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****Subject to Change****

Cloudcroft Schools is happy to announce our Re-Entry Plan following the direction and guidance of NMPED. Please review the Re-Entry Plan below for all grade levels and the corresponding phase of entry and dates.

*Please note the original Re-Entry Plan has been revised to the new document below.

Cloudcroft Municipal Schools Covid-19 School Reentry Planning Guide

Re-Entry: Hybrid Re-Entry with Distance Learning Model



RE-ENTRY

***All students will be phased in by grade level between September 8-October 13, 2020. Please review re-entry dates. Please click the hyperlink to view your student's schedules**

Elementary--K-2	<ul style="list-style-type: none"> September 8 In-Person Schedule
Elementary--3-5	<ul style="list-style-type: none"> September 8-11 Virtual Learning Schedule September 15 In-Person Schedule
Middle-- 6-7	<ul style="list-style-type: none"> TBA – under review by NM Public Education Department. We will keep you updated.
Middle--8	
High School--9-10	<ul style="list-style-type: none"> TBA – under review by NM Public Education Department. We will keep you updated.
High School--11-12	



PERSONAL PROTECTIVE EQUIPMENT (PPE)

Students	<ul style="list-style-type: none"> Face coverings are required for all students and staff except while eating, drinking and exercising, with limited exceptions for students or staff who have medical reasons for not being
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	<p>able to wear a mask or face shield. All medical reasons must have medical documentation.</p> <ul style="list-style-type: none"> ● Masks/neck sleeves will be issued to all students by the District. ● It is the responsibility of the student and parents to make sure masks are cleaned, and a clean mask is worn daily. ● Students will be given mask relief areas during specific points in the day. ● Students will not be permitted in the building without a mask; if masks are removed, students will be requested to put them back on. Should a student refuse to wear his/her mask, the student will be sent home and will be required to complete his/her learning via distance learning for the remaining of the grading period.
Faculty	<ul style="list-style-type: none"> ● Face coverings are required for all students and staff except while eating, drinking and exercising, with limited exceptions for students or staff who have medical reasons for not being able to wear a mask or face shield. All medical reasons must have medical documentation. ● Staff may replace masks with a safety shield when speaking/lecturing to students at a safe distance. ● Face masks/shields will be provided by the district. ● Hand sanitizer is located in every classroom and throughout the facility.
Staff	<ul style="list-style-type: none"> ● Face coverings are required for all students and staff except while eating, drinking and exercising, with limited exceptions for students or staff who have medical reasons for not being able to wear a mask or face shield. All medical reasons must have medical documentation. ● Face masks/shields will be provided by the district. ● Hand sanitizers is located in every classroom and at sanitizing locations throughout the school.
Others (Non essential visitors)	<ul style="list-style-type: none"> ● Nonessential visitors and volunteers are restricted from entering the school building. ● Essential visitors must call the front office before entering the building. Essential visitors will be screened. Temperatures will be checked and COVID questions will be asked. All essential visitors must wear face coverings/masks and follow social distancing orders. ● Essential visitors must follow marked spaced lines to enter the building and designate entrance and follow exit flow paths.



DISINFECTION/SANITATION

Classrooms	<ul style="list-style-type: none">• Teachers will be trained in sanitation.• Teachers will wipe down desks after each class period (MS/HS). Desks will be wiped intermittently throughout the day (ES).• Teachers will keep desks socially distanced at 6 feet.• Teachers will keep windows open for ventilation when possible.• Teacher will keep classroom doors open for ventilation.
Common Area	<ul style="list-style-type: none">• Disinfection stations will be strategically placed throughout the campus to comply with CDC and DOH guidelines.• Common Areas will be cleaned intermittently throughout the day.
Restrooms	<ul style="list-style-type: none">• Students are permitted to use restrooms one at a time..• Students are required to wash their hands for 20 seconds after using the restroom.• Custodial staff will clean restrooms hourly.
Touch Point Surfaces	<ul style="list-style-type: none">• Surface spaces where students, staff, faculty have come into contact will be wiped down often, throughout the day.

SCHOOL ENTRY/EXIT

Students: High School, Middle School, and Elementary	<ul style="list-style-type: none">• Beginning of Day<ul style="list-style-type: none">○ Students will enter the building<ul style="list-style-type: none">■ HS (Main Entrance and Bus Entrance).■ MS (Commons)
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	<ul style="list-style-type: none">■ ES (Main Entrance K-2; East upper hall side entrance 3-5)<ul style="list-style-type: none">○ Students will use the sanitizing station when entering the building.○ Students will enter the building socially distanced.○ Students will have temperatures taken at the temperature station at the entrance doors.○ Contact-tracing Log: Student <i>symptoms</i> to be logged daily by staff and turned into the secretaries.○ Students must wear a clean mask brought from home when they enter the building. (Students will be provided masks/face sleeves by the district.)○ Students with a temperature of 100.4 or higher and/or COVID-19 symptoms will be required to go home.○ Students who have been sent home with a Fever (100.4) and/or COVID-19 symptoms must stay out of school for 3 days.○ Students who test positive for COVID-19 will be required to self-quarantine for 14 days. Students will be required to have a physician's release to return to the school building.○ Students will report to their first period class and await instruction.○ Late arrivals will enter through the administration office. The same protocol for these students will be followed.
Staff/Faculty	<ul style="list-style-type: none">● Staff and faculty will enter their buildings at the designated areas (high school-administration entrance; elementary- main entrance; middle- commons entrance)● Staff and faculty will have their temperatures checked and logged.● Staff and faculty will answer COVID questions before proceeding to their classroom.● Staff and faculty will have a temperature of 100.4 and/or COVID-19 symptoms will be required to return home for 3 days.



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SOCIAL DISTANCING/CLASSROOM

Classroom Space
Class Sizes

All classrooms have been arranged to follow CDC and PED Reentry Guidelines: "The number of students in the building at any time is capped by the number that can be accommodated while adhering to at least six feet of social distancing or 50% classroom capacity level." Teachers should open windows and leave doors open for ventilation.

Elementary

- Students will enter the classroom and go immediately to their assigned seats.
- Students will enter the classroom and wipe down their seat/desk upon entry.
- Classroom seating:
 - Classrooms/Learning have been measured to accommodate social distancing
 - Seats/desks are spaced 6 ft apart.
 - Students will remain 6 ft apart during classroom instruction
 - Desk placement will be visibly marked.
 - Students will have assigned seating.
 - Custodial staff will disinfect intermittently throughout the day.
 - Teachers will disinfect the classroom.
 - Students will be dismissed (staggered exiting) to leave the classroom practicing social distancing.

Middle

- Students will enter the classroom and go immediately to their assigned seats.
- Students will enter the classroom and wipe down their seat/desk upon entry.
- Classroom seating:
 - Classrooms/Learning have been measured to accommodate social distancing
 - Seats/desks are spaced 6 ft apart
 - Students will remain 6 ft apart during classroom instruction
 - Desk placement will be visibly marked.
 - Students will have assigned seating.



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	<ul style="list-style-type: none"> ○ Students will wipedown their seat/desk before exiting the classroom. ○ Teachers will disinfect the classroom. ○ Students will be dismissed (staggered exiting) to leave the classroom practicing social distancing.
High	<ul style="list-style-type: none"> ● Students will enter the classroom and wipedown their seat/desk upon entry. ● Students will go immediately to their assigned seats. ● Classroom seating: <ul style="list-style-type: none"> ○ Classrooms/Learning have been measured to accommodate social distancing ○ Seats/desks are spaced 6 ft apart ○ Students will remain 6 ft apart during classroom instruction ○ Desk placement will be visibly marked. ○ Students will have assigned seating. ○ Students will wipedown their seat/desk before exiting the classroom. ○ Teachers will disinfect the classroom. ○ Students will be dismissed (staggered exiting) to leave the classroom practicing social distancing.
Music Classes *Band *Choir	<ul style="list-style-type: none"> ● The teacher will create lessons that support social distancing. ● The teacher will follow CDC guidelines.
PE	<ul style="list-style-type: none"> ● The teacher will create lessons that support social distancing. ● The teacher will follow CDC guidelines.
Shop	<ul style="list-style-type: none"> ● The teacher will create lessons that support social distancing. ● The teacher will follow CDC guidelines.
SOCIAL DISTANCING/OTHER	
Athletics	<ul style="list-style-type: none"> ● Coaches and athletes will follow NMAA guidelines for safety of staff and students.



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<p>Lockers</p>	<ul style="list-style-type: none"> • Students will not have access to lockers during this time of Covid-19 pandemic. • Students will have assigned Chromebooks to complete assignments. • Textbooks will be checked out for students to use at home if requested. • Students will use their backpacks to carry materials throughout the day and to and from home.
<p>Passing Periods: High School and Middle School</p>	<ul style="list-style-type: none"> • Students will remain seated in their classrooms until dismissed by the bell/teacher. • Students will transition to their next class in staggered exits, following the “flow of traffic.”
<h2 style="color: #008000;">COMMON AREAS</h2>	
<p>Playground/ Recess</p>	<p>*Elementary students will receive recess. Playground equipment may be used when restrictions have been lifted.</p> <p>*If playground equipment is restricted due to COVID-19, teachers may utilize different activities (i.e. go for a walk, stretching, hop scotch).</p> <p>*Teachers will continue to support students in social distancing:</p> <ul style="list-style-type: none"> • Students will wash hands before and after use of playground equipment. • Playground equipment will be disinfected after each cohort’s usage. • Hand sanitizing stations will be utilized. • Teachers will set expectations for shared use of equipment by students and may support students with schedules for when specific equipment may be used. • Playground equipment will be sanitized and disinfected intermittently throughout the day.
<p>Common Areas</p>	<p>All common areas will be closed for any gatherings and social distancing is practiced/required.</p>
<p>Lunch Room</p>	<p>Students will sit socially distanced at 6 feet apart.</p>



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<p>Teacher Lounge; Copy Room</p>	<ul style="list-style-type: none"> ● Teachers must follow social distancing in the teacher’s lounge and in the copy machine room. ● The teachers lounge and copy machine room will be wiped down by the teacher after each use. ● Teacher/staff cannot gather for meals or discussions during Hybrid phase.
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<h2 style="color: green; margin: 0;">NURSES OFFICE</h2>	
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<p>Regular medication distribution</p>	<ul style="list-style-type: none"> ● Nurses will take medications to the student in the classroom at assigned times. ● Students will need to complete a medication form and bring medicines to the Nurse’s office.
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<p>Managing ill persons</p>	<ul style="list-style-type: none"> ● Depending on the student’s health care needs, the Nurse will schedule times to address the student’s needs. ● Students & Staff arriving sick to the school setting or reporting illness during the school day, will be: <ul style="list-style-type: none"> ○ Isolated in the fever room immediately pending assessment and evaluation ○ All Ill students will be assessed and evaluated by the school nurse. ○ Students will be sent home when it is determined the individual is too ill to participate in school activities. ○ Students must be retrieved by the parent/guardian within two hours. All parents/guardians will be met at the entrance door to escort their child home. CYFD/local authorities will be notified if any child left longer than two hours. ○ 911 will be called for situations which are life-threatening in nature. ● Students & Staff with signs of COVID-19 <ul style="list-style-type: none"> ○ Will remain isolated until leaving campus. ○ Personal belongings will be brought to the Nursing Office.
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Potential Outbreak	<ul style="list-style-type: none">● Students & Staff with signs of COVID-19<ul style="list-style-type: none">○ Will remain isolated until leaving campus.○ Personal belongings will be brought to the Nursing Office.○ The Nurse will recommend COVID-19 testing or stay at home isolation based on NMDOH/CDC guidelines.● Illness screenings will be conducted by the Nurse in separate rooms when necessary (each school has two rooms: fever room and other). Equipment will be wiped down & sanitized between students. Students will be scheduled for screening optimizing social distancing.● Student symptoms will be logged in the contact-tracing log.● Students & Staff tested for COVID-19 must receive NMDOH clearance to return OR have isolated for the appropriate time and be without signs & symptoms following NMDOH guidelines.
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TRANSPORTATION

Bus Transportation: Students To and From School	<ul style="list-style-type: none">● Transporting students to and from schools requires the following:<ul style="list-style-type: none">○ Students to sit in spaced and assigned seating○ A maximum of two students may sit together on a bus seat.○ Schools in the yellow category should take all reasonable steps to limit bus seats to one student to the best of their ability, including encouraging parents to drive their children if possible, staggering bus routes, and expanding the minimum radius of eligibility for bus services.● Assign bus attendants or other additional staff to support with safety and screening of students to the extent possible.● Provide hand sanitizer for students, bus drivers and bus attendants.● Provide face masks or face shields for bus drivers and bus attendants.● Require bus drivers, bus attendants, and students to wear face masks or face shields.
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	<ul style="list-style-type: none"> ● Screen students, bus drivers and bus attendants for symptoms of COVID-19. Conducting temperature checks on students before they get on the bus. A log will be maintained for contact-tracing. ● Establish protocols for bus stops and loading/unloading students to minimize congregation of children from different households. Students will be welcomed practicing social distancing. Students will load the bus by seating students back to front. Students will reduce order when unloading the bus, following social distancing.
Bus Disinfection Process	<ul style="list-style-type: none"> ● Clean and disinfect frequently touched surfaces on the bus at least daily. It is suggested to install plastic wrap/membrane on high touch surfaces such as handrails that will be changed daily. ● Busses will be disinfected after each route following CDC guidelines. ● Air out buses when not in use.
Bus Transportation: Social Distancing	<ul style="list-style-type: none"> ● Students will enter and exit the bus practicing social distancing. ● Student temperatures will be checked as they enter the bus. <ul style="list-style-type: none"> ○ Temperatures over 100.4 degrees will not have access to the bus and must return home. ● Students sit one to two persons per seat. ● Students will wear face masks from pick up to delivery.
PPE for drivers	<ul style="list-style-type: none"> ● Drivers will wear face masks from pick up to delivery. ● Drivers will clean the bus following CDC procedures.
PPE for students	<ul style="list-style-type: none"> ● Students will sanitize their hands when they enter the bus. ● Students will wear face masks from pick up to delivery.
Bus Transportation: Extracurricular	<ul style="list-style-type: none"> ● Eliminate field trips and non-essential travel except travel conducted under NMAA guidelines for sports and extracurricular activities. ● Restrict group transportation including carpooling



NUTRITION



Breakfast	<ul style="list-style-type: none">● High School and Middle School<ul style="list-style-type: none">○ Breakfast will be served in the classrooms (Breakfast After the Bell).○ Meals will be delivered by school personnel● Elementary<ul style="list-style-type: none">○ Breakfast will be served in the classrooms (Breakfast After the Bell).○ Meals will be delivered to the classrooms by school personnel
Lunch	<ul style="list-style-type: none">● High School and Middle School<ul style="list-style-type: none">○ Lunch will be broken down into two lunches: A and B lunch○ Social Distancing is required in line.○ Seats will be marked for social distancing.○ Outside seating may be permissible depending on weather.○ Lunches will be delivered to students at their designated seat by school personnel.○ Traditional Lunches will be served.○ Students will use disinfection stations to clean hands before and after lunch.○ Lunch areas will be sanitized and disinfected between lunches by custodial staff.● Elementary<ul style="list-style-type: none">○ Lunch will be served in the classrooms.○ Lunches will be delivered by designated school personnel○ Students will eat in the classroom at a social distance.○ Traditional Lunches will be served.○ Students will use disinfection stations to clean hands before and after lunch.○ Staff will use disinfecting wipes to clean lunch areas.
Meal Delivery	<ul style="list-style-type: none">● Distance Learning students will receive breakfasts/lunches weekly via bus delivery or pick up.
Vending Machines	<ul style="list-style-type: none">● Vending machines will be shut down until guidelines provide for reopening them.



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Water Stations	<ul style="list-style-type: none"> • No touch water stations will be available throughout the District buildings. • Students are encouraged to bring a water bottle from home.
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CANVAS PLATFORM

Canvas	<ul style="list-style-type: none"> • CMS will use Canvas as the universal platform for all grades K-12 • The Canvas platform links with Powerschool. • Teachers will be trained on Canvas during PD days before school starts • Teachers will use platform for all curriculum (Face to Face, Distance Learning) • Students will also be trained and taught how to access and use Canvas (First days back in school) • Lessons will be uploaded into the universal platform to combat some of the issues with our previous CLP • Teachers will upload lessons and curriculum onto Canvas so that parents and students will gain access to all materials in a central location. • The District will train students and staff on Canvas. Canvas will become the platform teachers will use in the classroom for students to receive and submit lessons and homework.
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Distance Learning Model in Hybrid Phase	<ul style="list-style-type: none"> • In the Hybrid model, parents who feel more comfortable keeping their children at home have the option to continue with Distance Learning. <ul style="list-style-type: none"> ○ Parents/students continuing with the Distance Learning are required to follow the classroom structure of the in-person class. ○ Students are committed to participating in the “regular classroom” in the virtual environment.
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Face to Face Learning Model	<ul style="list-style-type: none"> • Teachers will continue to use Canvas Platform during face to face learning. • Refer to PowerSchool for accurate grades.
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INSTRUCTION

Student Expectations

- Students will be expected to attend school regardless if it is face to face or in a virtual setting. Attendance will be taken regularly in both settings.
- Students will submit assignments that will be graded in accordance with the CMS grading policy.
- Students can expect new content and topics to be taught.
- Students will be expected to follow guidelines for masks, hand washing, and social distancing.
- Students will be expected to stay at home when symptoms of COVID-19 are present, they or a family member is asked to isolate in the home environment by the NMDOH or CMS Nurse due to the presence of an active, positive case of COVID-19.
- Students that elect to utilize the Distance Learning model will remain in that option for a 9 week period
- In the event of school closure
 - School will be open to families that have hardships with childcare.
 - Areas within the school will be available for students to come in and access internet.
 - Struggling students or student's with special needs will be allowed access to the school in designated areas.

Teacher Expectations

- Teachers will return one week prior to start of school for PD provided by the District to learn the Canvas platform, work vertically within their teams, discuss missed strategies from 4th 9 weeks (school shut down and Distance Learning).
- Teachers will meet to gather student data at the beginning of the school year from students' 1st Interim Assessments.
- Teachers will meet at each Interim Assessment to collect student test data to drive instruction.
- Teachers will embed interventions in their daily lessons to



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	<p>support the learning loss for all students.</p> <ul style="list-style-type: none"> ● Teachers will continue to provide two grades per week. ● Teachers will provide immediate feedback for all assignments. ● Teachers will implement high-quality, research-based, culturally responsive grade-level CCSS/NM specific materials approved through NMPED. ● Teacher lesson plans will address in person and virtual teaching strategies, differentiation strategies, student modifications, academic vocabulary, specific grouping strategies and assessment strategies. ● Teachers will upload their daily lessons on Canvas, making lessons accessible to all students. ● Teachers will have all instructional materials utilized within their classrooms on Canvas. ● Teachers will hold weekly PLCs (either in person or virtually) to discuss student progress and collect data on reteaching. ● All teachers/staff are expected to report to work to support the learning needs of the students. ● All staff and faculty are required to be at work daily as they are essential employees. Under Proclamation 20-46, employees who provide proper paperwork to the Superintendent’s office demonstrating they are “at high risk” due to <ul style="list-style-type: none"> ○ 1) 65 years or older ○ 2) people who live in a nursing home or long-term care facility ○ 3) people of all ages who have certain underlying medical conditions, the employee will be given an alternative assignment to protect them against COVID. ○ CDC Medical Issues
Building Principal	<ul style="list-style-type: none"> ● Building principals will meet with teachers to discuss lesson plans and support teachers in planning. ● Building principals will review teacher lesson plans and provide teachers with feedback.
SUPPLIES	
<ul style="list-style-type: none"> ● Classroom 	<ul style="list-style-type: none"> ● Materials: Each classroom will limit sharing of supplies (ie



<p>Materials/Individual Supplies</p> <ul style="list-style-type: none"> ● Books ● Chromebooks ● Hotspots/Internet ● Library 	<p>scissors/ pencils). Students are required to keep personal supplies at their desks for personal use.</p> <ul style="list-style-type: none"> ● Books: Students may check out a textbook for personal use. All material (homework/reading material/ assignments) will be available on Canvas. ● Chromebooks: Chromebooks will be checked out to each student (1:1). Students are expected to bring Chromebooks to and from school daily, follow all technology device policies, and complete all work on Chromebooks. R9 and identified staff members will be available to support technical difficulties and issues with Chromebooks. ● Hotspots/Internet: Services will be provided for any student in need of this service. Local Internet providers will assist families in lowering costs and providing free modems. Hotspots will remain in the four central locations. Students can come to the schools to use school Internet. ● Library: The library will be limited to Dual Credit and other individual work. The library will be closed for other purposes. ● Library could be used as an instructional space to maintain social distancing for larger class sizes.
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ATTENDANCE

<p>Face to Face</p>	<ul style="list-style-type: none"> ● For students who attend school daily, face-to-face, attendance will be taken daily as in a “regular” school setting. ● Attendance letters (3 Day, 6 Day, 9 Day) will be mailed home.
<p>Distance Learning Elementary</p>	<ul style="list-style-type: none"> ● Teachers will teach live stream lessons daily during scheduled time. ● Teachers will take an AM attendance and a PM attendance at the end of their live stream lessons daily. ● Students who are not able to attend live stream lessons, must be reported by a parent as to why they were absent within 24 hours. ● If justified due to illness appointments the absence can be excused. If due to internet issues it may be waived. ● Students will review recorded lessons within their allotted make-up time for their absence in Canvas. (Asynchronous)



	<ul style="list-style-type: none">● Teachers will review timestamps within Canvas to see who missed the live stream session and schedule make-up.● Teachers will review Canvas to take attendance of the students who missed their class to ensure make-up was completed. Teachers will notify the secretary to make attendance changes within Powerschool.● Students who are absent from the live streamed class lesson and whose parents did not call in to excuse them, the teacher of the class missed will call the students' home to inquire about the missed class within 24 hours.● Students who do not have Internet access will receive a hard copy of the assignment with a scheduled due date.● Alternative attendance will be arranged for those students who do not have the Internet access to attend the live-streamed sessions. Individualized student arrangements will be made between the parent, administration, and the Attendance Team.● The school will report attendance to the State through PowerSchool.● An attendance report will be run daily to account for students who have missed 1 or more sessions. Report will be given to administrators for review.● Staff members and the Attendance Team will make phone calls and emails to speak directly to the parents of the students who have missed 1 or more classes.
Distance Learning Middle	<ul style="list-style-type: none">● Teachers will teach live stream lessons daily during scheduled times.● Attendance will be taken daily by each teacher during live stream class. (Synchronous)● Students who cannot attend class at the scheduled time to view the live streamed lesson (i.e. illness, doctor appointment) will have a parent call the school to excuse their student(s) from the particular class within 24 hours.● Students will review the recorded live stream video during their make up time in their Canvas. (Asynchronous)



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	<ul style="list-style-type: none">● Teachers will review Canvas to take attendance of the students who missed their class to ensure make-up was completed. Teachers will notify the secretary to make attendance changes within Powerschool.● Students who are absent from the live streamed class lesson and whose parents did not call in to excuse them, the teacher of the class missed will call the students' home to inquire about the missed class within 24 hours.● Students who do not have Internet access will receive a hard copy of the assignment with a scheduled due date.● Alternative attendance will be arranged for those students who do not have the Internet access to attend the live-streamed sessions. Individualized student arrangements will be made between the parent, administration, and the Attendance Team.● The school will report attendance to the State through PowerSchool.● An attendance report will be run daily to account for students who have missed 1 or more sessions. Report will be given to administrators for review.● Staff members and the Attendance Team will make phone calls and emails to speak directly to the parents of the students who have missed 1 or more classes.
Distance Learning High	<ul style="list-style-type: none">● Teachers will teach live stream lessons daily during scheduled times.● Attendance will be taken daily by each teacher during live streamed class. (Synchronous)● Students who cannot attend class at the scheduled time to view the live streamed lesson (i.e. illness, doctor appointment) will have a parent call the school to excuse their student(s) from the particular class.● Students will review the recorded live stream video during their make up time in their Canvas. (Asynchronous)● Teachers will review Canvas to take attendance of the students who missed their class to ensure make-up was completed.



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	<ul style="list-style-type: none"> ● Students who are absent from the live streamed class lesson and whose parents did not call in to excuse them, the teacher of the class missed will call the students' home to inquire about the missed class. ● Students who do not have Internet access will receive a hard copy of the assignment with a scheduled due date. ● The school will make arrangements with the students/parents to receive the hard-copy of the assignment and to retrieve the lesson at a scheduled time (i.e. drop-off locations, parents coming to the school for pick-up). ● Alternative attendance will be arranged for those students who do not have the Internet access to attend the live-streamed sessions. Individualized student arrangements will be made between the parent, administration, and the Attendance Team. ● The school will report attendance to the State through PowerSchool. ● An attendance report will be run daily to account for students who have missed 1 or more classes. ● Staff members and the Attendance Team will make phone calls and emails to speak directly to the parents of the students who have missed 1 or more classes.
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GENERAL CONCERNS

<p>Communication</p>	<ul style="list-style-type: none"> ● Communication is of the utmost importance. Cloudcroft Municipal Schools will communicate important health issues and school closures via the Cloudcroft Facebook page, the Cloudcroft web page, Robocall, and emails. ● In the event of emergency communication concerning COVID-19 or other issues, the school nurse or designee will inform families through pre-drafted letters.
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<p>Special Education K-3</p>	<ul style="list-style-type: none"> ● Our Special Education students and our students in K-3 are our most vulnerable in having set back in their education. Due to the possibility these students may be at most risk, should the school close down due to a COVID-19 outbreak, Cloudfcroft Municipal Schools will work to bring these students into the school setting to continue one-on-one education with the educational staff.
<p>EL Students and Native American Students</p>	<ul style="list-style-type: none"> ● EL students will be placed with TESOL endorsed educators for additional support. ● Google translate will be used to inform parents/students. ● Native American students will receive additional supports through
<p>Early Checkout</p>	<ul style="list-style-type: none"> ● For students with early checkout, the parents will call the office to have the student released. ● A liaison/designated employee will gather the child and his belongings and escort the child to the parents who will be waiting outside. ● The liaison/designated employee will greet the parent/guardian.
<p>Fire Drills</p>	<ul style="list-style-type: none"> ● Fire Drills, Shelter in Place, Active Shooter Drills will be conducted regularly, practicing social distancing.
<p>Counselor Social Worker</p>	<ul style="list-style-type: none"> ● The site counselor and social worker will be in District to support the needs of students.
<p>Travel</p>	<ul style="list-style-type: none"> ● Anyone who has traveled outside of the state, except for those living on the border, will self-quarantine for 14 days upon return to the state. ● Students/staff/faculty who have traveled outside the state during the school year must self-quarantine for 14 days upon return to school.
<p>Graduation: Seniors</p>	<ul style="list-style-type: none"> ● School counselor has collected data on seniors in danger of not graduating. ● SAT Team will work with senior students missing credits or lacking passing EoCs. ● Senior students will be provided LDCs (Board approved) for those senior students who cannot pass EoCs. ● Senior students will work with their Mentor teachers to provide added supports.
<p>Tutoring/Intervention</p>	<ul style="list-style-type: none"> ● Tutoring will be available after school from 4:00-5:00 daily



	for all students.
SEL	
SEL	<ul style="list-style-type: none">● District social worker and counselor will be available for all students.● R9 will provide support as needed. Staff will be trained during the first nine weeks on Psychological First Aid.● All students are assigned an advisory teacher with whom they will check in daily when classes meet in-person and weekly during distance learning.● All staff will be trained on recognizing child abuse and neglect via Accutrain.● Teachers will integrate Social Emotional, anti racist and culturally responsive practices into current curriculum.● SEL lessons through FILTER will be taught weekly during ACE.● SAT Team will meet individually with all students identified “at risk” at the beginning of the school year to create strategies to support the student.● Region 9 School Based Health professionals will be available to complete risk assessments and counsel student as needed or requested by student/parent.