materials, information, or files without the direct permission of that person,
- 6) Accessing material or resources which result in the Mississinewa School Corporation receiving an unauthorized billing,
- 7) Violating copyright, or otherwise using another person's property without his or her prior approval or proper citation,
- 8) Extensive use for non-curriculum-related communication, including chatrooms and email. Email is allowed only before or after school hours under adult supervision.

The Mississinewa Community School Corporation cannot be held liable for any information that may be lost, damaged or unavailable due to technical or other difficulties. In addition, the Mississinewa Community School Corporation cannot be held accountable for the information that is retrieved via the network.

# **WESTVIEW SCHOOL-PARENT COMPACT**

*Westview and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build an develop a partnership that will help children achieve the State's high standards.*

This school-parent compact is in effect during school year **2014-2015**

## **School Responsibilities**

Westview School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows: Instruction will be individualized to meet the academic needs of each student.
2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held as needed and scheduled with the teacher, interventionist, and Title I Director.
3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide midterm reports along with standard based report cards. Parents will have access to PowerSchool and have the ability to monitor student progress on a daily basis.
4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents before and after school. Staff will honor parent requests for student conferences as needed.
5. Provide parents opportunities to volunteer and participate in their child's school, and to observe classroom activities, as follows: Volunteer and observation forms will be available at registration and throughout the year. Monthly newsletters will include volunteer opportunities.
6. Provide parents opportunities for educational resources and support for their student's academic success. Specifically provide workshops for parents in the areas of math, reading, and homework.



# MISSISSINEWA COMMUNITY SCHOOLS

## STUDENT DISCIPLINE

The School Board acknowledges that conduct is closely related to learning and that an effective instructional program requires an orderly school environment, which is part, reflected in the behavior of students.

The Board believes that the best discipline is self-imposed and students should learn to assume responsibility for their own behavior and the consequences of their actions.

The Board shall require each student of this Corporation to adhere to the Code of Conduct promulgated by the administration and to submit to such disciplinary measures as are appropriately assigned for infraction of those rules. Such rules shall require that:

- A. Conform to reasonable standards of socially-acceptable behavior.
- B. Respect the person and property of others;
- C. Preserve the degree of order necessary to the educational program in which they are engaged.
- D. Respect the rights of others;
- E. Obey constituted authority and respond to those who hold that authority.

Data regarding disciplinary action(s) may be entered on a student's record when such notation can be used to assist counselors. All such information shall be removed from the student's permanent record before he/she leaves this Corporation.

The Superintendent shall promulgate administrative guidelines for student conduct which carry out the purposes of this policy.

A Student who has been disorderly on a school vehicle may be excluded from transportation services in accordance with board policies on transportation.

A building administrator shall have the authority to assign discipline to students, subject to Corporation administrative guidelines and the student's due process right to notice, hearing, and appeal.

No student is to be detained after the close of the regular school day unless the student's parent has been contacted and informed that the student will be detained. No student shall be refused transportation services until the parent has been notified. Notification to the parent is the responsibility of Corporation personnel and should be made prior to the departure of school buses. If a parent cannot be contacted the child should be detained on another day.

1. C.20-8.1-5-1 et seq.



# WESTVIEW ELEMENTARY SCHOOL EXPECTATIONS

These rules are for the primary safety of the students and to improve the operation of our school.

The following rules are in addition to the Teacher's classroom requirements.

1. Students will walk in a quiet and orderly manner (no running).
2. Students will be quiet in the halls during school hours and keep their hands, feet and any objects off the walls.
3. Recess – When the recess period is over the students are to line up outside the building and get quiet. Upon entering the building students are to remain quiet until they are in their classroom.
4. Restrooms – It is everyone's responsibility in our school to maintain clean restrooms.
5. Cafeteria – Cleanliness is important, make sure napkins are thrown in the proper containers. Please keep the noise down and do not cause disruption.
6. Students should not bring toys to school unless designated by the teacher or school (like show & tell).
7. Playground Activities – Unnecessary roughness is forbidden. Do not engage in any dangerous play or activity. Also, remain in the designated recess area unless given permission by the teacher. The teachers on duty are in complete charge, follow their instructions.
8. No fighting, name calling, or inappropriate language. Students should always keep their hands and feet off of other students.
9. No candy or gum chewing allowed on school grounds during regular school hours.
10. Student dress and hygiene should be safe and should not detract from a positive school environment. Students are not allowed to wear flip-flops, sandals, or any open toed shoes to school. This is a safety issue. Any students that arrive at school with this type of footwear will be sent to the office to call home for shoes.
11. Students will not use or be in possession of skateboards, roller blades, or roller skates at school.
12. Students are not to have electronic devices such as, iPods, or electronic games during school. NO knives or weapons of any kind are allowed at school.
13. At arrival and dismissal of school, students need to stay on the sidewalks at all times until they are in their vehicle, bus, or off school property.
14. Respect the feelings and the property of the school and others at all times.

# MISSISSINEWA COMMUNITY SCHOOLS

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GAS CITY - JONESBORO - MILL TOWNSHIP  
PHONE 677-4437

709 West Sixth Street  
JONESBORO, INDIANA 46938

## Attendance and Tardy Policy

Students are expected to be at school and on time unless special circumstances exist like doctor visits, illness, and funerals.

The parent/guardian should call the office on the day of the student's absence from school.

The school policy for absences allowed without a doctor's statement is ten per school year. A doctor's statement does not count as an absence on the policy. Six tardies will be the equivalent of an absence from school on the attendance policy.

When a student exceeds the policy, a letter(s) of notification will be sent home for succeeding absences in violation of policy. Once a student reaches double-digits in absences (without doctor statements), then a parent conference will be required. If the absence problem continues after the conference, then the Grant County truant officer will be contacted.

Good student attendance is necessary for school success and achievement. The school and home need to communicate about all issues in a timely manner which can facilitate the student's success at school.

Whenever you have any questions, please feel free to contact our office.

Westview Elementary 677-4437

## GUIDELINES

Office of the Superintendent  
Mississinewa Community Schools

Students  
Policy #5511

It is the responsibility of the Superintendent to establish administrative guidelines for the purpose of implementing the adopted policy of the Board of School Trustees. The Superintendent will interoperate Board policy converting it into specific guidelines to promote the intent and purpose of the Board. Therefore, the following guidelines are created to carry out the intent and purpose of Board Policy #5511.

### DRESS AND GROOMING

It is expected students will be clean in their person and their apparel. Grooming, clothing and accessories are appropriate when they conform to policy #5511 subsections A. B. C. D: do not disrupt the orderly function on the organization; do not promote sexuality in a manner unacceptable to community mores; do not contain or suggest vulgar, obscene or satanic references; and do not promote gang identification either by the article of clothing itself or to manner in which it is worn. Students violating the spirit of these will be subject to corrective discipline.

#### SPECIFICALLY:

1. Hats and overcoats are not to be worn to class.
2. All items of clothing will be worn in an appropriate and modest manner.
3. Clothing must be clean and free of holes that create inappropriate exposure.
4. No clothes or accessories promoting controlled substances will be considered acceptable.
5. Clothing with pictures, symbols or lettering which suggest satanic, vulgar, obscene or sexual innuendo is expressly prohibited.
6. Students must be fully dressed including footwear.
7. Personal hygiene and cleanliness of person and hair are required.

The above "Dress and Grooming" guidelines apply to members of extra-curricular activities when representing the school community at a public event.

The principal of each building is designated as the arbiter of student dress and grooming in their building. The principal is empowered to ask a student to take immediate corrective action if in violation of guidelines.

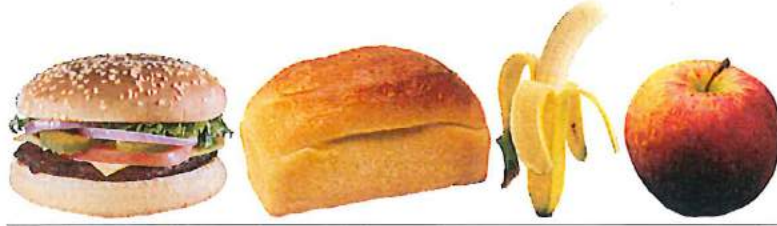
It is essential to note guidelines for students also apply to corporation employees and the Board itself so the corporation leadership of students is by example rather than fiat.

Community mores, standard etiquette and common sense should prevail concerning this issue.

# **2014/2015 Ole Miss Preschool Classroom Supplies List**

- 1 pack pencils
- 2 sets watercolors
- 2 boxes washable markers
- 4 boxes crayons (24 count)
- 6 glue sticks
- 3 bottles of glue
- 1 package dry erase markers
- Play-Doh
- 3 boxes Kleenex/tissue
- 1 box baby wipes
- 2 large containers disinfectant wipes
- 1 bottle hand sanitizer
- Boys: 1 box Ziploc-type, 1 gallon bags
- Girls: 1 box sandwich bags





## Pre-Kindergarten Breakfast & Lunch

- Breakfast and Lunch is served every day school is in session.
- Breakfast is not served on 2-hour delay days.
- Lunches may be paid in the office.
- Please make checks payable to *Mississinewa Lunch Fund*.

### Prices

<b>Breakfast</b>	<b>Lunch</b>
\$ .50	\$ .50
<b>Reduced Breakfast</b>	<b>Reduced Lunch</b>
\$ .30	\$ .40

**MISSISSINewa COMMUNITY SCHOOLS  
2014-2015 CALENDAR**

**AUG** 11 12 13 14 15  
18 19 20 21 22  
25 26 27 28 29

**Aug 11** Teacher Organization Day  
**Aug 12** First Student Day

**SEPT** NS 2 3 4 5  
8 9 10 11 12  
15 16 17 18 19  
22 23 24 25 26  
29 30

**Sept 1** Labor Day - No School

**OCT** 1 2 3  
6 7 8 9 10  
13 14 15 16 17  
20 21 NS NS NS  
27 28 29 30 31

**Oct 10** End of First Grading Period

**Oct 22-24** Fall Break- No School

**NOV** 3 4 5 6 7  
10 11 12 13 14  
17 18 19 20 21  
24 25 NS NS NS

**Nov 26-28** Thanksgiving Break - No School

**DEC** 1 2 3 4 5  
8 9 10 11 12  
15 16 17 18 19  
NS NS NS NS NS  
NS NS NS

**Dec 19** End of First Semester  
**Dec 22** Start of Winter Break

**JAN** NS NS  
5 6 7 8 9  
12 13 14 15 16  
19 20 21 22 23  
26 27 28 29 30

**Jan 5** ½ Teacher Recording Day  
**Jan 6** School Reconvenes

**FEB** 2 3 4 5 6  
9 10 11 12 13  
16 17 18 NS NS  
NS 24 25 26 27

**Feb 19** 1<sup>st</sup> Snow Make Up Day  
**Feb 20** 2<sup>nd</sup> Snow Make Up Day  
**Feb 23** 3<sup>rd</sup> Snow Make Up Day

**MAR** 2 3 4 5 6  
9 10 11 12 13  
16 17 18 19 20  
NS NS NS NS NS  
30 31

**March 13** End of Third Grading Period

**March 23-27** Spring Break  
**March 30** School Reconvenes

**APR** 1 2 NS  
6 7 8 9 10  
13 14 15 16 17  
20 21 22 23 24  
27 28 29 30

**April 3** Good Friday -- 4<sup>th</sup> Snow Make Up Day

**May** 1  
4 5 6 7 8  
11 12 13 14 15  
18 19 20 21 22  
NS 26 27 28 29

**May 25** Memorial Day -- No School  
**May 28** Student Last Day  
**May 29** ½ Teacher Recording Day

**June 7** Commencement 2:00 P.M.