

## **STUDENT (OR PARENT) GRIEVANCES**

A grievance is a written allegation by a student and/or the student's parent of a violation of Board policy, administrative regulation, or of a written school rule or regulation pertaining to students. The term "grievance" will not apply to any matter for which the method of review is prescribed by law or where the Board is without authority to act. The school district has prescribed other policies pertaining to complaints involving discrimination and/or sexual harassment. Any student or his parents having a complaint involving discrimination or sexual harassment should use the applicable policies and procedures pertaining to those kinds of complaints.

For grievances as defined in this policy, the student is encouraged to present such grievance first to his/her teacher if the grievance involves the teacher, and if not, then to the building administrator. In those instances where satisfactory results or adjustments cannot be made by the teacher, the matter may be taken up with the building administrator. [Student issues should be directed to the Dean of Students first, unless the issue involves personnel. Issues involving personnel should be taken directly to the Principal.]

If the matter cannot be satisfactorily resolved by either the Dean of Students or the Principal within five (5) working days after the grievance is submitted in writing, then the matter may be referred to the superintendent.

If the grievance is not satisfactorily resolved by the superintendent within five (5) working days thereafter or any extension agreed to by the grievant, then the matter may be referred to the Board of Trustees.

Any grievance submitted to the Board of Trustees must first have been considered by the building administrator and the superintendent. The Board shall consider the grievance at its next board meeting first occurring not less than five (5) working days after submission of the grievance to the Board of Trustees. The decision of the Board of Trustees shall be final.