

PARENT AND CHILD UNDERSTANDS:

1. This is a 5-day per week; 3 and ½ hour per day program. Daily attendance is required.
2. After three (3) unexcused absences the child will be released from the program; you may re-apply.
3. The goal of the After School Program is to be positive, fun and safe place.
4. Parents, children and program staff must all work together to provide the best program for the child.
5. Site staff is responsible for maintaining the facilities that we use daily. Children may be asked to clean up work/ play stations after activities have been completed (sweep, pick-up paper, put away materials, supplies and equipment).
6. Personal belongings such as electronic games, cell phones, CD players, trading cards, etc., are **not allowed** in the After School Program. Stallworth Charter School After School, Site Director or Staff **are not responsible** for lost or stolen items.
7. If a parent is more than 15 minutes late picking up child, law enforcement (Child Protected Services)=CPS will be contacted. **Remember we are not babysitters.**
8. If the child is picked up late three (3) times, child will be released from program for the remainder of the school year. Disregarding or repeated violations of rules/policies will result in actions including but not limited to the following:
 - Staff counseling of child
 - Child missing an activity (loss of privileges)
 - Written behavior notices
 - Parent conference with staff
 - Suspension for one or more days

After School Program Professional Learning Community

School Information:

Phone: (209) 948-4511
Fax: (209) 943-5216

Mail: Dr. Lewis D. Stallworth, Sr.,
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1610 East Main Street
Stockton, Ca 95205

Administrator:

Executive Director
Ms. Gayle Stallworth
Principal
Mrs. Alice Stallworth
Executive Administrative Assistant
Mrs. Janine Brown
Senior Administrative Assistant
Mrs. Monique Hernandez
Educational Consultant
Ms. Robin MooreZaid
Receptionist
Ms. Claudia Jara

After School Program Director

Mrs. Minnie L. Fridy
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After School Program Parent Brochure Policies & Procedures

MISSION

The mission of the Stallworth Charter After School Program is to provide community education to keep children safe after school and to provide intellectual, physical and psychosocial enrichment. Stallworth Charter After School Program will support the school's core curriculum as well as their adopted standards.

GOALS

Increased student language arts
Increased student mathematics a
Increased student engagement
Increased student physical fitness
Safe & Fun environment for children

ATTENDANCE POLICY

As required by the Stallworth Charter School funding source, children must attend five (5) days per week. Your child should attend up to three (3) hours each day to receive the mandatory academic assistance and enrichment curriculum. Student must participate in one half of the daily program to be considered present. If your child is picked up prior to this time she/he will be considered absent. Daily attendance is required. If your child has three (3) unexcused absences, he/she will be removed from the Stallworth Charter School After School Program and will need to reapply. Every time he/she is absent, your child does not receive the extra support he/she needs and the group misses his/her participation. There may be a waiting list so please make sure your child attends every day.

SIGN OUT POLICY

Safety is top priority in the Stallworth Charter After School Program; therefore, no child enrolled in this program will be released from the program without parent/guardian signature or individuals 16 years or older, listed on the registration form. Each student must have his or her own registration form on file.

LATE PICK UP POLICY

If a designated person for pick up is more than 15 minutes late picking up a child, law enforcement (CPS) =Child Protected Services will be contacted. If the child is picked up late three (3) times, the child will be released from the program for the remainder of the school year.

POSITIVE BEHAVIOR POLICY/DRESS CODE

The dress code established at the school site is expected to be followed in the Stallworth Charter After School program. Failure to follow the dress code will result in a possible suspension from the program.

EARLY RELEASE POLICY

Students who are picked up prior/before 6:00pm must notify the Site Director ahead of time. It must be based on the following conditions:

- Family emergency (such as death in the family, catastrophic incidents, etc).
- Medical appointments
- Weather conditions especially if the child walks home.
- Child accidents that occur during program time (Site Director or staff will notify parent or guardian).
- Religious obligations/events
- Transportation
- Attending a school or community event such as (basketball, football, soccer game, etc).
- Making this part of the child's enrichment program.

Whatever the case may be, staff will record the date and time of the early release departure of the child. Parent, guardian, or staff should sign the child out; in the case of staff signing out the child, it is recommended that the child's signature or initial be recorded as well.

HOMEWORK POLICY

Homework time is scheduled during the After School Program in addition to other activities. During this time staff members are available to answer homework questions and provide help. The homework area will be kept silent to help the student's concentration. We do not guarantee that all homework is completed or correct. You and your child should review their homework at home.

You can help your child make sure their Stallworth Charter School homework time is a success.

1. Remind your child of your expectations regarding homework.
2. If students say they have no homework an alternate assignment will be given to them (i.e. math practice, reading or writing assignments).
3. Remind your child to bring their homework with them from class to our after school program and to turn in their homework the following day.
4. Encourage your child to ask for help from staff when they need it. Remind your child that homework time is quiet time.
5. Remind your child that homework time is quiet time.

SAMPLE ACTIVITIES

Sign in, nutritious snack and restroom break. Homework, Academic hour or tutoring, indoor or outdoor sport activity, enrichment classes, re-grouping and sign out.