



PUNXSUTAWNEY AREA SCHOOL DISTRICT

300 Center Street, Punxsutawney, PA 15767
Phone (814) 938-5151 Fax (814) 938-6677

Dr. Thomas A. Lesniewski, Superintendent
Richard L. Britten, Assistant to the Superintendent
Susan H. Robertson, Business Administrator

PUNXSUTAWNEY AREA SCHOOL DISTRICT Director of Instructional Technology

PUNXSUTAWNEY AREA SCHOOL DISTRICT is currently accepting applications for a Director of Instructional Technology with a preferable start dependent on the availability of the successful candidate. This is a full-time, twelve-month administrative position (Act 93 Like). The Director is responsible for providing Information Technology leadership and recommendations to senior administration on the development of district long-range strategic plans; the assessment and evaluation of current and future Information Technology infrastructure; developing, communicating and maintaining a long term vision and plan for technology integration in the district that supports learning, including online learning programs; analyzing operational methods and procedures and recommending to senior administration the most efficient and effective information and technology delivery systems; the review and implementation of all systems related to cybersecurity, disaster and recovery plans; and, ensuring compliance with all state and federal laws concerning school district data and technology.

The District seeks a dynamic, energetic leader who is mission driven and has a record of proven results and responsibilities. A Bachelor's degree is required. Organizational, collaborative, and coaching skills are critical to success in this position. The successful candidate will have excellent verbal and written communication skills, a proven ability to build relationships, and strong interpersonal and customer service skills.

Applications will be accepted until February 28, 2020. Please provide your cover letter, resume, certifications, Standard PA Teaching Application, transcripts, three letters of recommendation less than one-year-old, Acts 34, 114, 151 clearances less than one-year-old, Act 24, Act 126 Certificate, and Act 168 disclosure release(s) to Dr. Thomas A. Lesniewski, Superintendent, Punxsutawney Area SD, 300 Center Street, Punxsutawney, PA 15767. EOE