



# Loving Municipal Schools Re-Entry Plans

## Three Learning Modalities

### 1. Traditional Model

- Regular School Hours
- Face to Face Instruction

### 2. Hybrid Model

- Adjusted days of attendance
- Face to Face and Digital Coursework Combination

### 3. Virtual Model

- 100% on-line Coursework
- Weekly Check-in Requirement

To begin the 2020-21 School year, Loving Municipal Schools will follow the Public Education Department's guidelines and start the year in the [Hybrid Model](#). Each district site has prepared themselves for this new model, but students and families have another option from which to choose. If you feel another option would be a better fit for your student, please contact your student's school at the following numbers:

Loving Elementary: 575-745-2071

Loving Middle: 575-745-2051

Loving High: 575-745-2020

## Our Commitment

### District Responsibility

- Provide a safe environment
- Provide an outstanding education for students to be successful in college or career

### Respect One Another

- Respect everyone's space. Some may be nervous during these times
- Please refrain from making derogatory comments about or to others

### Courage to do the Right Thing

- Help stop the spread by wearing a face covering, they are required on our campuses
- Adhere to social distancing guidelines
- Make good choices
- Practice good hygiene by washing your hands frequently

## Student Protocols

- Face coverings are required for on campus attendance (i.e. masks, shields, neck gaiters). When eating, drinking or exercising, you may take off your face mask, but you should maintain physical distance
- ADA accommodations will be maintained, including for medical reasons
- Classrooms will adhere to social distance guidelines
- Classrooms will use a staggered release
- Gatherings in hallways are not allowed, students should maintain social distancing during passing periods
- Classrooms will be cleaned and disinfected daily
- All used student desks will be disinfected prior to the next class entry
- Hand Sanitizer will be available in all classrooms and at hallway stations
- Students will contact faculty during the faculty member's designated office hours

### General Guidelines:

- STAY AT HOME WHEN SICK, except to receive medical care
- Wash your hands frequently with soap and water
- Use hand sanitizers located throughout building
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash and wash your hands. If no tissue, cough into your elbow.
- Handshaking, hugs and fist-bumps are discouraged.
- Use outdoor seating areas and social distancing for any small group activities.
- Avoid touching any other student's personal belongings, laptops, phones, etc.

**These protocols and guidelines are subject to change. We will communicate updates through our social media and other means.**

## Employee Protocols

- Each faculty member will set hours to assist students with instructional needs
- 30 minutes before employees are on campus they must "check-in" using the "check-in" questionnaire
- The "check-in" is submitted each morning via text and email to the building principal, and must be approved by the principal
- As a reminder, if you have any of the symptoms listed below, you must stay home:
  - Temperature above 100.4
  - Cough
  - Chills
  - Loss of Taste or Smell
  - Shortness of breath
  - Sore Throat

- Face Coverings are required on campus when other staff and/or students are present
- When eating or drinking, covering may be removed
- ADA accommodations will be maintained, including medical reasons

#### **Office Hours Protocol:**

- Limit in person meetings and keep them as short as possible
- Make appointments to discuss instructional matters with students. This helps prevent inadvertent gatherings
- Limit face-to-face meetings to the extent possible. Use teleconferencing or videoconferencing when possible
- Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.
- Students have been asked to make appointments in advance before seeing faculty, advisors and/or other employees.

#### **General Guidelines:**

- STAY HOME WHEN SICK, except to get medical care
- Wash your hands frequently with soap and water
- Use the hand sanitizer frequently, found throughout each building Cover your cough or sneeze with a tissue, then throw the tissue in the trash and wash your hands. If no tissue, cough into your elbow
- Handshaking, hugs and fist-bumps are discouraged
- Do not bring bulk food to campus to share with other employees.
- Use outdoor seating areas and social distancing for any small group activities.
- Avoid touching any other student's personal belongings, laptops, phones, etc.

**These protocols and guidelines are subject to change. We will communicate updates through our email and other means.**

#### **Students Prior to Leaving Home**

- Parents checks child for symptoms, if fever over 100 observed, child remains at home until symptom-free for 48 hours; contact school to report absence
- Wash hands with soap prior to leaving home
- Ensure all materials needed for school are in hand (i.e. homework, supplies, etc.)

#### **Bus Riders:**

- Parents must wait at bus stop with student until bus screening has occurred
- Student stays in vehicle while waiting for bus to observe proper social distancing
- If student has temperature over 100 they will return home with parent
- Hand sanitizer will be used entering and leaving the bus
- Students must observe proper social distancing while loading and unloading of bus
- Student face coverings are required while riding the bus
- All buses will be disinfected after each use

## **Entering School Buildings**

- Face coverings are required for all students and staff except while eating, drinking or exercising (a medical exemption is required for non-adherence)
- Temperature checks will occur at entrances. Any student that has a fever above 100 will be isolated and sent home (confidentiality will be maintained)
- Students and staff will follow hallway traffic flow signage
- Visitor restrictions are in place and all visitors will be screened prior to entering
- Large gatherings should be avoided

### **Transitions:**

- Follow all hallway traffic signage
- Class exchanges will be staggered to ensure minimal number of students are in hallways
- Large group gatherings should be avoided (especially in parking lots and common areas)
- Recess will be observed one class at a time
- Classrooms will observe distancing rules
- Please observe and follow all hygiene signage
- Extra-curricular activities will follow NMAA guidelines

### **Meals:**

- Meals will be provided for every student every day (including specified pick up times for virtual days and remote learners)
- Lunches may be brought from home, but must be kept in specified locations until lunch time
- Cafeterias will be sanitized after each daily use
- Social distancing rules will be followed in cafeteria's

**Prevention:**

- Proper hygiene measures will be taught and reinforced (hand washing, cough covering, face coverings, social distancing, etc.)
- Hand soap and sanitizers will be available daily. Frequent hand washing will be a priority
- Frequently touched surfaces will be cleaned and sanitized daily
- Students may bring their own water bottles from home. Water filling stations will be available (water fountains will not be used by students)
- Deep cleaning of schools prior to opening, school breaks and evenings will occur

**Temporary Building Closure:**

- Instruction will continue using remote learning model
- Building closed off, 24 hour wait before disinfection/sanitization process occurs. Ensure safe and correct application of disinfectants occurs and keep all products away from children
- Advise all sick staff members and students not to return until NMDOH criteria has been met in order to discontinue isolation
- District to implement contact tracing guidelines in collaboration with NMDOH
- If school is closed and remote learning model is to be used, a 48-hour turnaround will be followed

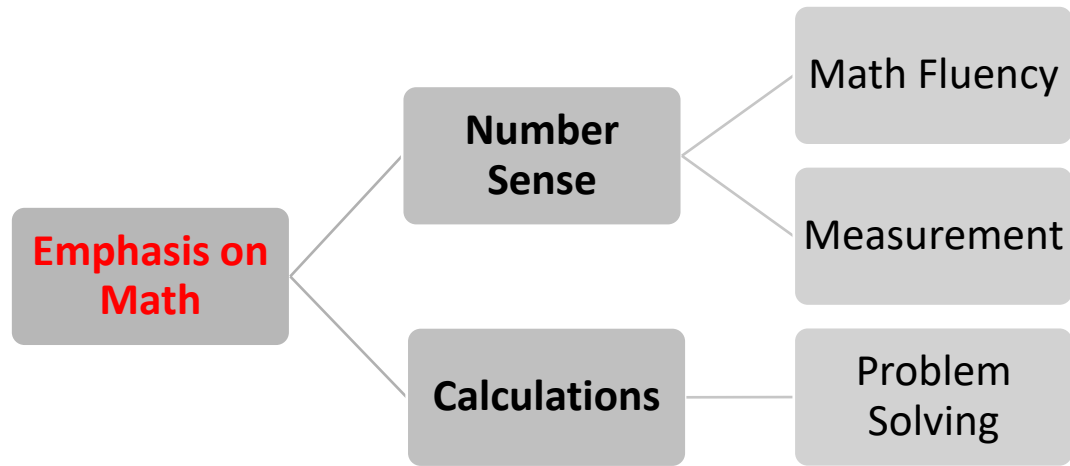
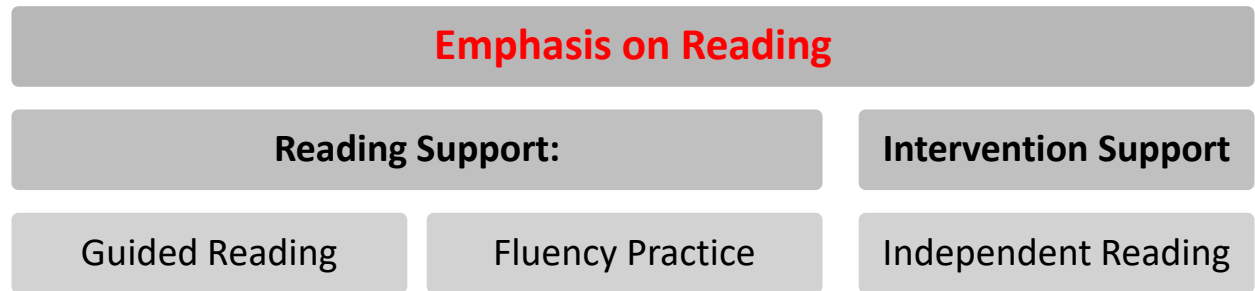
# Loving Elementary Hybrid Model

Monday/Tuesday

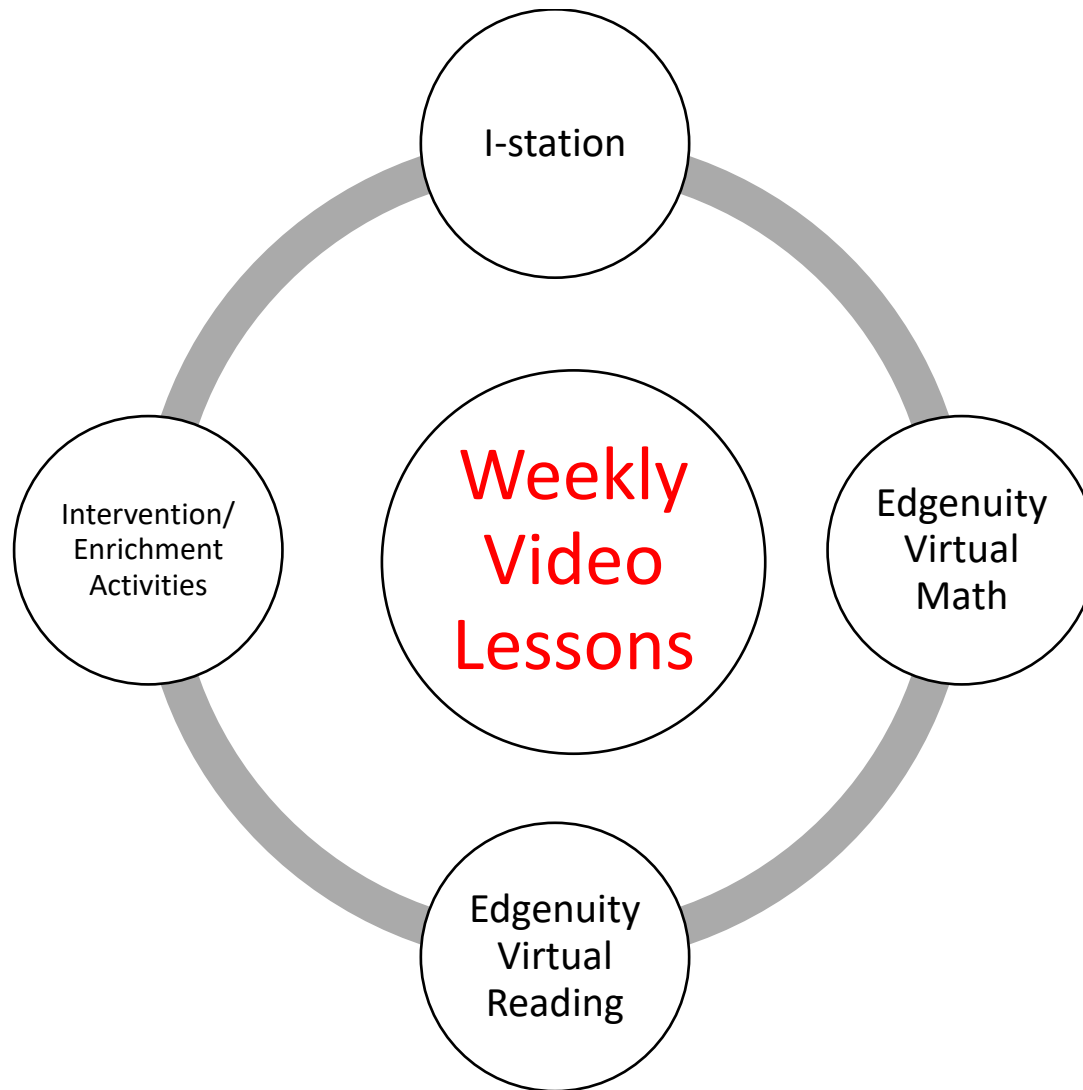
Wednesday/Thursday

- Siblings will remain together on same days
- ❖ Specials limited to social distancing guidelines

|                              |                              |
|------------------------------|------------------------------|
| PreK <b>a.m.</b> (full day)  | PreK <b>p.m.</b> (full day)  |
| K-5: last name beginning A-M | K-5: last name beginning N-Z |



# Elementary Virtual Model





## **Middle School Hybrid Model**

## 6th Grade

- Monday/Tuesday
  - Core Classes
  - Electives
- Wednesday/Thursday
  - Virtual Skill Practice
  - Intervention/Enrichment

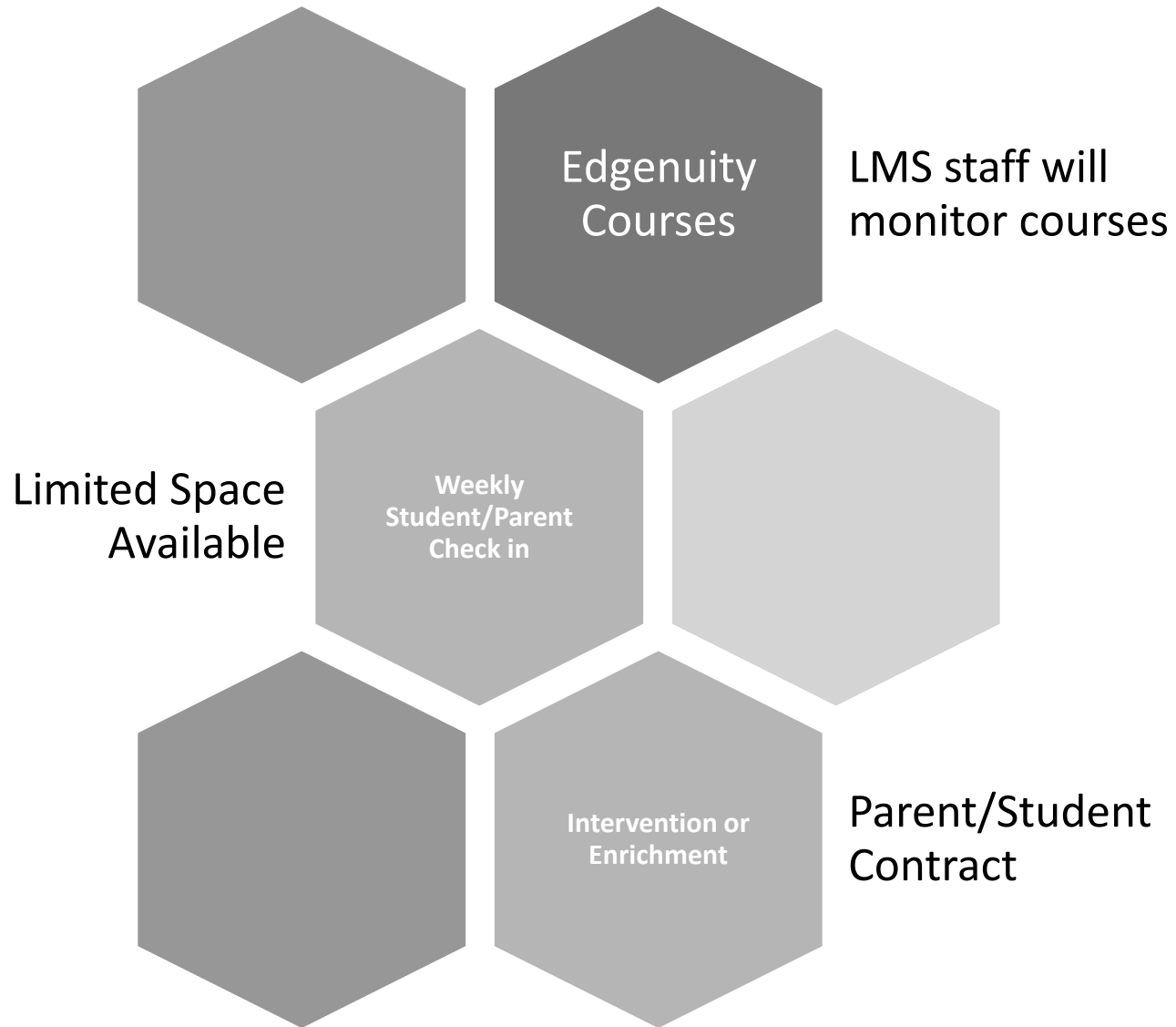
## 7th Grade

- Tuesday/Wednesday
  - Core Classes
  - Electives
- Monday/Thursday
  - Virtual Skill Practice
  - Intervention/Enrichment

## 8th Grade

- Wednesday/Thursday
  - Core Classes
  - Electives
- Monday/Tuesday
  - Virtual Skill Practice
  - Intervention/Enrichment

# Middle School Virtual Model



## High School Hybrid Model

**Monday/Tuesday**  
**Freshmen/Sophomores**  
**F2F Core and Electives**

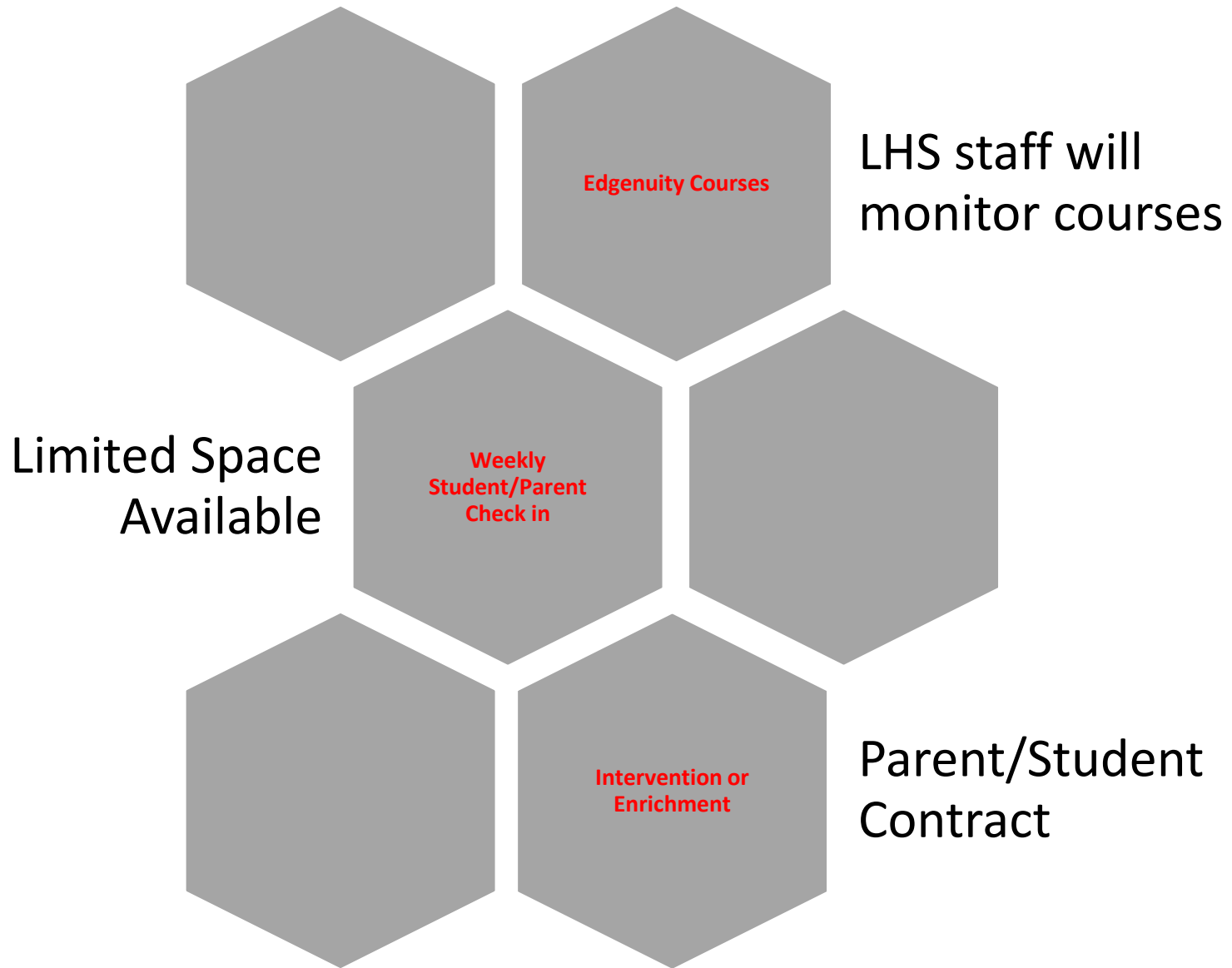
**Wednesday/Thursday**  
**Juniors/Seniors**  
**F2F Core and Electives**

**Virtual Days**  
**Core and Electives via**  
**Canvas**

**Interventions and**  
**Enrichment**

**Formative Assessments**  
**F2F and Virtual**

# High School Virtual Model



## **Parent/Student Considerations**

Loving Municipal Schools is proud to offer alternatives to families. However, our preferred method of instruction will always be face-to-face direct instruction. Based on research, this model is designed to produce the most positive results for most students and allows staff to effectively gauge performance and provide interventions more effectively. Fully online, virtual learning is known to be less effective; generally resulting lower grades and pass rates than traditional direct instruction. However, some students have shown a propensity for this style of learning and thrive in this model. We feel that options should be available for families to choose, to decide what is best for their family and meets the learning styles of their student(s).

Research shows that younger students display more of a learning gap when instruction is interrupted, this is likely caused by literacy deficits created from the inconsistencies. While choices do exist, we feel that students who need additional learning supports would not benefit, as much from the virtual model, they need comprehensive supports face-to-face. We will perform formative assessment screenings of our students during the first week of the 2020-21 school year, to determine any student learning gaps that may exist. Student assessment results will help the instructional staff to determine the correct learning action plan needed for each student.

## **Staff Development**

Our staff will continue receiving professional development addressing both virtual and direct instructional strategies. The trainings will occur throughout the school year and will help the staff prepare for all student needs that exist. Training for our virtual program instruction will also occur to enrich the student experience and improve the instructional delivery of its content.

## **English Language Learners**

Language instruction services will be provided to students who qualify.

## **Special Needs Students**

**Based on the Individuals with Disabilities Education Act, each student with an identified disability will continue to have access with grade level standards and support towards meeting their instructional goals. Each student's Individualized Educational Plan has identified academic performance goals, via their Multidisciplinary Team meeting thus, each student will receive their instruction based upon the modality which will allow for the greatest success.**

## **Building Protocols**

**During the use of the Hybrid Model of learning, parents will only be allowed to enter office/reception area to pick up or drop off their student. Parents will not be allowed to remain in the buildings. Face coverings will be required for all parents, staff, and students until further notice. Social distancing practices will be observed during this model as well. Student drop off and pick up zones will be monitored to ensure that social distancing continues. Additional site spaces will be used, including outdoor spaces, to promote further social distancing. Extra-curricular activities will follow New Mexico Activities Association guidelines. Field trips will not occur until further notice. Elementary school supplies will be kept individually. Student transitions will be staggered to promote distancing.**