

**WEST PERRY SCHOOL DISTRICT
ANNOUNCES A
PROFESSIONAL VACANCY
September 17, 2020**

POSITION	BUILDING	AVAILABLE
Application Support Specialist	Secondary Campus	Immediately

Job Summary: To provide superior technical support for West Perry School District users for a wide variety of applications used for educational and administrative operations.

Qualifications: Excellent interpersonal, customer service, written communication and problem-solving skills required. Experience supporting Windows and Chrome OS and familiarity with Microsoft Office Suite (Excel preferred) required. Experience with educational software and applications, including PIMS, student information systems (SIS), and data warehouses. Technical troubleshooting skills with focus on front-end and back-end technologies of web-based applications. High School Diploma or equivalent required, Associates Degree preferred.

Internal applicants of the West Perry School District should submit a Letter of Interest, updated resume which includes references and qualifications for the position.

Interested candidates should submit a letter of interest, resume, standard application, transcript and praxis scores, three current professional references and copies of certificate and current Federal Act 114, Act 34, and Act 151 clearances to:

Mrs. Elizabeth Derr, Human Resources/Benefits Administrator
West Perry School District
2606 Shermans Valley Road
Elliottsburg, PA 17024

(717) 789-3934

Posting will remain open until position is filled

EOE

IT IS THE POLICY OF THE WEST PERRY SCHOOL DISTRICT not to discriminate on the basis of race, religion, gender, color, disability, or national origin in its educational and vocational programs, extracurricular activities or employment as required by Title IX, Section 504. For information about your rights or grievance procedures, contact:

Mrs. Liz Derr,
TITLE IX/504 TITLE V COORDINATOR
West Perry School District
Administrative Office
2606 Shermans Valley Road
Elliottsburg, PA 17024-9706
Telephone 717-789-3934