

## GRACE LUTHERAN SCHOOL PRE-K – GRADE 8 ENROLLMENT PROCEDURES

Name: \_\_\_\_\_

\_\_\_\_ Step 1 **Tour of School** (Please make an appointment)

\_\_\_\_ Step 2 **Shadowing in Classroom** - Fill out Emergency Form

\_\_\_\_ Step 3 **Application**

\_\_\_\_ Application Form (White)

\_\_\_\_ Application Fee \$125 (Application Fees are non-refundable.)

\_\_\_\_ Certified Birth Certificate (with raised seal)

\* Special Note: The State of Alabama mandates that children must be 4 years old to enroll in Pre-Kindergarten, 5 years old to enroll in Kindergarten, and 6 years old to enroll in 1<sup>st</sup> grade on or before September 1 of the current year.

\_\_\_\_ Certificate of Immunization ("Blue Card")

\_\_\_\_ Social Security Card

\_\_\_\_ Step 4 **Assessment/Placement Testing by Classroom Teacher**

All prospective students in grades 1-8 must take the Gates-MacGinitie Reading test and the Saxon Math Placement Test. Kindergarten students also take the Saxon Math Placement Test as well as a readiness assessment.

\_\_\_\_ IEP or 504 Plans if applicable

\_\_\_\_ Step 5 **Principal Conference about Test Results** – by phone or in person

\_\_\_\_ Step 6 **Provide Remaining Paperwork**

\_\_\_\_ Student Information Form (PK,K only)

\_\_\_\_ Records Release/Transfer Form (K-8)

\_\_\_\_ Teacher Recommendation Form (K-8)

Non-Discrimination Policy

A Lutheran School, Missouri Synod

Grace Lutheran School welcomes students of all races, ethnic groups and religious beliefs

“Leadership, Discipleship, Innovation”